

Lake County Public Water District

Minutes October 10, 2017 Board Meeting

The Board of Trustees of the Lake County Public District met in a regularly scheduled meeting at 5:30 pm in the conference room at the offices of the District, 500 17th Street, Zion, IL. Upon Chairman Topcik opening the meeting, the roll of Trustees was called: present were Trustees Topcik, Jaeger, Monk, and Walsh: absent were Trustees Ruchti, Moe, and Mitchell... Also present were General Manager White and District Attorney Kucera via telephone. Absent on medical leave was Administrative Assistant/Secretary Johnston. Attorney Kucera was requested to record minutes. Approximately 15 minutes after the meeting opened, Trustees Ruchti, Moe and Mitchell separately arrived.

Chairman Topcik then stated he would accept a motion to place the following items on a consent agenda. Trustee Ruchti so moved, Trustee Mitchell seconded the motion, and the motion unanimously carried. Trustee Mitchell then moved to approve the items on the consent agenda, Trustee Ruchti seconded the motion, and the motion unanimously carried.

Consent agenda items:

Regular session minutes of September 12, 2017

Disbursements for October, 2017

Treasurer's Report as of September 30, 2017

Budget report as of September 30, 2017

Monthly operation summation as of September 30, 2017

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Disbursements for October 2017

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Oct-17	2,153.87
2921	Federal Withholding Taxes	Oct-17	3,467.13
2922	IL Department of Revenue	Monthly Remittance	969.54
2923	WI Department of Revenue	Monthly Remittance	312.01
7202	Matthews Employment	Temp Secretary	3,459.65
7205	FICA Withholding Taxes (ER Portion)	Oct-17	2,153.87
7211	Commonwealth Edison	Electricity - Oct-17	71.19
7211	Dynegy Energy	Electricity	9,501.46
7212	North Shore Water Reclamation Dist.	Waste water usage	1,632.23
7215	Eurofins Eaton Analytical	Sample Testing	395.00
7215	PDC Laboratories	Sample Testing	390.75
7221	Applied Tech.	Food grade oil low lift pumps	385.84
7221	Hach	Lab supplies	226.64
7221	Hydrite Chemical Co	Chemicals	891.00
7222	Grainger Inc. WW	supplies	72.79
7222	Ace Hardware	Misc. Supplies	8.58
7222	Cole Palmer Instrument Co.	Ethernet switch	225.98
7222	Electrical Control Distributors	filter for VFD's	130.41
7223	Protec Controls	Sand pond gate operator	1,868.00
7223	vortex Tech	Calibration ultrasonic meters	830.00
7223	NIR roof Care, INC	Conference room roof repairs	2,350.00
7223	Pulsafeeder	Maintenance and Repairs	779.09
7223	Krause Electrical	Replacement outside wall lights	3,937.00
7225	Evoqua Water Technologies	R/O carbon tank	487.00
7225	Hansen Associates	Oct.-17 Copier Service Agreement	95.00

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7225	Klean Korner	Janitorial Service	565.00
7231	DeLage Landen Financial Services	Oct-17 Copier Lease	124.12
7232	AT&T	Telephone Service - Aug-17	1,319.51
7232	Verizon Wireless	Cellular Phone/Data Service	566.10
7234	Federal Express	Shipping Charges	536.94
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	71.00
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	284.75
7235.2	Baillie, Anthony	Insurance Deductible Reimbursement	611.35
7235.2	Blue Cross/Blue Shield	Aug-17 Health Insurance	6,764.76
7235.2	Euclid Managers (Delta Dental)	Jul-17 Dental Insurance	494.14
7235.2	Humana	Vision/A&D&D	108.09
7235.2	Sun Life Financial	Short and Long term Disability insurance	2,033.47
7236	Zion Auto parts NAPA	Fuses	3.05
7241	Hamlin & Co	Payroll fees	105.27
7241	Eder, Casella & CO	Bookkeeping	1,100.00
7242	Kucera, Daniel	General Legal Services	0.00
7242	Trobe, Babowice & Assoc.	Solids Contact Unit #2 Litigation	762.50
7251	Correll Co.	Investment Advisory Services	0.00

FIRST BANKCARD

	Acct. 7222	Misc. Supplies	262.42
	Acct. 7232	Telephone Expense	64.60
	Acct. 7234	Office Supplies	690.41
	Acct. 7236	Transportation	133.40
	Acct. 7237	Meetings/Seminars	198.10
		Total First Bankcard	1,348.93
		Grand Total - Operations	\$48,986.49

