

Minutes

July 9, 2019- Board Meeting

On July 9, 2019, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 –17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Topcik, Walsh, Moe, and Jaeger were present. Trustees Mitchell, Monk, and Ruchti were absent. Also present were General Manager Don White and Administrative Assistant/Board Secretary Karen Johnston. District Attorney Dan Kucera was present via telephone.

Chairman Topcik then indicated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Trustee Jaeger made a motion to place the following items on the consent agenda and approve the consent agenda, which was seconded by Trustee Walsh. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

- 4) Regular Session Minutes of June 18, 2018
- 5) Disbursements of July 2019.
- 6) Treasurer's Report for June 30, 2019
- 7) End of month June 30, 2019 Budget Report
- 8) End of month June 30, 2019 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT July, 2019 – Disbursements

CCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Jun-19	2,592.45
2921	Federal Withholding Taxes	Jun-19	3,630.63
2922	IL Department of Revenue	Monthly Remittance	1,053.80
2923	WI Department of Revenue	Monthly Remittance	515.56
7205	FICA Withholding Taxes (ER Portion)	Jun-19	2,592.45
7255	Correll Co.	Pension - Jun-19	5,775.98
7211	Commonwealth Edison	Electricity - Jun-19	78.92
7211	Dynegy	Electricity - Jun-19	9,637.70
7215	PDC Laboratories	Sample Testing	92.50
7221	Usalco	Aluminum Sulfate Shipment	6,534.16
7222	Ace Hardware	Miscellaneous Supplies	44.97
7222	Cintas	First Aid Supplies	63.95
7222	EMD Millipore	Lab Supplies`	1,672.07
7225	Erickson Design, C.	Maintenance Contract	495.00

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7225	Hansen Associates, Inc.	Aug-19 Copier Maintenance	95.00
7225	Klean Korner	Jun-19 Janitorial Services	565.00
7231	DeLage Landen Financial Services	Aug-19 Copier Lease	124.12
7232	AT&T	Telephone Service - Jun-19	1,037.61
7232	Verizon Wireless	Cellular Phone/Data Service	563.73
7234	Office Depot	Office Supplies	59.66
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	74.40
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	307.96
7235.2	Blue Cross/Blue Shield	Aug-19 Health Insurance	7,487.32
7235.2	Euclid Managers (Delta Dental)	Aug-19 Dental/Vision	488.98
7235.2	Principal Insurance	Aug-19 Disability/AD&D	505.14
7241	Eder, Casella & Co.	FY19 Audit and graph preparation	22,600.00
7241	Hamlin, James	Payroll Fees - Jun-19	246.02
7242	Kucera, Daniel	Legal Services Jun-19	2,998.50

FIRST BANKCARD

	Acct. 7222	Miscellaneous Supplies	50.97
	Acct. 7223	Maintenance Supplies	431.32
	Acct. 7225	Maintenance Contract	26.25
	Acct. 7232	Telephone Expense	68.40
	Acct. 7234	Office Supplies	26.74
	Acct. 7236	Transportation	258.71
	Acct. 7237	Meetings/Seminars	199.37
		Total First Bankcard	1,061.76
		Grand Total - Operations	\$72,995.34

R&R FUNDS

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7294	Pump Supply, Inc.	Waste Tank Disposal Pump	2,670.00
		Grand Total - R&R	\$2,670.00

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ORDINANCES/RESOLUTIONS:

Audit, Rate Resolution: The Chairman then presented the following Resolution:

AN ORDINANCE
APPROVING AUDIT AND FIXING
OF RATES AND BILLING ADJUSTMENTS

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE LAKE COUNTY PUBLIC WATER DISTRICT as follows:

1. That the report of the audit of the books and records of the District for the fiscal year ended April 30, 2019, and the recommended computation of revised rates applicable to the District's customers, as prepared by Eder Casella & Company and incorporated herein by reference be and hereby received, approved and placed on file, and
2. That the revised rates therein computed for the sale of water are in accordance with the separate contracts with the City of Zion, the Village of Winthrop Harbor, and with the State of Illinois Department of Conservation (IDNR), and with applicable requirements of Illinois law and bond ordinances of the District, and are hereby established as the rates to be charged to these three customers effective August 1, 2019.

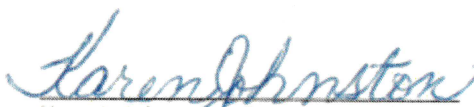
(CORPORATE SEAL)

LAKE COUNTY PUBLIC WATER DISTRICT



Gerold L. Topcik Chairman, Board of Trustees

ATTEST:



Karen Johnston, Secretary

PRESENTED AND READ: July 09, 2019

PASSED AND APPROVED: July 09, 2019

ROLL CALL VOTE

Trustees voting aye: G. Topcik; P. Walsh; R. Moe; D. Jaeger

Trustees voting nay: None

Trustees absent: D. Mitchell; A. Monk; M. Ruchti

MOTION CARRIED

Trustee Walsh made a motion to accept the audit resolution, which was seconded by Trustee Jaeger. A roll call vote to approve the ordinance approving the audit, fixing the rates, and billing adjustments resulted as follows:

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Ayes: (4) Walsh, Moe, Jaeger, Topcik

Nays: (0)

