

Minutes

August 14, 2018– Board Meeting

On August 14, 2018, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 –17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Topcik, Mitchell, Monk, Walsh, Moe, and Jaeger were present. Trustee Ruchti was absent. Also present were General Manager Don White and Administrative Assistant/Board Secretary Karen Johnston, and District Attorney Dan Kucera.

Chairman Topcik then indicated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Chairman Topcik then asked for a motion to approve the consent agenda, which was made by Trustee Jaeger, and seconded by Trustee Mitchell. Chairman Topcik asked if discussion was desired for those items, as there was none, and upon the vote, the motion was carried unanimously.

- 4) Regular Minutes of July 31, 2018
- 5) Disbursements for August, 2018
- 6) Treasurer’s Report for July 31, 2018
- 7) Budget Report for July 31, 2018
- 8) End of month July 31, 2018 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT August, 2018 – Disbursements

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Jul-18	2,582.74
2921	Federal Withholding Taxes	Jul-18	3,670.69
2922	IL Department of Revenue	Monthly Remittance	1,077.07
2923	WI Department of Revenue	Monthly Remittance	488.16
7205	FICA Withholding Taxes (ER Portion)	Jul-18	2,582.74
7255	Correll Co.	Pension - Jul-18	5,733.19
7211	Commonwealth Edison	Electricity - Jul-18	74.22
7211	Dynegy	Electricity - Jul-18	10,122.99
7215	Eurofins Eaton Analytical	Sample Testing	395.00
7215	No. Shore Water Reclamation Dist.	Sample Testing	148.00
7215	PDC Laboratories	Sample Testing	92.50
7221	Hydrite	Chlorine Shipment	931.00
7221	Mosaic	Fluorosilicic Acid	6,922.78
7222	Ace Hardware	Misc. Supplies	88.11
7222	Applied Industrial Technologies	Misc. Supplies	484.55

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722	Bearing Headquarters	Misc. Supplies	43.76
7222	Cintas	First Aid Supplies	90.32
7222	Cole Parmer	Misc. Supplies	324.97
7222	Electrical Control Distributors	Misc. Supplies	135.39
7222	Grainger, W.W.	Misc. Supplies	390.59
7222	Hach	Lab Supplies	791.61
7223	Drydon Equipment, Inc.	Maintenance Parts	1,357.03
7225	Hansen Associates	Sep-18 Copier Service Agreement	95.00
7225	Klean Korner	Janitorial Service	565.00
7231	DeLage Landen Financial Services	Sep-18 Copier Lease	124.12
7232	AT&T	Telephone Service - June-18	1,426.57
7232	Verizon Wireless	Cellular Phone/Data Service	568.71
7234	FedEx	Shipping Charges	33.43
7234	Office Depot	Office Supplies	115.05
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	16.25
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	81.80
7235.2	Baillie, Anthony	2018 Deductible Reimbursement	1,466.23
7235.2	Blue Cross/Blue Shield	Aug-18 Health Insurance	7,055.19
7235.2	Dearborn National	Aug-18 Life/AD&D	63.00
7235.2	Euclid Managers (Delta Dental)	Aug-18 Dental Insurance	488.98
7236	Pintescu, Ioan	Travel Reimbursement	116.63
7236	Zion Auto Parts	Transportation	51.47
7241	Eder, Casella & Co.	FY18 Audit - Remaining Balance	5,650.00
7241	Hamlin, James	Payroll Fees - Jul-18	199.47
7242	Kucera, Daniel	General Legal Services Jul-18	2,591.50
7242	Trobe, Babowice & Assoc.	Solids Contact Unit #1 Litigation	-122.00
7243	Clark Dietz	Consulting Eng. Services	450.00
7251	Correll Co.	Investment Advisory Service Fee	899.00

FIRST BANKCARD

Acct. 7222	Miscellaneous Supplies	251.36
Acct. 7225	Maintenance Contract	25.00

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	Acct. 7232	Telephone Expense	66.84
	Acct. 7234	Office Supplies	74.99
	Acct. 7236	Transportation	286.51
	Acct. 7237	Meetings/Seminars	110.13
		Total First Bankcard	814.83
		Grand Total - Operations	\$61,277.64

