

# Minutes

## August 9, 2022– Board Meeting

On August 9, 2022, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 –17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m., upon the roll being called; Trustees Ruchti, Walsh, Moe, and Jaeger were present. Trustees Monk and Baillie were absent. Also present were General Manager White and Administrative Assistant/Board Secretary Johnston. District Attorney Kucera attended via telephone. In addition, Tom Danielewicz of Correll Co. was present as guest speaker.

Chairman Topcik introduced Tom Danielewicz of Correll Co., the District’s employee investment firm. Mr. Danielewicz was present to give the board an overview of their services and an explanation of the 457 and profit sharing plans. Mr. Danielewicz proceeded to give the board a synopsis of both of the District’s plans. He discussed how Correll Co. administers the plan, the services they provide, including an online option for the employees to monitor their accounts. He also discussed the plan trustee’s responsibilities versus Correll’s responsibilities. He then took questions from the board, and the subject was discussed at length. Mr. Danielewicz left the meeting at 6:00 p.m.

Chairman Topcik indicated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Chairman Topcik then asked for a motion to approve the consent agenda, which was made by Trustee Walsh, and seconded by Trustee Ruchti. Chairman Topcik asked if discussion was desired for those items, as there was none, and upon the vote, the motion was carried unanimously.

- 5) Regular Session Minutes of July 12, 2022
- 6) Disbursements for August, 2022
- 7) Treasurer’s Report for July 31, 2022
- 8) Budget Report for July 31, 2022
- 9) End of month July 31, 2022 Monthly Operation Summation

### OPERATIONS & MAINTENANCE ACCOUNT August, 2022 – Disbursements

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Jul-22	2,308.46
2921	Federal Withholding Taxes	Jul-22	3,963.52
2922	IL Department of Revenue	Monthly Remittance	830.81
2923	WI Department of Revenue	Monthly Remittance	527.05
7205	FICA Withholding Taxes (ER Portion)	Jul-22	2,308.46
7255	Correll Co.	Jul-22	3,978.28
7211	Commonwealth Edison	Electricity - Jul-22	65.87
7211	Constellation	Electricity - Jul-22	6,885.68

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7212	No. Shore Water Reclamation Dist.	Wastewater Charges	6,309.25
7215	Pace Laboratories	Sample Testing	116.75
7221	Hawkins	Chlorine Shipment	1,907.00
7222	Ace Hardware	Misc. Supplies	334.41
7222	Cintas	First Air Supplies	43.76
7222	Grainger, W.W.	Misc. Supplies	398.01
7222	Hach	Lab Supplies	589.12
7222	Northern Safety	Misc. Supplies	41.28
7222	USA Blue Book	Misc. Supplies	338.42
7223	Big Lake Marine	Maintenance on intake cone	17,437.50
7223	Core & Main	Maintenance Repairs	4,610.00
7223	Vortex Technologies	Meter Calibration	1,350.00
7225	Concentric Integration	2022-2023 Support Services	1,443.67
7225	Erickson Design, C.	Landscaping	2,096.25
7225	Hansen Associates, Inc.	Sep-22 Copier Maintenance	65.00
7225	Klean Korner Commercial Cleaning	Janitorial Service Jul-22	500.00
7231	DeLage Financial	Sep-22 Copier Lease	161.76
7232	AT&T	Telephone Service	1,137.91
7232	Verizon Wireless	Cellular Phone/Data Service	612.37
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	356.75
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	100.80
7235.2	Blue Cross/Blue Shield	Sep-22 Health Insurance	8,984.55
7235.2	Euclid Managers (Delta Dental)	Sep-22 Dental/Vision	520.21
7235.2	Principal Insurance	Sep-22 Disability/AD&D	642.01
7235.2	Turcotte, Brian	Deductible Reimbursement	1,688.60
7236	Turcotte, Brian	Travel Reimbursement	74.49
7237	Hungerford Technologies	WebEx Service - Teleconference Meeting	26.00
7241	Your Payroll Dept.	Payroll Fees - Jul-22	192.96
7242	Kucera, Daniel	Legal Services - Jul-22	3,375.00
7247	Chase Commercial Diving Service	Intake Cleaning	3,700.00
7251	Aramark	Uniforms	396.75
7251	Checkr, Inc.	Background Check	14.99

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7251	Correll Co.	Investment Services	1,288.00
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## FIRST BANKCARD