Absent: (3) Mitchell; Monk, Ruchti

UNFINISHED BUSINESS

- **Right of Ways/Redundant Raw Water Main** - General Manager White stated that he had spoken with Tom Foley of Clark Dietz, who discussed this project with Terracon, the soil-boring firm. Terracon indicated that they could do a desktop analysis prior to borings. The objective of the desktop analysis is to examine the possibility of a frack-out that is of concern to Brad Semel of IDNR. He further stated that he met with Mr. Foley and Mr. Semel at the lakefront, and Mr. Semel feels the District should find an alternate route for pipeline, because of his concern of a frack out. Discussion of this subject followed. General Manager White asked the board if they want to do the desktop study, and Trustee Jaeger made a motion to approve the desktop study for the borings for a limit not to exceed \$5,000, which was seconded by Trustee Walsh. Chairman Topcik asked if any further discussion was desired, as there was no further discussion, and upon the vote, the motion was carried unanimously.
- **Video Security System** – General Manager White stated that he and Operator Jeremy Thompson met with Tom Foley and Christel A. Simonis of Clark Dietz on June 27th, to go over the preliminary specifications. They finalized the camera locations and types of cameras to be used in these locations were. General Manager White further stated that Ms. Simonis is putting together a package for final review. She should have a draft of access control system and camera system shortly.
- **Alum Class Action** – General Manager White provided a handout, with a schedule for the remaining phases for the class action suit. Attached to the handout was an explanation of the fairness hearing, and what this hearing will determine. He stated based on the schedule, nothing much should happen before September, 2019.
- **Flood Insurance** – General Manager White provided a quote for the insurance as requested by board. He stated there were several options, but it was still expensive. He further stated that since the District received the quote, the State of Illinois is doing repairs, and their design could mitigate wave action, etc. General Manager White proceeded to present a chart with lake levels to demonstrate whether it is beneficial to purchase the insurance. Trustee Moe provided some pictures of lakefront. Discussion of this subject followed. The board decided to revisit the subject in several months.

NEW BUSINESS

ATTORNEY

- **New Legislation** – Attorney Kucera stated that he wanted to bring to the board's attention three pieces of Illinois legislation that could affect the board. The first is HB137 that deals with requirements for anti-corrosion painting of tanks and similar facilities. The governor has not yet

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signed it, however, if he does sign it Attorney Kucera thinks it might have some relevance to the District. Another bill is HB1438 approving recreational marijuana. The governor has signed that bill, and it is relevant to workplace rules. Attorney Kucera will be working on addressing that as part of the employment policy manual. The third piece of legislation is senate bill 75, called the workplace transparency act. It duplicates some of the anti-sexual harassment information that seen in recent legislation. However, one new item would require annual sexual harassment training for all employees. The training would be an approved program developed by the Department of Human Rights. There is currently no model or program right now. The bill had not been signed as of that morning. Attorney Kucera will keep the board informed of these bills, particularly, of the two unsigned bills.

GENERAL MANAGER

- ***Third Amendment to Zion Contract*** - General Manager White stated that the R&R charge and refund amounts were close. He stated that he included language in his audit delivery letters asking the City of Zion and Village of Winthrop Harbor to consider modifying their contracts to have the R&R charges and refund run over twelve months. Those letters were sent June 28th, and he stated he would email them the next day to see if they are considering these changes.
- ***Fourth Amendment to Winthrop Harbor Contract*** – This is included in the description above, and General Manager White asked the board for approval of these changes. Trustee Jaeger made a motion to approve amending the contracts with the City of Zion and Village of Winthrop Harbor for Fiscal Year 2020 to have the R&R charges and refund amount run concurrent for twelve months, which was seconded by Trustee Moe. Chairman Topcik asked if any further discussion was desired, as there was no further discussion, and upon the vote, the motion was carried unanimously.
- ***Fifth Amendment to Winthrop Harbor Contract*** – General Manager White went on to discuss that he had requested that the Village of Winthrop Harbor consider an amendment to their contract which would change the R&R charge be spread over 12 months, rather than the current 24 months. Discussion of this subject followed. Trustee Walsh make a motion to approve the contract amendment to change the R&R billing terms to 12 months rather than 24 months, which was seconded by Trustee Jaeger. Chairman Topcik asked if any further discussion was desired, as there was no further discussion, and upon the vote, the motion was carried unanimously.

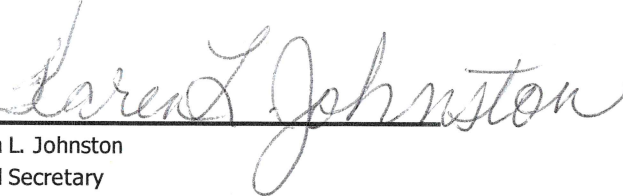
MISCELLANEOUS

- ***Wall Street Journal Article*** – Chairman Topcik provided an article from the Wall Street Journal discussing water usage by the Kraft Heinz Company in New York. Kraft used more water than they had originally stated they would need. Discussion of planning for this type of issue followed.
- ***Emergency Beach Repairs*** – General Manager White wanted to let the board know that the IDNR is moving forward to do emergency repairs in the area of the District's low lift pump station. He also stated that the IDNR is studying ways to mitigate erosion in the area. He indicated that he would keep the board informed of the IDNR's progress.

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Trustee Walsh made a motion to adjourn the meeting, which was seconded by Trustee Jaeger. Chairman Topcik asked if any further discussion was desired, as there was no further discussion, and upon the vote, the motion was carried unanimously.

X 

Karen L. Johnston
Board Secretary