

LAKE COUNTY PUBLIC WATER DISTRICT

MINUTES

NOVEMBER 14, 2017 - BOARD MEETING

The Board of Trustees of the Lake County Public District met in a regularly scheduled meeting at 5:30 pm in the conference room at the offices of the District, 500 17th Street, Zion, IL. Upon Chairman Topcik opening the meeting, the roll of Trustees was called: present were Trustees Topcik, Jaeger, Moe, and Walsh: absent were Trustees Ruchti, Monk, and Mitchell... Also present were General Manager White, District Attorney Kucera, and guest speaker Brad West of West Insurance. Absent on medical leave was Administrative Assistant/Secretary Johnston. Attorney Kucera was requested to record minutes. Approximately 5 minutes after the meeting opened, Trustee Monk arrived.

Chairman Topcik introduced guest speaker Brad West who presented a proposal for renewal of the District's workers compensation insurance with the Illinois Public Risk Funds, the provider of the current coverage. Mr. West pointed out that the renewal premium would be 8% lower than the expiring premium. Mr. West also stated that the Fund is making available to the District a grant of \$1,209 in June 2018 for the purchase of safety related equipment or safety training. The proposed renewal would be effective January 1, 2018. Chairman Topcik thanked Mr. West for his presentation and stated that the Board would consider the proposal later in the meeting.

Chairman Topcik then stated he would accept a motion to place the following items on a consent agenda. Trustee Walsh so moved, Trustee Monk seconded the motion, and the motion unanimously carried. Trustee Walsh then moved to approve the items on the consent agenda, Trustee Monk seconded the motion, and the motion unanimously carried.

Consent agenda items:

Regular session minutes of October 10, 2017
Disbursements for November, 2017
Treasurer's Report as of October 31, 2017
Budget report as of October 31, 2017
Monthly operation summation as of October 31, 2017

Disbursements for November, 2017

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Oct-17	2,084.03
2921	Federal Withholding Taxes	Oct-17	3,333.66
2922	IL Department of Revenue	Monthly Remittance	948.85
2923	WI Department of Revenue	Monthly Remittance	280.96
7205	FICA Withholding Taxes (ER Portion)	Oct-17	2,153.87
7211	Commonwealth Edison	Electricity - Oct-17	65.14
7211	Dynegy Energy	Electricity	8,523.63
7215	Eurofins Eaton Analytical	Sample Testing	395.00
7215	PDC Laboratories	Sample Testing	77.50
7221	Graybar	Lighting	81.18
7221	Hach	Lab supplies	548.41
7221	Hydrite Chemical Co	Chemicals	891.00
7222	Millipore	Bac-t supplies	1,546.80
7222	Ace Hardware	Misc. Supplies	75.13
7222	Cintas	Medical supplies	54.73
7223	vortex Tech	Spare Finished water meter electronics	1,864.87
7223	Reladyne	oil	151.97
7225	Erickson Design	payments 7 & 8 of 8	950.00
7225	Concentric	Scada support services 2nd installment of 2	10,059.43
7225	Hansen Associates	Dec 17 Copier Service Agreement	95.00
7225	Klean Korner	Janitorial Service	565.00
7231	DeLage Landen Financial Services	Dec-17 Copier Lease	124.12
7232	AT&T	Telephone Service - Aug-17	1,359.16
7232	Verizon Wireless	Cellular Phone/Data Service	566.44
7234	Federal Express	Shipping Charges	198.61
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	71.00
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	569.50
7235.2	Baillie, Anthony	Insurance Deductible Reimbursement	3,065.58

7235.2	Blue Cross/Blue Shield	Aug-17 Health Insurance	6,764.76
7235.2	Euclid Managers (Delta Dental)	Dental Insurance	988.28
7235.2	Cincinnati Insurance	Life Insurance Karen, Anthony, Joan, & Don	883.00
7235.2	Humana	Vision/A&D&D	108.09
7236	Zion Auto parts NAPA	Generator Batt & oil Filters	541.86
7237	AWWA	Membership Dues	330.00
7238	WaterISAC	Security notifications cyber and physical	499.00
7241	Hamlin & Co	Payroll fees	105.27
7241	Eder, Casella & CO	Bookkeeping	1,020.00
7242	Kucera, Daniel	General Legal Services	2,475.00
7242	Graefe & Hansen	Employment Matters	150.00
7251	Aramark Refreshment Services	Coffee Service	199.14
7251	Correll Co.	Investment Advisory Services	804.00

FIRST BANKCARD

	Acct. 7222	Misc. Supplies	0.00
	Acct. 7232	Telephone Expense	0.00
	Acct. 7234	Office Supplies	19.00
	Acct. 7236	Transportation	132.23
	Acct. 7237	Meetings/Seminars	134.41
		Total First Bankcard	285.64
		Grand Total - Operations	\$47,750.97

CONSTRUCTION FUNDS

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7280	Michels Corporation	Inst. 17 Pile Bent Systems - Payout #5	45,000.00
7283	Clark Dietz	Solids Contact Unit #1-Prof. Services	12,590.00
7280	Clark Dietz	Certificate for bents	217.50
7283	J.J. Henderson & Son, Inc.	Solids Contact Unit #1-Payout #7	46,993.01
		Total	\$104,800.51

R&R

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7290	Clark Dietz	Zion Generator Replacement	2,470.00
		Total	\$2,470.00

UNFINISHED BUSINESS

INTAKE PIPELINE BENTS

General Manager White reported that general contractor Michels had submitted its fifth pay request and that he and the District's engineer had reviewed the request and agreed with it. He also reported that, as of November 7, 2017, Michels still needed to drive four H-piles for the two remaining collars that have been installed. This work has been delayed due to weather and diver illness. The General Manager requested the Board to approve change order No. 3 to extend the completion date for the project to December 15, 2017. Trustee Jaeger moved to adopt a resolution approving change order No. 3. The motion was seconded by Trustee Walsh. Upon a roll call, all trustees present voted aye.

