

Minutes

October 11, 2022 – Board Meeting

On October 11, 2022, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 –17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m., upon the roll being called; Trustees Monk, Walsh, Moe, and Jaeger were present. Trustee Baillie was absent. Trustee Ruchti arrived at 5:40 p.m. Also present were General Manager White and Administrative Assistant/Board Secretary Johnston. District Attorney Kucera attended via telephone.

Chairman Topcik indicated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Chairman Topcik then asked for a motion to approve the consent agenda, which was made by Trustee Walsh, and seconded by Trustee Moe. Chairman Topcik asked if discussion was desired for those items, as there was none, and upon the vote, the motion was carried unanimously.

- 5) Regular Session Minutes of September 13, 2022
- 6) Disbursements for October 2022
- 7) Treasurer’s Report for September 30, 2022
- 8) Budget Report for September 30, 2022
- 9) End of month September 30, 2022 - Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT October 2022 – Disbursements

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Sep-22	4,353.63
2921	Federal Withholding Taxes	Sep-22	7,106.15
2922	IL Department of Revenue	Monthly Remittance	1,856.14
2923	WI Department of Revenue	Monthly Remittance	716.87
2925	IDES	Monthly Remittance	57.76
7205	FICA Withholding Taxes (ER Portion)	Sep-22	4,353.63
7255	Correll Co.	Sep-22	6,757.85
7211	Commonwealth Edison	Electricity - Aug-22	65.29
7211	Constellation	Electricity - Aug-22	6,049.99
7215	Pace Laboratories	Sample Testing	406.75
7221	Hawkins	Chlorine Shipment	3,973.00
7221	Usalco	Aluminum Sulfate Shipment	7,107.58
7222	Ace Hardware	Misc. Supplies	457.18
7222	Cintas	First Aid Supplies	64.00

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7222	Napa Auto Parts	Misc. Supplies	347.98
7223	Core & Main	Maintenance Supplies	5,950.00
7223	Industrial Networking	Maintenance Supplies	850.30
7223	Northern Safety & Industrial	Maintenance Supplies	619.16
7223	Peterson Plumbing, Inc., Ernie	Maintenance Supplies	3,512.50
7225	Concentric Integration	2022-2023 Support Services	2,386.17
7225	Erickson Design	Landscaping	2,305.87
7225	Hansen Associates, Inc.	Oct-22 Copier Maintenance	65.00
7225	Klean Korner's Commercial Cleaning	Janitorial Service Aug-22	375.00
7231	DeLage Financial	Oct-22 Copier Lease	161.76
7232	AT&T	Telephone Service	1,137.11
7232	Verizon Wireless	Cellular Phone/Data Service	605.11
7234	CDW Government	Printer	298.97
7234	FedEx	Shipping Charges	2.53
7234	ODP Business Solutions	Office Supplies	203.21
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	356.75
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	100.80
7235.2	Blue Cross/Blue Shield	Oct-22 Health Insurance	10,062.81
7235.2	Euclid Managers (Delta Dental)	Oct-22 Dental/Vision	566.65
7235.2	Ingoglia, Mario	Deductible Reimbursement	80.94
7235.2	Principal Insurance	Oct-22 Disability/AD&D	735.27
7235.2	White, Don	Deductible Reimbursement	127.87
7236	Thompson, Jeremy	Travel Reimbursement	42.28
7237	Emery & Associates	Safety Training	5,700.00
7237	Hungerford Technologies	WebEx Service - Teleconference Meeting	26.00
7239	Security 101	Service Security Cameras	466.16
7241	Your Payroll Dept.	Payroll Fees - Aug-22	330.88
7242	Graefe & Hansen	Legal Fees	337.50
7242	Kucera, Daniel	Legal Fees - Aug/Sep-22	2,970.00
7251	Advocate Occupational Health	Respirator Fit Testing/Physical	118.00

