

Minutes

April 10, 2018– Board Meeting

On April 10, 2018, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 –17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Topcik, Mitchell, Monk, Walsh, and Jaeger were present. Trustee Moe was absent, and Trustee Ruchti arrived at 6:10 p.m. Also present were General Manager Don White and Administrative Assistant/Board Secretary Karen Johnston. District Attorney Dan Kucera was present via telephone. Mr. Tom Foley of Clark Dietz was present as a guest speaker.

Chairman Topcik stated that Mr. Tom Foley of Clark Dietz was present to provide an update on Solids Contact Unit #1, and stated he would turn the meeting over to Tom. General Manager White advised the board to turn to tab A in their board packet.

Tom stated that construction had picked up in earnest last week. The dome was removed and work began on the interior of the tank. As the tube settler supports had passed inspection, installation would start the next day. It is anticipated that the interior of the tank will be completed by the following Friday. The dome will be replaced, and there will be some minor to finish up. The sidewall installation was anticipated to begin at the beginning of the following week. The project is scheduled to be completed in July. Discussion of this subject followed. Tom proceeded to discuss the painting of Solids Contact Unit #2, stating that it was in vastly better shape. The painting contractor used on Solids Contact Unit #1, will not be providing a quote for Solids Contact Unit #2. Discussion of this subject followed.

Tom moved on to the issue of the reduction in contract. He stated that in February, with his recommendation, the contract amount was reduced by approximately \$71,000. A change order was issued for that amount, which J. J. Henderson did not sign, and have refuted in a letter. J. J. Henderson then provided a change order for approximately \$70,000, for the heating of the tank. Discussion of this subject followed. Tom felt that it would be beneficial to resubmit the change order for the overflow pipe including the reduction in costs to get the matter resolved. Discussion of this subject followed. Trustee Walsh made a motion to approve the resolution and revised change order #5, for the cutting and removal of the existing overflow pipe 10" below existing elbow, and installation of new PVC overflow, for pipe and elbow, for an increase of \$10,350.91, which was seconded by Trustee Jaeger. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, the board proceeded to a roll call vote and the motion was carried as follows:

Ayes: (5) Mitchell, Monk, Walsh, Jaeger, Topcik

Nays: (0)

Absent: (2) Ruchti, Moe

The resolution follows:

Minutes

April 10, 2018– Board Meeting

RESOLUTION

WHEREAS, the Lake County Public Water District ("District") has entered into a contract dated January 12th, 2017 with Joseph J. Henderson & Son, Inc. ("Contractor"); and

WHEREAS, it is proposed that the District approve and authorize revised change order # 5 for the cutting and removal of the existing overflow pipe beginning 10" below the existing elbow, and for the installation of a new PVC overflow pipe and elbow, for a contract price increase of \$10,350.91 and for a contract time extension of thirty (30) days due to the foregoing work."

NOW, THEREFORE, BE IT RESOLVED that the District finds as follows:

1. That the circumstances which necessitate the change in performance were not reasonably foreseen at the time the contract was signed; and
2. That the change is germane to the original contract as signed; and
3. That the change order is in the best interests of the District and is authorized by law.

BE IT FURTHER RESOLVED that the District hereby approves the attached change order and hereby authorizes and directs the General Manager to execute the attached change order on behalf of the District.

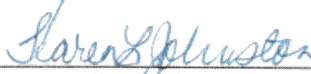
LAKE COUNTY PUBLIC WATER DISTRICT



Gerold Topcik
Chairman, Board of Trustees

(CORPORATE SEAL)

ATTEST:



Karen L. Johnston
Secretary

PRESENTED AND READ: April 10, 2018

ROLL CALL VOTE:

Trustees voting aye: D. Mitchell; A. Monk; P. Walsh, D. Jaeger, G. Topcik
Trustee voting nay: None
Trustees absent: M. Ruchti; R. Moe

MOTION CARRIED

Tom then discussed the sand blasting and painting of Solids Contact Unit #2. He stated that the contractor budgeted four weeks for the work. Tom provided an amendment to the professional services agreement to have KTA to the inspection. General Manager White stated that KTA's cost for their work was \$24,987, and that felt positive about using them as they have saved District money in the past. Trustee Walsh made a motion to accept amendment #6 to the Clark Dietz professional services agreement, which was seconded by Trustee Mitchell. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously. Tom left the meeting at 6:00 p.m.

Trustee Ruchti arrived at 6:10 p.m.

Chairman Topcik then indicated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Trustee Mitchell made a motion to place the following items on the consent agenda and approve the consent agenda, which was seconded by Trustee Jaeger. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

- 4) Minutes of March 13, 2018
- 5) Disbursements of April 2018.