CONSTRUCTION FUNDS

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ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7280	Michels Corporation	Inst. 17 Pile Bent Systems - Payout #2	108,756.00
7283	Clark Dietz	Solids Contact Unit #1-Prof. Services	290.00
	KTA Tator	Solids Contact Unit #2 warranty inspection	5,266.80
7283	J.J. Henderson & Son, Inc.	Solids Contact Unit #1-Payout #4	64,192.59
		Total	\$178,505.39

R&R

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7290	Storm Water Management	Fees for contraction revetment	2,000.00
7290	Shabica & Associates, Inc	Engineering low lift Revetment	4,000.00
7290	Clark Dietz	Zion Generator Replacement	3,211.00
		Total	\$9,211.00

OPERATIONS & MAINTENANCE ACCOUNT

UNFINISHED BUSINESS

INTAKE PIPELINE BENTS

General Manager White reported that general contractor Michels had submitted its third and fourth pay requests and that he and the District's engineer had reviewed the requests and agreed with them. He also reported that, as of October 4, the stabilization H-pile at riser #2 had been installed and that the two remaining bents were expected to be installed by approximately October 15.

PROJECT FOR REHABILITATION OF SOLIDS CONTACT UNIT #1

General Manager White stated that Henderson had submitted its sixth pay request, for stored material such as tube settlers, fiberglass platform components and miscellaneous steel work. He said that the District's engineer had reviewed the

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request and certified it for payment. General Manager White stated that the project's progress had slowed due to waiting for the weir, bridge support and window vent steel deliveries. Once the steel is delivered, he estimated that the unit may be able to be placed into service in November, 2017, assuming no further delays. He also stated that he would be meeting with the general contractor and the engineer on October 11 regarding scheduling of painting, insulation and panels.

ZION PUMPSTATION GENERATOR

General Manager White advised that bids for the generator replacement work were opened on September 19, 2017. Two bids were received. In a letter dated October 5, 2017 to the District, its engineer stated that the lowest responsive, responsible bid, in the amount of \$147,675.00, was received from Krause Electrical Contractors, Inc. The engineer recommended that the contract for the project be awarded to Krause. After discussion, Trustee Walsh moved to award the contract to Krause Electrical Contractors, Inc. Trustee Ruchti seconded the motion, and the motion carried unanimously.

REDUNDANT RAW WATER MAIN STUDY

General Manager White stated that he had no updated information to report.

LOW LIFT PUMP STATION REVETMENT

General Manager White reported that Shabica has proposed changes to the revetment repair plan and was in contact with IDNR regarding the changes. The basic change involves placing rip rap along the eastern shoreline of the District and State property instead of installing a new revetment along the south side of the low lift pump station. The new plan would use the existing toe stone that was installed in 1986 by the District and the State. Shabica has advised that the new plan will be as beneficial as the original plan and less expensive. General Manager White also advised that there may be permit fees due the Storm Water Management agency.

VIDEO SECURITY SYSTEM

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General Manger White stated that he had met with Atlas Protection, Inc and had received quotes and information on proposed equipment, which he was reviewing. He also met with Graybar, which was to review a possible alternative solution. He also was reviewing a GSA agreement.

ATTORNEY'S REPORT

Attorney Kucera reminded the Board that District Secretary Johnston is on a medical leave of absence. As a result, duties of the office of Secretary require provision for their fulfillment until Secretary Johnston returns to active employment. He recommended that the office of Assistant Secretary be created and that consideration be given to appointment of Donald White as Assistant Secretary. After discussion, Trustee Ruchti moved to create the office of Assistant Secretary. Trustee Mitchell seconded the motion, and the motion carried unanimously. Trustee Mitchell then moved to appoint Donald White Assistant Secretary. Trustee Ruchti seconded the motion, and the motion carried unanimously. Attorney Kucera then suggested that Donald White be appointed Acting Secretary to serve until Secretary Johnston returns to active employment at the District. Trustee Walsh moved to appoint Donald White Acting Secretary to serve until Secretary Johnston returns to active employment. Trustee Mitchell seconded the motion, and the motion carried unanimously.

With no further business to discuss, Trustee Mitchell moved to adjourn, Trustee Jaeger seconded the motion, and the motion was unanimously approved.

Respectfully submitted,

Daniel J. Kucera,
District Attorney