

Minutes

October 9, 2018– Board Meeting

On October 9, 2018, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 –17th Street, Zion, Illinois. Chairman Topcik was absent, and Vice-Chairman Jaeger was acting as Chairman, pro tempore. Vice-Chairman Jaeger opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Mitchell, Monk, Walsh, Ruchti, Moe, and Jaeger were present.. Also present were General Manager Don White and Administrative Assistant/Board Secretary Karen Johnston, and District Attorney Dan Kucera, via telephone

Vice-Chairman Jaeger then indicated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Vice-Chairman Jaeger then asked for a motion to approve the consent agenda, however, Trustee Moe requested that item five, the disbursements be taken off the consent agenda for discussion. Vice-Chairman Jaeger asked for a motion to approve the other items on the consent agenda, items four, and six through eight. Trustee Walsh made that motion, which was seconded by Trustee Mitchell. Vice-Chairman Jaeger asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

Trustee Moe indicated that he had questions regarding the disbursements. His first question was regarding the Cummins Npower bills, troubleshooting the generator. General Manager White explained that this was for troubleshooting the faults on the generator. The next item was Concentric Integration, which General Manager White explained was the annual service contract for the Scada system. The last items were the AT&T and Verizon bills. General Manager White explained that in addition to regular phone system, this included the modems for the meter pits. Discussion of these subjects followed. Trustee Moe made a motion to approve the disbursements, which was seconded by Trustee Monk. Vice-Chairman Jaeger asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

- 4) Regular Minutes of September 11, 2018
- 5) Disbursements for October, 2018
- 6) Treasurer’s Report for September 30, 2018
- 7) Budget Report for September 30, 2018
- 8) End of month September 30, 2018 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT **October, 2018 – Disbursements**

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Sep-18	2,441.19
2921	Federal Withholding Taxes	Sep-18	3,488.41
2922	IL Department of Revenue	Monthly Remittance	1,015.58
3	WI Department of Revenue	Monthly Remittance	443.22
7205	FICA Withholding Taxes (ER Portion)	Sep-18	2,441.19

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5	Correll Co.	Pension - Sep-18	5,418.62
7211	Commonwealth Edison	Electricity - Sep-18	75.01
7211	Dynegy	Electricity - Sep-18	10,711.96
7215	Eurofins Eaton Analytical	Sample Testing	395.00
7215	PDC Laboratories	Sample Testing	382.50
7221	Hydrite	Chlorine Shipment	931.00
7222	Ace Hardware	Miscellaneous Supplies	51.94
7222	Aramark Refreshment	Coffee Service	212.38
7222	Cintas	First Aid Supplies	58.84
7222	Hach Company	Lab Supplies	743.89
7223	Cummins Npower	Troubleshoot generator	1,666.65
7223	Dreisilker Electric Motors	High Lift Pump #3 Repair & Parts	2,907.61
7223	Fluorecycle, Inc.	Fluorescent lamp recycling	30.92
7223	Vortex Technologies, Inc.	Maintenance Supplies	830.00
7225	Concentric Integration	2018-2019 Support Services	8,450.00
5	Hansen Associates	Nov-18 Copier Service Agreement	95.00
7225	Klean Korner	Janitorial Service	565.00
7231	DeLage Landen Financial Services	Nov-18 Copier Lease	124.12
7232	AT&T	Telephone Service - Sep-18	1,234.27
7232	Verizon Wireless	Cellular Phone/Data Service	568.71
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	301.00
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	81.80
7235.2	Baillie, Anthony	2018 Deductible Reimbursement	1,386.43
7235.2	Blue Cross/Blue Shield	Oct-18 Health Insurance	7,055.19
7235.2	Dearborn National	Oct-18 Life/AD&D	63.00
7235.2	Euclid Managers (Delta Dental)	Oct-18 Dental/Vision	483.82
7235.2	Sun Life Financial	4th Qtr. 2018 Disability	2,033.47
7235.2	Thompson, Jeremy	2018 Deductible Reimbursement	275.70
7241	Hamlin, James	Payroll Fees - Sep-18	248.51
7243	Clark Dietz	Consulting Eng. Services	1,500.00

FIRST BANKCARD

Acct. 7222	Miscellaneous Supplies	14.96
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	Acct. 7225	Maintenance Contract	25.00
	Acct. 7232	Telephone Expense	66.78
	Acct. 7234	Office Supplies	724.99
	Acct. 7236	Transportation	155.92
	Acct. 7237	Meetings/Seminars	220.45
		Total First Bankcard	1,208.10
		Grand Total - Operations	\$59,920.03

CONSTRUCTION FUNDS

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7283	Clark Dietz	Solids Contact Unit #1- Rehab	437.50
		Grand Total - Construction	\$437.50

R&R

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7291	Clark Dietz	Zion Pump Replacement	1,388.08
		Grand Total - R&R	\$1,388.08