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FIRST BANKCARD

	Acct. 7222	Misc. Supplies	429.45
	Acct. 7225	Maintenance Contract	36.65
	Acct. 7234	Office Supplies	534.60
	Acct. 7236	Transportation	313.42
	Acct. 7237	Meetings/Seminars	266.05
	Acct. 7238	Dues/Subscriptions	27.72
		Total First Bankcard	1,607.89
		Grand Total - Operations	\$85,776.29

R&R

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7299	Clark Dietz	Filter Rehabilitation	1,437.50
7300.03	Burke Engineering, Ltd., Christopher	Revetment Seeding	297.02
		Grand Total - R&R	\$1,734.52

BONDS

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7421	Libertyville Bank & Trust	2015 Revenue Bond Interest	42,703.00
		Grand Total - R&R	\$42,703.00

UNFINISHED BUSINESS

- **Grant Writing Services/State Revolving Loan Program** – General Manager White stated that this subject had been put on hold until the contract extensions had been discussed with the District’s customers. However, Bob Feffer with the State of Illinois, indicated that the State seemed satisfied with the proposed changes, but wanted to see those changes. Discussion of this subject followed.
- **Stone Placement – Intake** – General Manager White stated that he had received the permit from the Army Corps of Engineers for this project. He also indicated that he had emailed Jim Casey from the IDNR to inquire about the status of their permit, as the comment period had ended. Mr. Casey indicated that he was waiting for the IEPA to approve the work and issue their permit. He advised General Manager White that he contacted the IEPA regarding the status of the permit. General Manager White indicated that he

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had also spoken with the IEPA about the status of the permit. Once he gets that permit, he will contact Michels Corporation and give them the notice to proceed. Discussion of this subject followed.

- **Discussion of Contract Extensions** – General Manager White stated that Ray Roberts of Zion, had emailed him, and that the subject of contract extensions had not been discussed at Zion’s council meeting. Ray had stated that this issue would not be brought up until after the elections. General Manager White indicated that without the contract extensions, the District could not move forward with the State Revolving Loan Fund (SRLF). He anticipates submitting the application sometime in 2023. Discussion of this subject followed.

NEW BUSINESS

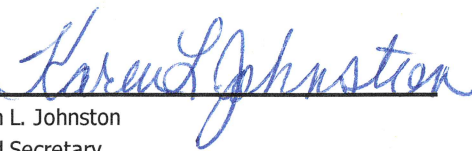
- **Proposal for Professional Services for Completion of Application for Lake County American Rescue Plan Project** – General Manager White stated that Lake County has a grant program for Covid related funding, called the American Rescue Plan Project, which does mention water infrastructure. General Manager White contacted Elisa Bonkowski of Baxter & Woodman (B&W), for assistance in completing the application for the grant. General Manager White included a document from Lake County describing the grant and how to apply. In addition, General Manager White included a proposal from B&W outlining their scope of services and fee on this project, which was \$10,000. Trustee Walsh made a motion to accept the proposal from B&W, subject to the District being qualified for the program, which was seconded by Trustee Monk. Chairman Topcik asked if discussion was desired for those items, as there was none, and upon the vote, the motion was carried unanimously.
- **Bond Interest Payment** – General Manager White stated that the District will be making the November 1, 2021, bond interest payment on October 27, 2022, for the amount of \$42,703.00. This is due to the bond ordinance that requires payment at least three days prior to the due date which is November 1. The next bond payment is due three days prior to May 1, 2023, which will consist of a principal payment of \$900,703.00, and an interest payment of \$42,703.00, for a total payment of \$943,406.00.

MISCELLANEOUS

- **Holiday Dinner** – A notice was included in the board packet, reminding the board that the Holiday Dinner would be after the December 13, 2022, board meeting, at the Shanty in Wadsworth, IL.

Time was provided for board members to discuss items not on the agenda.

Trustee Walsh made a motion to adjourn, which was seconded by Trustee Jaeger.

X 

Karen L. Johnston
Board Secretary