	Acct. 7222	Misc. Supplies	177.33
	Acct. 7225	Maintenance Contract	36.65
	Acct. 7234	Office Supplies	126.50
	Acct. 7236	Transportation	306.74
	Acct. 7237	Meetings/Seminars	227.55
	Acct. 7238	Dues/Subscriptions	55.44
	Acct. 7251	Miscellaneous	107.99
		<b>Total First Bankcard</b>	1,038.20
		<b>Grand Total - Operations</b>	<b>\$82,759.90</b>

## R&R

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7270.02	IDNR	Permit Application Fee	3,130.00
7270.02	IEPA	Permit Application Fee	1,395.00
7270.02	Chicago Tribune Media Group	Bid Advertisement - Stone Placement	102.00
		<b>Grand Total - R&amp;R</b>	<b>\$4,627.00</b>

## UNFINISHED BUSINESS

- **Grant Writing Services/State Revolving Loan Program** – General Manager White stated that at the July board meeting, discussion of the IEPA State Revolving Fund (SRF) was discussed. General Manager White advised the board that if the IEPA accepted the District’s projects for this loan fund, funding would not be available until 2023. In addition, the contracts between the District and the District’s customers would have to be extended as those contracts are up in 2026. He stated that the board had suggested meeting with the customers to discuss these issues, which General Manager White did on August 4. At that meeting, the customer’s representatives indicated that they would approach their boards as to the possibility of extending contracts. Discussion of this subject followed.
- **Stone Placement – Intake** – General Manager White stated that the bid opening for this project was this morning, with Michels Corp. being the apparent low bidder. Trustee Jaeger made a motion to accept their bid, which was seconded by Trustee Ruchti. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

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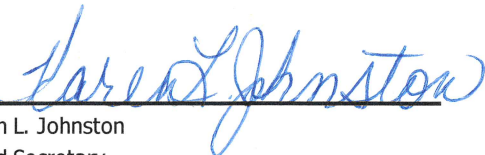
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- **PFAS Engineering** – General Manager White stated that at the last board meeting, he suggested hiring an engineering firm to monitor and look at the treatment process regarding the PFAS compounds. The board suggested that the District wait until the EPA has determined guidelines, which is should be out at the end of 2023. The board also asked that General Manager White contact other plants to determine their approach regarding this subject. Two are waiting for the review period, and two are having engineering studies done. Discussion of this subject followed.

## NEW BUSINESS

- **Intake Cone Repair – Emergency Procurement** – General Manager White reviewed the email that he had sent the board regarding this subject. He stated that Carl Chase, the inspection diver, while inspecting the intake cones, found that the south intake cone was missing. He did manage to find it. In addition, stone had fallen into the 90-degree pipeline, and Mr. Chase was concerned more could fall in and block the flow. General Manager White contacted Big Lake Marine to examine the intake cone for damage, and to remove stone from the interior of the pipeline. If the cone is not damaged, it will be placed back on the 90 and bolted. To have this work done in a prompt manner, General Manager White used the emergency procurement ordinance to authorize this work. Discussion of this subject followed.
- **Technical Review Committee Meeting** – General Manager White held a Technical Review Committee meeting between Zion, Winthrop Harbor, the State of Illinois, and the District, on August 4. In attendance were Ray Roberts, Zion Public Works Director, Tim Nearingard, Village of Winthrop Harbor Superintendent, Bob Feffer, State of Illinois, Chairman Topcik, and General Manager White. General Manager White provided a copy of the agenda and talking points for that meeting for the board members. As discussed earlier in the meeting, the subjects of that meeting were the possible State Revolving Loan Fund, the intake issues, and the contract extensions.
- **Study of impact of stone placement** – General Manager White indicated that Jim Kessen of the IDNR was adamant that the District would have to have a permit for the stone placement work on the intake pipe. Mr. Kessen also suggested that the District have an impact study done on the stone placement. However, General Manager White advised that this would be cost prohibitive. In the interim, General Manager White received a letter from the IDNR indicating that a study would not be required. However, the permit was still being required. General Manager White also stated that he felt once the permit application was submitted, the process would move along smoothly. Discussion of this subject followed.

Trustee Walsh made a motion to adjourn, which was seconded by Trustee Jaeger.

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Karen L. Johnston  
Board Secretary