

Minutes

August 11, 2020- Board Meeting

On August 11, 2020, the Board of Trustees of the Lake County Public Water District convened virtually in a regularly scheduled meeting at the hour of 5:30 p.m. Vice-Chairman Moe, General Manager White, and Administrative Assistant/Board Secretary Karen Johnston were physically present at the conference room of the District, 500 –17th Street, Zion, Illinois. Present virtually were: Trustees Mitchell, Monk, Walsh, Jaeger, Moe, and Attorney Kucera. Chairman Topcik and Trustee Ruchti were not present. Vice-Chairman Moe opened the meeting at approximately 5:30 p.m.

Vice-Chairman Moe started the meeting with the following statement: I have determined that an in-person meeting of the board of trustees is impractical and imprudent, due to the Covid-19 pandemic, and that related disaster declarations and orders issued by the governor, therefore this meeting of the board is being conducted by virtual protocol pursuant to authorizations by the governor and Public Act 101-640.

Vice-Chairman Moe proceeded to a roll call:

Present: (5) Mitchell, Monk, Walsh, Jaeger, Moe

Absent: (2) Topcik, Ruchti

Vice-Chairman Moe then stated that he would like a motion to approve and use the consent agenda, except for the disbursements, item 5, which General Manager White asked to be pulled. Trustee Walsh made a motion to use and approve the consent agenda, except for the disbursements, which was seconded by Trustee Mitchell. The vote on roll call was: Trustees Mitchell, aye; Monk, aye; Walsh, aye; Jaeger, aye; Moe, aye. Motion carried.

General Manager White proceeded to advise the board that additional disbursements had been added since the list was sent on the prior Friday. Trustee Jaeger made a motion to approve the disbursements, which was seconded by Trustee Walsh. Vice-Chairman Moe asked if there was

OPERATIONS & MAINTENANCE ACCOUNT August, 2020 – Disbursements

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Jul-20	2,664.85
2921	Federal Withholding Taxes	Jul-20	3,190.09
2922	IL Department of Revenue	Monthly Remittance	1,107.27
2923	WI Department of Revenue	Monthly Remittance	512.76
7205	FICA Withholding Taxes (ER Portion)	Jul-20	2,664.85
7255	Correll Co.	Jul-20	5,942.28
7211	Commonwealth Edison	Electricity - Jul-20	70.17
7211	Constellation New Energy	Electricity - Jul-20	11,063.15
7215	PDC Laboratories	Sample Testing	386.50

Minutes

August 11, 2020- Board Meeting

7221	Hawkins	Chlorine Shipment	757.50
7221	Nalco	Nalclear Shipment	4,782.25
7221	Usalco	Aluminum Sulfate	6,673.52
7222	Ace Hardware	Miscellaneous Supplies	14.99
7222	Cintas	First Aid Supplies	41.93
7222	Hach	Lab Supplies	1,580.48
7223	McMaster-Carr	Maintenance Supplies	42.92
7223	Quincy Compressor	Maintenance Supplies	108.11
7225	Erickson Design, C.	Landscape Maintenance - Jul-20	515.00
7225	Hansen Associates, Inc.	Sep-20 Copier Maintenance	95.00
7225	Klean Korner's Commercial Cleaning	Janitorial Service Jun-20	500.00
7231	DeLage Landen Financial Services	Sep-20 Copier Lease	124.12
7232	AT&T	Jun-20 Telephone Service	430.61
7232	Verizon Wireless	Cellular Phone/Data Service	460.69
7234	Office Depot	Office Supplies	70.99
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	324.75
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	79.00
7235.2	Baillie, Anthony	Deductible Reimbursement	2,084.48
7235.2	Blue Cross/Blue Shield	Sep-20 Health Insurance	7,819.08
7235.2	Euclid Managers (Delta Dental)	Sep-20 Dental/Vision	488.98
7235.2	Johnston, Karen	Deductible Reimbursement	1,106.29
7235.2	Principal Insurance	Sep-20 Disability/AD&D	551.73
7237	Hungerford Technologies	WebEx Service - Teleconference Meeting	26.00
7241	Eder Casella & Co.	Review of CYFER Report (grant)	750.00
7241	Hamlin, James	Payroll Fees - Jul-20	201.02
7242	Kucera, Daniel	Legal Services - Jul-20	2,295.00
7247	Chase Commercial Diving	Intake Inspection	13,000.00
7251	Correll Co.	Investment advisory service fee	1,139.00

Minutes

August 11, 2020- Board Meeting

FIRST BANKCARD

	Acct. 7222	Miscellaneous Supplies	754.38
	Acct. 7223	Maintenance Supplies	1,781.28
	Acct. 7225	Maintenance Contract	30.25
	Acct. 7234	Office Supplies	74.99
	Acct. 7236	Transportation	98.33
	Acct. 7238	Dues/Subscriptions	27.72
		Total First Bankcard	2,766.95
		Grand Total - Operations	\$76,432.31

R&R

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7299	Chicago Tribune	Filter Repl./Generator Bid Advertisement	130.29
7299	Clark Dietz	Prof. Services - Filter Replacement	3,375.00
7300.03	Burke Engineering	Prof. Services - Revetment Project	8,087.00
		Grand Total - R&R	\$11,592.29