UNFINISHED BUSINESS

- **Rehabilitation Solids Contact Unit #1 & #2** – General Manager White stated that J.J. Henderson did not submit a pay request again this month, as they still do not have the lien waivers from QAIC. Until J.J. Henderson receives the lien waivers, the conclusion of this project is stagnant. General Manager White further stated that J.J. Henderson signed the change order guaranteeing that they would take care of the lien waivers. Trustee Ruchti arrived at 5:40 p.m. Discussion of this subject followed.
- **Zion Pump Station Generator** – General Manager White spoke with Chris Certa, the project manager for Krause Electric, regarding the punch list items. General Manager White stated that they have moved the emergency stop button, and painted the bollards, but have not poured the sidewalk, or given the District the engine exerciser capable of one to thirty days. A letter was sent on Monday to Mr. Certa, stating that if this project is not completed by November, the District will be issuing liquidated damages. General Manager White further stated that the District is retaining approximately \$15,000 on the contract. Discussion of this subject followed.

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- ➔ ***Right of Ways- Redundant Raw Water Main*** – General Manager White stated that the previously approved memorandum was sent out on September 21, to all the IDNR parties involved in this issue. While all have acknowledged the email, none has made any comments beyond thanking the District for the update. Discussion of this subject followed.
- ➔ ***Video Security System*** – General Manager White stated that the District is still waiting for possible funding for this project, either through the State of Illinois, or through Lowe’s Corporation (a possible grant). The Lowe’s grant could be available at the end of November. Representative Sheri Jesiel’s office advised General Manager White that when the money is released from the State, this is when the District will be advised whether they will receive a grant. Discussion of this subject followed. General Manager White further discussed the possibility of receiving funding from Homeland Security. He indicated that submissions for this grant could start in March.
- ➔ ***Intake Bent Inspection***– General Manager White stated that he had emailed Carl Chase, the District’s marine diver, after the last board meeting, indicating that he should proceed to purchase the digital level as discussed previously. General Manager White indicated that he had emailed Mr. Chase again, but had not had any correspondence from Mr. Chase. He further indicated that the lake has been quite rough, and not conducive to hard-hat diving, and the probable reason for a lack of response. Discussion of this subject followed.
- ➔ ***Alum Class Action***– General Manager White advised that he had sent the supporting invoices to the settlement administrator regarding this issue. This covers the period of January 1, 1997 to February 28, 2011. General Manager White emailed the invoices on October 1. General Manager White stated that the District Court would not be reviewing the information until the middle of December. If the District Court on the east coast is in agreement with settlement terms, then the District will proceed to the next step; allocation of funds to the overcharged parties. No further information will be available until December. Discussion of this subject followed.
- ➔ ***Main Plant Generator*** – General Manager White stated that at the last board meeting he was interested in obtaining a bid specification for the onsite generator in relation to the fault issues it had been experiencing. Cummins, who General Manager White brought in to troubleshoot, could not detect the fault. It ran for Cummins on two occasions. The generator has run five times in test mode on Wednesdays and in emergency mode on September 30, without a fault. General Manager White has had the operators take the generator off the regular exercise schedule of Wednesdays, and exercised the generator once a month, manually, to ensure that it operates properly. He is hopeful to keep it running until next year, with this modified schedule. General Manager White indicated that Trustee Walsh had investigated the possibility of borrowing a generator from the Lake County Public Works. This was determined to be not feasible due to distance and possible equipment damage in transit. General Manager White thanked Trustee Walsh for his effort. General Manager White also

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investigated the pricing for rental units, should the need arise. The pricing received from these firms is extremely expensive, and does not include hooking up the transfer switch. Discussion of this subject followed.

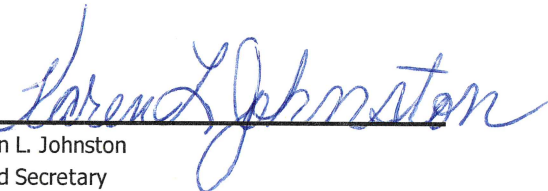
NEW BUSINESS

- **Bond & Interest Payment** – General Manager White stated that the interest payment on the bond issue is coming due. The amount to be paid is \$77,896.50. This payment is due November 1; however, we need to have it in to the bank five days in advance. The payment will be made on or before October 25. The next payment, due on May 1, will consist of interest and principal. The amount of that payment will be \$77,896.50 for interest, and \$865,896.50 for principal, totaling \$943,793.00. Funds are being collected for these payments, and General Manager White feels that the District is on track to make these payments.

MISCELLANEOUS –

- **Holiday Dinner** – General Manager White stated that the holiday dinner for the December board meeting would be at the Shanty in Wadsworth, IL. Discussion of this subject followed.
- **News Articles** – Vice Chairman Jaeger brought the board’s attention to several articles regarding Lake Michigan water allocation. Also, an article on the DuPage Sanitary District being dissolved. In addition, General Manager White included an article from the Citizen Utility Board about a bill signed by Governor Rauner,

Trustee Mitchell made a motion to adjourn, which was seconded by Trustee Walsh. Vice-Chairman Jaeger asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

X 

Karen L. Johnston
Board Secretary