CONSTRUCTION FUNDS

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7280	Michels Corporation	Intake - Final - Payout #6 & #7 Final	109,680.00
7283	Clark Dietz	Prof. Services - Solids Contact Unit #1 & #2	3,585.00
7283	Henderson, Joseph J. & Son Inc.	SCU #1 Rehab - Payout per CD Cert. #14*	87,899.67
		Grand Total - Operations	\$201,164.67

*Paid in July. Left off disbursements

R&R

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7290	Clark Dietz	Zion Pump House Generator Replacement	1,235.00
7290	Krause Electrical Contractors	Zion Pump House Generator Replacement	6,907.50
7291	Clark Dietz	Zion Pump Replacement	900.00
		Grand Total - Operations	\$9,042.50

UNFINISHED BUSINESS

➤ **Rehabilitation Solids Contact Unit #1 & #2 –**

General Manger White stated that his memo regarding this subject had stated that there was a pay application for this project. However, J.J. Henderson failed to submit the appropriate paperwork, so no disbursement was made for this pay request. However, there was a change order #7, and a resolution for that change order, for the negotiated resolution on the outstanding claims for the additional KTA inspection fees, and QAIC heating costs. Trustee Jaeger made a motion to approve the resolution for change order #7, which was seconded by Trustee Mitchell. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the following roll call vote, the following resolution was approved.

Ayes: (6) Topcik, Mitchell, Monk, Walsh, Moe, and Jaeger

Nays: (0)

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Absent: (1) Ruchti

RESOLUTION

WHEREAS, the Lake County Public Water District ("District") has entered into a contract dated January 12th, 2017 with Joseph J. Henderson & Son, Inc. ("Contractor"); and

WHEREAS, it is proposed that the District approve and authorize change order #7 resolving outstanding claims for KTA inspection fees, and OAIC heating costs, as negotiated on July 10, 2018, and approved by the Board of Trustees at their July 10, 2018 board meeting. Also a credit for the removal of the chlorination item in the schedule of values.

NOW, THEREFORE, BE IT RESOLVED that the District finds as follows:

1. That the circumstances which necessitate the change in performance were not reasonably foreseen at the time the contract was signed; and
2. That the change is germane to the original contract as signed; and
3. That the change order is in the best interests of the District and is authorized by law.

BE IT FURTHER RESOLVED that the District hereby approves the attached change order and hereby authorizes and directs the General Manager to execute the attached change order on behalf of the District.

LAKE COUNTY PUBLIC WATER DISTRICT



Gerold Topcik
Chairman, Board of Trustees

(CORPORATE SEAL)

ATTEST:



Karen L. Johnston
Secretary

PRESENTED AND READ: August 14, 2018

ROLL CALL VOTE:

Trustees voting aye: D. Mitchell; A. Monk; P. Walsh; R. Moe; D. Jaeger; G. Topcik

Trustee voting nay: None

Trustees absent: M. Ruchti

MOTION CARRIED

- ➔ **Zion Pump Station Generator** – General Manager White stated that Clark Dietz had done walkthrough had been done on July 23, and had developed a punch list. He reviewed the items on the punch list with the board. He further stated that Krause Electric had put in a pay request, which was on the list of disbursements for payment. However, there was still \$14,767.50 in retainage left to be paid, and would be withheld until the completion of the punch list. Discussion of this subject followed.

Chairman Topcik indicated that as the executive session minutes of July 10, 2018 had not been passed out earlier, he requested that the board read them now. Trustee Mitchell made a motion to approve the executive session minutes of July 10, 2018,

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which was seconded by Trustee Walsh. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

- ➔ ***Right of Ways- Redundant Raw Water Main*** – General Manager White stated that Attorney Kucera had prepared a memorandum regarding this subject. Trustee Jaeger made a motion to move into executive session to discuss security issues, which was seconded by Trustee Walsh. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

* * * EXECUTIVE SESSION * * *

Low Lift Pump Station Revetment – General Manager White stated that notice to proceed was given on July 11, and a preconstruction meeting took place on July 13 for this project. Michels Corporation was onsite on August 14, and proceeded to move stone. General Manager White stated that at that time an issue arose. The State of Illinois moved sand to this area in the spring to deepen the creek to allow for drainage. However, Michels Corporation needed to move that sand to start their work on the revetment project. This additional work was not part of the original bid, and General Manager White requested that the board approve a change order on a time and material (T&M) price not to exceed \$50,000. Discussion of this subject followed. Trustee Jaeger made a motion to approve the resolution for a change order for the removal of excess sand on the northern edge of the revetment repairs, then placing this excess sand along the southern repaired revetment, which was seconded by Trustee Mitchell. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the following roll call vote, the following resolution was approved.