UNFINISHED BUSINESS

- **South Side Low Lift Pump Station Revetment Design and Permitting Project** – General Manager White stated that Jedd Anderson with Burke Engineering had completed his preliminary design for this project. He has forwarded the design to Brad Semel (IDNR biologist) for his review, and Mr. Semel has forwarded the design to the other stakeholders ((Nature Preserves Commission and Office of Realty and Capital Planning). General Manager White indicated that those stakeholders have approved the design, and it now has been forwarded to the Army Corps of Engineers, and the Storm Water Management Commission for permitting approval. He indicated that this process could take one to three months. He also stated that the cost of this project would be approximately \$115,000, without permit fees. However, it could go higher due to the demand for larger stone. Discussion of this subject followed.
- **Combined Bid for Filter Underdrain Replacement/Main Plant and Low Lift Generator Replacement** – General Manager White stated that a pre-bid meeting for this project took place on July 28, with the bid opening taking place on August 4. The bid results were attached to General Manager White's memo regarding this project, along with the engineer's recommendations. General Manager White proceeded to read the bid results, breaking down the base and alternate bids. General Manager White suggested that the board not approve the bids this evening, as he had not yet heard the status of the grant

Minutes

August 11, 2020- Board Meeting

application. He also advised the board that the bids could be held open for 90 days. Discussion of this subject followed.

- **Revised Correll 404(c) Investment Advisory Services Agreement** – General Manager White stated that he had been investigating purchasing insurance coverage in relation to the requested revised investment advisory services agreement. However, since the July board meeting, West’s Insurance has researched this coverage on the District’s current insurance policy. Kelly McGillivray from West’s Insurance has advised that the District does have coverage, although the values need to be updated. She is investigating whether there will be an additional premium for the update. Discussion of this subject followed.
- **Intake Inspection Update** – General Manager White stated that Carl Chase had completed the intake inspection on August 7. Mr. Chase’s reports for the intake and bent inspections were attached. General Manager White proceeded to review the reports. He indicated that overall the intake and bents were stable. However, one item of note was the 42-inch intake pipeline from riser #3 to the intake cones is over 50% full of silt. He indicated that this was not currently of major concern, but cleaning of this pipeline would need to be addressed in the next few years. Discussion of this subject followed.
- **Discussion on modifying Section 312 Health Insurance** –General Manager White stated that at the July board meeting the subject of raising the deductible portion of the out-of-pocket expenses was discussed. However, it seemed that most of the board members wanted to be onsite to discuss this in more detail, thus the topic was tabled this until further notice.
- **General Manager Job Description** – Trustee Walsh made a motion to move into executive session to discuss the general manager job description, which was seconded by Trustee Jaeger. The vote on roll call was: Trustees Mitchell, aye; Monk, aye; Walsh, aye; Moe, aye; Jaeger, aye. Motion carried.

* * * * EXECUTIVE SESSION * * * *

Upon leaving executive session, Trustee Walsh made a motion to revisit the job description subject next month, which was seconded by Trustee Jaeger. Vice-Chairman Moe asked if any further discussion was desired. There was none. The vote on roll call was: Trustees Mitchell, aye; Monk, aye; Walsh, aye; Jaeger, aye; Moe, aye. Motion carried.

- **Redundant Raw Water Main** – Attorney Kucera provided the board with a memo at the July board meeting, and asked that they review it for discussion at the August board meeting. He proceeded to review the memo. He stated that the preferred route had been identified, and proceeded explain the four options that are available. They are:
 1. The District could decide to end all further efforts for all future routes.
 2. The District could suspend efforts to secure the preferred route, keeping their options open to try again in the future.
 3. The District could aggressively move forward to secure preferred route.
 4. The District could negotiate with IDNR to preserve and protect the preferred route, to keep it from being vacated.

Minutes

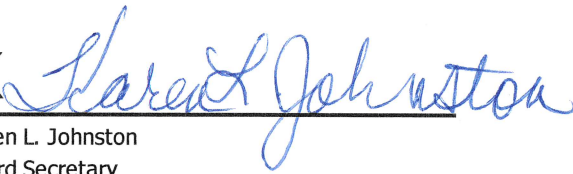
August 11, 2020- Board Meeting

Vice-Chairman Moe asked whether any trustees had any conclusions. Discussion of this subject followed. The majority of board felt that option four was the best option. Trustee Ruchti joined the meeting virtually at 6:40 p.m. Attorney Kucera felt that the next step would be to meet with the IDNR. Trustee Walsh made a motion to move ahead with option four, negotiating with the IDNR, which was seconded by Trustee Mitchell. Vice-Chairman Moe asked if there was further discussion, there was none. The vote on roll call was: Trustees Mitchell, aye; Monk, aye; Walsh, aye; Ruchti, aye; Jaeger, aye Moe, aye. Motion carried.

MISCELLANEOUS

- **Zion CCR & District's CCR** — General Manager White discussed the difference in the water quality reports. He explained the chemicals used, and how they are fed into the system. He indicated that the District is in good shape, and that the federal government twice a year, instead of once a year, would require CCRs.

Trustee Jaeger made a motion to adjourn, which was seconded by Trustee Walsh.

X 

Karen L. Johnston
Board Secretary