

Minutes

June 23, 2020- Board Meeting - Reconvened

On June 23, 2020, the Board of Trustees of the Lake County Public Water District met in a reconvened meeting, virtually, at the hour of 5:30 p.m. Chairman Topcik, General Manager White, and Administrative Assistant/Board Secretary Karen Johnston were physically present at the conference room of the District, 500 – 17th Street, Zion, Illinois. Present virtually were: Trustees Mitchell, Monk, Walsh, Ruchti, Moe, Jaeger, and Attorney Kucera. Chairman Topcik opened the meeting at approximately 5:30 p.m.

Chairman Topcik started the meeting with the following statement: I have determined that an in-person meeting of the board of trustees is impractical and imprudent, due to the Covid-19 pandemic, and that related disaster declarations and orders issued by the governor, therefore this meeting of the board is being conducted by virtual protocol pursuant to authorizations by the governor and Public Act 101-640.

Chairman Topcik proceeded to a roll call:

Present: (7) Moe, Jaeger, Walsh, Monk, Mitchell, Ruchti, Topcik

Absent: None

General Manager White advised that Eder Casella & Co. would not be discussing the audit, due to errors discovered in the draft audit. Eder Casella & Co. could not take care of the errors and present the final audit that evening. At issue was the handling of the grant funds. General Manager White further stated that they anticipated having the audit done next week. Discussion of this subject followed.

Chairman Topcik advised that the Monthly Disbursements were revised to incorporate bills received since the last board meeting. Chairman Topcik advised that he would not sign the check for Eder Casella until they present the final audit. Trustee Jaeger made a motion to approve the disbursements, which was seconded by Trustee Mitchell. Chairman Topcik asked if any further discussion was desired. There was none. The vote on roll call was: Trustees Mitchell, aye; Monk, aye; Walsh, aye; Ruchti, aye; Moe, aye; Jaeger, aye; Topcik, aye. Motion carried.

OPERATIONS & MAINTENANCE ACCOUNT June, 2020 – Disbursements - Corrected

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	May-20	3,972.36
2921	Federal Withholding Taxes	May-20	4,892.26
2922	IL Department of Revenue	Monthly Remittance	1,584.31
2923	WI Department of Revenue	Monthly Remittance	864.09
7205	FICA Withholding Taxes (ER Portion)	May-20	3,972.36
7255	Correll Co.	May-20	8,845.16
7211	Commonwealth Edison	Electricity - May-20	72.42
7211	Dynegy	Electricity - May-20	11,758.52
7212	No. Shore Water Reclamation	Wastewater Charges	3,767.66

Minutes

June 23, 2020- Board Meeting - Reconvened

7215	PDC Laboratories	Sample Testing	92.50
7221	Hawkins	Chlorine Shipment	757.50
7221	Usalco	Aluminum Sulfate Shipment	6,629.14
7222	Ace Hardware	Miscellaneous Supplies	83.44
7222	Cintas	First Aid Supplies	36.54
7222	EMD Millipore	Lab Supplies	1,357.59
7222	Hach	Lab Supplies	177.49
7223	Core & Main	Maintenance Supplies	870.00
7223	Dahme Mechanical	Chlorine Piping Replacement Work	7,925.00
7223	Drydon Equipment, Inc.	Maintenance Supplies	874.52
7223	Reladyne	Maintenance Supplies	239.90
7225	Concentric Integration	2020-2021 Support Services	3,715.00
7225	Erickson Design, C.	Landscape Maintenance - May-20	515.00
7225	Hansen Associates, Inc.	Jul-20 Copier Maintenance	95.00
7225	Klean Korner's Commercial Cleaning	Janitorial Service May-20	500.00
7225	Lakeland Larsen Elevator	3rd Qtr. 2020 Maintenance	328.84
7231	DeLage Landen Financial Services	Jul-20 Copier Lease	124.12
7232	AT&T	Telephone Service	1,890.84
7232	Verizon Wireless	Cellular Phone/Data Service	1,119.62
7234	Office Depot	Office Supplies	40.93
7235.1	West's Insurance	Public Officials Bond	1,500.00
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	79.00
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	324.75
7235.2	Baillie, Anthony	Deductible Reimbursement	396.48
7235.2	Blue Cross/Blue Shield	Jul-20 Health Insurance	7,819.08
7235.2	Euclid Managers (Delta Dental)	Jul-20 Dental/Vision	488.98
7235.2	IL Public Risk	Workers Compensation 3rd Quarter	2,070.00
7235.2	Principal Insurance	Jul-20 Disability/AD&D	551.73
7237	Hungerford Technologies	WebEx Service - Teleconference Meeting	26.00
7241	Eder, Casella & Co.	FY20 Audit	23,275.00
7241	Hamlin, James	Payroll Fees - May-20	246.02

Minutes

June 23, 2020- Board Meeting - Reconvened

7242	Kucera, Daniel	Legal Services - May-20	3,240.00
7243	Clark Dietz	Professional Services-Raw Water Borings/Eng. Certs.	2,175.00
7243	Tank Industry Consultants	Professional Services-3MG Tank Repairs	5,742.33
7245	Baillie, Anthony	Tuition Reimbursement	2,346.04
7251	Correll Co.	Quarterly Services for period ended 04/30/20	1,072.00

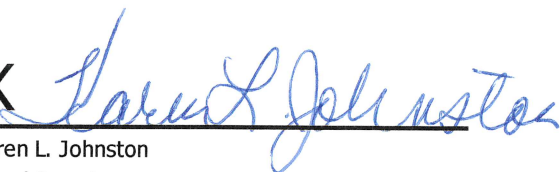
FIRST BANKCARD

	Acct. 7222	Miscellaneous Supplies	241.87
	Acct. 7223	Maintenance/Repairs	13.98
	Acct. 7225	Maintenance Contract	30.25
	Acct. 7232	Telephone	26.68
	Acct. 7234	Office Supplies	24.99
	Acct. 7236	Transportation	100.81
	Acct. 7238	Dues/Subscriptions	27.72
		Total First Bankcard	466.30
		Grand Total - Operations	\$107,585.45

R&R

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7299	Baxter & Woodman	Main/Lowlift Generator Replacement	5,014.70
		Grand Total - R&R	\$5,014.70

Chairman Topcik stated the meeting would be reconvened on Wednesday, July 1, at 5:30 p.m., by teleconference.

X 

Karen L. Johnston
Board Secretary