Ayes: (6) Topcik, Mitchell, Monk, Walsh, Moe, and Jaeger

Nays: (0)

Absent (1) Ruchti

- ➔ ***Intake Bent*** – General Manager White stated that the final bent had been placed on July 16. The final payout was on the list of disbursements, however, the amount for the retainage would be held until the GPS coordinates had been received. Discussion of this subject followed.
- ➔ ***Video System Improvements*** – General Manager White stated that Anixter had provided to him and operator Jeremy Thompson, an overview of the proposed locations for security cameras. The overview assisted in identifying areas that needed additional cameras. Anixter is working on a proposal for pricing.

Jeremy is still looking into grants. Some are not available, but there could be more available next year. Discussion of this subject followed.

- ➔ ***Second Amendment to Zion Contract*** – General Manager White stated that the proposed amendment to the City of Zion contract was to have been on the agenda on August 7. However, Ray Roberts advised that the agenda was full and it would be

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on the next agenda on August 21. He also indicated that Dave Knabel thought it would pass. The amendment is to coordinate the billing of the refund and the R&R charge so both are split out over one year. Discussion of this subject followed. Trustee Walsh made a motion to accept the second amendment to the Zion contract, which was seconded by Trustee Monk. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

- ***Third Amendment to Winthrop Harbor Contract*** – General Manager White indicated that this was the same situation as the Zion contract. Winthrop Harbor did approve the amendment at their August 7 board meeting. Trustee Mitchell made a motion to accept the third amendment to the Winthrop Harbor contract, which was seconded by Trustee Jaeger. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

Trustee Mitchell made a motion to enter executive session to discuss personnel matters, which was seconded by Trustee Jaeger. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

* * * EXECUTIVE SESSION * * *

NEW BUSINESS

- ***Approval of Concentric Contract***– General Manager White included a copy of the proposed Scada Support Contract, with Concentric Integration. This contract is comparable to 2017. General Manager White indicated that he did request some changes in the services, such as proactive onsite server maintenance and radio maintenance. He indicated that the contract price would be slightly higher for those services. Discussion of this subject followed. Trustee Walsh made a motion to approve the Concentric Integration contract, which was seconded by Trustee Jaeger. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

MISCELLSANEOUS

- ***Technical Review Committee Meeting*** – General Manager White advised the board that a meeting had been held on July 27. In attendance were General Manager White, Chairman Topcik, Ray Roberts, City of Zion, Director of Public Works, and Tim Nearing, Village of Winthrop Harbor, Superintendent of Public Works. General Manager White included a copy of the agenda and talking points for that meeting along with his memo regarding the meeting. He stated that both Ray and Tim inquired as to whether there would be the need for another bond issue and more

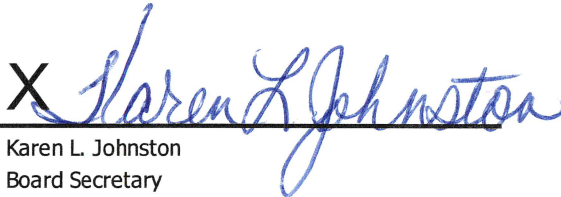
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bents in the future. General Manager White advised them that he could not predict the future, but did not anticipate anything for the next five to ten years. General Manager White then reviewed the items on the agenda and the talking points with the board. Discussion of this subject followed.

- **News Articles** – General Manager White indicated that there were several news articles in the board packet relating to water levels. He suggested that the board read them. In addition, there was an article regarding the City of Zion’s budget deficit, and this could prove interesting to the board.

Trustee Mitchell made a motion to adjourn, which was seconded by Trustee Ruchti. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

X 

Karen L. Johnston
Board Secretary