RESOLUTION

WHEREAS, the Lake County Public Water District ("District") has entered into a contract dated ~~March 24, 2017~~ with Michels Foundations ("Contractor"); and

WHEREAS, it is proposed that the District approve and authorize the change order number 3 to the contract, for the extension of contract time of final completion date of October 15, 2017 to December 15, 2017.

NOW, THEREFORE, BE IT RESOLVED that the District finds as follows:

1. That the circumstances which necessitate the change in performance were not reasonably foreseen at the time the contract was signed; and
2. That the change is germane to the original contract as signed; and
3. That the change order is in the best interests of the District and is authorized by law.

BE IT FURTHER RESOLVED that the District hereby approves the attached change order and hereby authorizes and directs the General Manager to execute the attached change order on behalf of the District.

LAKE COUNTY PUBLIC WATER DISTRICT

Gerold Topcik
Chairman, Board of Trustees

(CORPORATE SEAL)

ATTEST:

Donald J. White
Assistant Secretary

PRESENTED AND READ: November 14, 2017

ROLL CALL VOTE:

Trustees voting aye:
Trustee voting nay:
Trustees absent:

MOTION CARRIED

PROJECT FOR REHABILITATION OF SOLIDS CONTACT UNIT #1

General Manager White stated that Henderson had submitted its seventh pay request. He said that the District's engineer had reviewed the request and certified it for payment. General Manager White stated that steel work on Clarifier No. 1 had been completed and interior sand blasting and painting were scheduled to begin. However, inspection performed by KTA found issues with certain painting work on supports which would require sandblasting and recoating. He requested approval of Amendment No. 3 to the Professional Services Agreement June 21, 2016 with Clark Dietz. This amendment provides for additional coating inspections by KTA as a subcontractor of Clark Dietz. Trustee Jaeger moved to approve the amendment to

the Clark Dietz agreement. Trustee Walsh seconded the motion, which was approved unanimously.

General Manager discussed a proposal submitted by Henderson for removal and replacement of foam insulation on the dome of Clarifier No. 2 and installation of aluminum backed insulating panes. Henderson's quote for this work was \$174,227.80, which was considerably less than the original quote and the engineer's estimate. General Manager White requested the Board to approve Change Order No. 4 to the Henderson general contract, to increase the contract price by \$174,227.80 for this work and to extend the general contract substantial completion date to June 1, 2018 and final payment date to July 1, 2018. Trustee Jaeger moved to adopt a resolution approving Change Order No. 4. Trustee Monk seconded the motion. Upon a roll call, all trustees present voted aye.

RESOLUTION

WHEREAS, the Lake County Public Water District ("District") has entered into a contract dated January 12th, 2017 with Joseph J. Henderson & Son, Inc. ("Contractor"); and

WHEREAS, it is proposed that the District approve and authorize the contract to approve Change order #4 for the removal of foam insulation on solids contact unit #2, followed with the installation of fiberglass panel insulation and spray on foam insulation on the fiberglass roof

NOW, THEREFORE, BE IT RESOLVED that the District finds as follows:

1. That the circumstances which necessitate the change in performance were not reasonably foreseen at the time the contract was signed; and
2. That the change is germane to the original contract as signed; and
3. That the change order is in the best interests of the District and is authorized by law.

BE IT FURTHER RESOLVED that the District hereby approves the attached change order and hereby authorizes and directs the General Manager to execute the attached change order on behalf of the District.

LAKE COUNTY PUBLIC WATER DISTRICT

Gerold Topcik
Chairman, Board of Trustees

(CORPORATE SEAL)

ATTEST:

Donald J. White
Assistant Secretary

PRESENTED AND READ: November 14, 2017

ROLL CALL VOTE:

Trustees voting aye:
Trustee voting nay:
Trustees absent:

MOTION CARRIED

ZION PUMPSTATION GENERATOR

General Manager White proposed a Second Amendment to the Professional Services Agreement with Clark Dietz dated November 8, 2016 to provide for two construction site visits during installation of the generator. Trustee Jaeger moved to

approve Amendment No. 2 to the Clark Dietz agreement. Trustee Walsh seconded the motion. After discussion, the motion was withdrawn.

REDUNDANT RAW WATER MAIN STUDY

General Manager White stated that he had no updated information to report.

LOW LIFT PUMP STATION REVETMENT

General Manager White reported that the District had received the IDNR counter signed land use agreement, which together with the Storm Water Management paper work, has been forwarded to the Army Corps of Engineers in support of the permit request for the repairs.

***** EXECUTIVE SESSION *****

Trustee Moe moved that the Board enter into executive session to discuss security issues. Trustee Jaeger seconded the motion, which passed unanimously.

NEW BUSINESS

WORKER COMPENSATION INSURANCE RENEWAL

Upon leaving executive session, the Board discussed renewal of workers compensation insurance. Trustee moved to approve the proposal presented by West Insurance. Trustee Jaeger seconded the motion, which passed unanimously.

FACILITIES COST ESTIMATE

General Manager White asked the Board for approval to request Clark Dietz to submit a proposal to update its facilities cost estimate. Trustee moved to approve the request. Trustee Walsh seconded the motion, which passed unanimously.

MISCELLANEOUS ITEMS

General Manger White reported that the bond interest payment due November 1 was paid and that on May 1, 2018, an interest and principal payment will be due.

With no further business to discuss, Trustee Jaeger moved to adjourn, Trustee Monk seconded the motion, and the motion was unanimously approved.

Respectfully submitted,

Daniel J. Kucera,
District Attorney