

Minutes

January 12, 2021- Board Meeting

On January 12, 2021, the Board of Trustees of the Lake County Public Water District convened virtually in a regularly scheduled meeting at the hour of 5:30 p.m. Chairman Topcik, Vice-Chairman Moe, General Manager White, and Administrative Assistant/Board Secretary Karen Johnston were physically present at the conference room of the District, 500 –17th Street, Zion, Illinois. Present virtually were: Trustees Mitchell, Monk, Walsh, and Attorney Kucera. Trustee Jaeger joined the meeting virtually at 5:50 p.m. Trustee Ruchti was absent. Present, virtually, as guest speakers were Ms. Gina Roberts, District 4 Lake County Board Representative, Tom Foley, Clark Dietz, Jeff Williamson, Drydon Equipment Representative, and Bruce Wolfe, Xylem/Leopold Representative. Chairman Topcik opened the meeting at approximately 5:30 p.m.

Chairman Topcik started the meeting with the following statement: I have determined that an in-person meeting of the board of trustees is impractical and imprudent, due to the Covid-19 pandemic, and that related disaster declarations and orders issued by the governor, therefore this meeting of the board is being conducted by virtual protocol pursuant to authorizations by the governor and Public Act 101-640.

Chairman Topcik welcomed Representative Roberts and asked the trustees to introduce themselves, rather than doing a roll call. The trustees were: Dorothy Mitchell; Amos Monk; Pat Walsh; Dick Moe, and Jerry Topcik. Representative Roberts greeted each board member, and presented her background.

Chairman Topcik then stated that he would like a motion to approve and use the consent agenda for all items, except the disbursements, which General Manager White requested be taken off the consent agenda. Trustee Moe made a motion to use and approve the consent agenda for the minutes, treasurer's report, budget, and MOS report, which was seconded by Trustee Monk. The vote on roll call was: Trustees Mitchell, aye; Monk, aye; Walsh, aye; Moe, aye; Topcik, aye. Motion carried.

General Manager White stated that additional bills were added to the disbursements list after it had been sent in the board packet. He proceeded to review those bills with the board, and discussion of this subject followed. He then stated that the invoice for wastewater charges on the list of disbursements would cause an overage of that budget item. As such, the board needs to approve paying this bill. Trustee Mitchell made a motion to approve paying the wastewater charges bill, which was seconded by Trustee Walsh. Chairman Topcik asked if any further discussion was desired. There was none. The vote on roll call was: Trustees Mitchell, aye; Monk, aye; Walsh, aye; Moe, aye; Topcik, aye. Motion carried.

Trustee Walsh then made a motion to approve the disbursements, which was seconded by Trustee Monk. Chairman Topcik asked if any further discussion was desired. There was none. The vote on roll call was: Trustees Mitchell, aye; Monk, aye; Walsh, aye; Moe, aye; Topcik, aye. Motion carried.

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OPERATIONS & MAINTENANCE ACCOUNT January, 2021 – Disbursements

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Dec-20	2,718.02
2921	Federal Withholding Taxes	Dec-20	4,270.90
2922	IL Department of Revenue	Monthly Remittance	1,301.98
2923	WI Department of Revenue	Monthly Remittance	683.77
7205	FICA Withholding Taxes (ER Portion)	Dec-20	2,718.02
7255	Correll Co.	Dec-20	6,837.46
7211	Commonwealth Edison	Electricity - Dec-20	67.80
7211	Constellation New Energy	Electricity - Dec-20	11,130.31
7212	No. Shore Reclamation District	Wastewater Charges	4,435.72
7215	PDC Laboratories	Sample Testing	193.00
7221	Hawkins	Chlorine Shipment	1,504.00
7221	Univar Solutions	Hydrofluosilicic Acid	5,462.41
7222	Ace Hardware	Miscellaneous Supplies	34.36
7222	Hach Co.	Lab Supplies	1,520.80
7222	USA Blue Book	Lab Supplies	104.72
7223	Air Con Refrigeration	Pump House Furnace Replacement/Service	12,036.00
7223	Graybar	Maintenance Parts	1,660.64
7225	Concentric Integration	Time & Material Services	206.63
7225	Hansen Associates, Inc.	Feb-20 Copier Maintenance	95.00
7225	Klean Korner's Commercial Cleaning	Janitorial Service Dec-20	500.00
7231	DeLage Landen Financial Services	Feb-20 Copier Lease	124.12
7232	AT&T	Telephone Service	1,182.75
7232	Verizon Wireless	Cellular Phone/Data Service	455.67
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	357.75
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	106.60
7235.2	Baillie, Anthony	Deductible Reimbursement	1,553.99
7235.2	Blue Cross/Blue Shield	Feb-20 Health Insurance	8,685.99

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7235.2	Euclid Managers (Delta Dental)	Feb-20 Dental/Vision	488.98
7235.2	Principal Insurance	Feb-20 Disability/AD&D	551.73
7237	Hungerford Technologies	WebEx Service - Teleconference Meeting	26.00
7238	Water Research Foundation	2021 Membership Renewal	2,581.00
7241	Hamlin, James	Payroll Fees - Dec-20	231.02
7242	Kucera, Daniel	Legal Services - Dec-20	1,575.00
7245	Baillie, Anthony	Tuition Reimbursement	1,796.69
7251	Tony's House of Creations	Flowers	184.99

FIRST BANKCARD

	Acct. 7225	Maintenance Contract	30.25
	Acct. 7234	Office Supplies	398.26
	Acct. 7236	Transportation	114.45
	Acct. 7237	Meetings	36.00
	Acct. 7238	Dues/Subscriptions	62.71
	Acct. 7251	Miscellaneous	190.92
		Total First Bankcard	832.59
		Grand Total - Operations	\$76,234.73

R&R

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7299	Clark Dietz	Filter Replacement Project	900.00
7300	Burke C., Engineering	Revetment Project	2,514.80
		Grand Total - R&R	\$3,414.80

UNFINISHED BUSINESS

- ➔ **Filter Underdrain Replacement**– Chairman Topcik stated that there were two guest speakers regarding this subject. Jeff Williamson, Drydon Equipment Representative and Bruce Wolfe, Xylem/Leopold Representative. Jeff Williamson introduced himself, and gave a brief history of the relationship between Drydon and Leopold. He proceeded to discuss the Xylem Type 360 underdrain. He indicated that he had been working with General Manager White and Tom Foley of Clark Dietz on the project since the

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summer. He stated that the system he was suggesting was mutually beneficial to the District and Xylem. It would be the first ever installation of the Type 360 Underdrain, and that manufacturer was willing to provide the substitute underdrain, an extended five-year warranty, and the air piping (a cost of \$29,565.00) at no additional cost to the District. He then introduced Bruce Wolfe from Xylem/Leopold who reviewed the presentation sent to the board the previous day. Trustee Jaeger joined the meeting at 5:50 p.m. Mr. Wolfe discussed the benefits of switching to the air scour and Type 360 underdrain system. Some of the highlights were:

- Improved performance
- Reduced backwash water
- Increased filter run time
- Extended media life
- Bolted to the floor, rather than cemented to the floor, making it modular and serviceable

Mr. Wolfe then took questions from the board, which were discussed at length. Mr. Williamson and Mr. Wolfe left the meeting at 6:40 p.m.

General Manager White then requested that Tom Foley review the change orders and change order resolutions attached in the board packet. There were two included, should the board decide to go in a different direction, other than the Type 360 Underdrain. He reviewed the change orders and the cost of each. Discussion of this subject followed. General Manager White asked the board to consider the new Type 360 Underdrain System. Trustee Walsh made a motion to approve the change order and change order resolution approving the use of the Type 360 Underdrain System, which was seconded by Trustee Jaeger. Chairman Topcik asked if any further discussion was desired. There was none. The vote on roll call was: Trustees Mitchell, aye; Monk, aye; Walsh, aye; Moe, aye; Jaeger, aye; Topcik, aye. Motion carried.

➤ ***South Side Low Lift Pump Station Revetment Design and Permitting Project*** – General Manager White stated that Campanella started the installation of the revetment on Monday, December 9. They completed the excavation on Thursday, December 12. On Friday, the landscaping contractor planted seed and installed straw matting. He stated that Storm Water Management is making monthly visits to check on the progress of the seeding and the erosion control. He provided the board with pictures of the area and described the work. Discussion of this subject followed.

➤ ***Krause Cable Replacement*** – General Manager White stated that Krause Electric had called for a locate of utilities that could be in the path of the trench where the new piping for the cables will be installed. However, the trenching contractor mowed over the markings, making it necessary to do another locate. That locate was done on January 7, and now the trenching and installation of the piping and cable can begin. General Manager White indicated that he anticipated the work being done this week, or the next. Discussion of this subject followed.

Trustee Mitchell made a motion to move into executive session to discuss security matters, which was seconded by Trustee Walsh. The vote on roll call was: Trustees Mitchell, aye; Monk, aye; Walsh, aye; Moe, aye; Jaeger, aye; Topcik, aye. Motion carried. Representative Roberts left the meeting at 6:35 p.m.

* * * EXECUTIVE SESSION * * *

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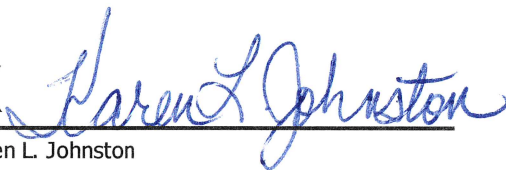
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MISCELLANEOUS

- **Correll Reports** – General Manager White included the quarterly reports from Correll Co. He reviewed the criteria used for pass/fail of the funds. He stated that they are currently passing. He also indicated that the employees were satisfied with the funds.

Trustee Mitchell made a motion to adjourn, which was seconded by Trustee Moe.

X



Karen L. Johnston
Board Secretary