Minutes

April 10, 2018- Board Meeting

- 6) Treasurer's Report for March 31, 2018
- 7) End of month March 31, 2018 Budget Report
- 8) End of month March 31, 2018 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT April, 2018 – Disbursements

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Mar-18	2,595.84
2921	Federal Withholding Taxes	Mar-18	3,760.26
2922	IL Department of Revenue	Monthly Remittance	1,095.76
2923	WI Department of Revenue	Monthly Remittance	475.45
7205	FICA Withholding Taxes (ER Portion)	Mar-18	2,595.84
7205	IL Unemployment	Mar-18	51.41
7211	Commonwealth Edison	Electricity - Mar-18	73.36
7211	Dynegy Energy Systems	Electricity - Mar-18	12,743.65
7212	No. Shore Water Reclamation Dist.	Wastewater Charges	2,464.57
7215	Eurofins Eaton Analytical	Sample Testing	395.00
7215	PDC Laboratories	Sample Testing	92.50
7221	Hydrite	Chlorine Shipment	891.00
7222	Ace Hardware	Misc. Supplies	130.95
7223	Core & Main	Meter calibration	2,522.00
7223	Cummins Npower	Video Display Panel for Generator/Serv. Call	3,635.46
7223	Grainger, W.W.	Maintenance Supplies	384.35
7223	Lakeland Larsen Elevator	Replaced O rings on valve	186.41
7225	Hansen Associates	May-18 Copier Service Agreement	95.00
7225	Klean Korner	Janitorial Service	565.00
7231	DeLage Landen Financial Services	May-18 Copier Lease	124.12
7232	AT&T	Telephone Service - Mar-18	1,375.31
7232	Verizon Wireless	Cellular Phone/Data Service	569.25
7234	Quill	Office Supplies	74.97
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	301.00
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	84.20
7235.2	Baillie, Anthony	Deductible Reimbursement	3,092.35

Minutes

April 10, 2018- Board Meeting

7235.2	Blue Cross/Blue Shield	May-18 Health Insurance	7,055.19
7235.2	Dearborn National	May-18 Life/AD&D	63.00
7235.2	Euclid Managers (Delta Dental)	May-18 Dental Insurance	492.03
7235.2	Pintescu, Ioan	Deductible Reimbursement	5,821.85
7235.2	Sun Life Financial	Disability Insurance	2,033.47
7236	White, Don	2018 Watercon Mileage	282.86
7237	White, Don	2018 Watercon Food & Lodging	766.89
7241	Hamlin, James	Payroll Fees - Mar-18	244.47
7242	Kucera, Daniel	General Legal Services Mar-18	4,432.50

FIRST BANKCARD

	Acct. 7222	Misc. Supplies	107.67
	Acct. 7232	Telephone Expense	65.44
	Acct. 7234	Office Supplies	73.47
	Acct. 7236	Transportation	130.43
	Acct. 7237	Meetings/Seminars	151.56
	Acct. 7238	Dues/Subscriptions	242.47
		Total First Bankcard	771.04
		Grand Total - Operations	\$62,338.31

CONSTRUCTION FUNDS

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7283	Henderson, J.J.	Solids Contact Unit #1 - Payout	12,138.75
		Grand Total - Operations	\$12,138.75

R&R FUNDS

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7235.2	Flow-Technics	Replacement Pump	28,834.78
		Grand Total - Operations	\$28,834.78

Minutes

April 10, 2018- Board Meeting

Chairman Topcik asked if any of the committees had reports to present. Trustee Monk said that he and Trustee Moe had a report, but as Trustee Moe was not present, would like to wait until next month. Trustee Jaeger then made a motion to move into executive session to discuss salary matters, which was seconded by Trustee Mitchell. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

* * * EXECUTIVE SESSION * * *

Upon leaving Executive Session, Trustee Jaeger made a motion to increase General Manager White's salary by 2%, with a \$6,000 bonus, which was seconded by Trustee Mitchell. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

RESOLUTIONS

Chairman Topcik requested that the Correll Company paperwork be signed by the trustees, removing Arlyn Albrecht as Plan Trustee on the 457 Plan and Profit Sharing Plan, and replacing him with General Manager White. This action had been previously approved.

UNFINISHED BUSINESS – GENERAL MANAGER

- ***Zion Pump Station Generator*** – General Manager White stated that Krause Electric had submitted a schedule for this project, and that he anticipated that the project would be done by the end of April. He also stated that Clinton Bunch, of United Equipment Services, would be out to view the site to arrange pick up of the generator. Discussion of this subject followed.
- ***Right of Ways- Redundant Raw Water Main*** – General Manager White stated that he had discussed this project while at the Watercon conference, in particular the piping. Trustee Walsh provided General Manager White with additional information. Discussion of this subject followed. General Manager White stated that he was currently working on estimated costs for the project.
- ***Low Lift Pump Station Revetment*** – General Manager White stated that he had discussed the project with Jon Shabica, or Shabica and Associates, who would be out the following Thursday to get information to prepare a bid specification. He also stated that a second letter had been sent to the Army Corps from Congressman Schneider.
- ***Video Security System Update*** – Trustee Walsh made a motion to enter executive session to discuss District security issues, which was seconded by Trustee Mitchell. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

* * * EXECUTIVE SESSION * * *

- ***Availability Charges/R&R Projections Update*** – General Manager White provided the same charts as the previous month, stating that they had not changed. He reviewed the numbers,

Minutes

April 10, 2018– Board Meeting

discussing what impact including the pump installation costs would have on the customer refund. Discussion of this subject followed.

- **FY19 Budget** – General Manager White stated that the budget needed approval at this meeting. He discussed the changes in the various line items. Discussion of this subject followed. Trustee Walsh made a motion to accept the proposed budget of \$1,897,151, which was seconded by Trustee Jaeger. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.
- **End of Year Projections** – General Manager White discussed the end of year projections for the customer refunds and the estimated water rate. He stated that there would most likely be a refund again this year that could counter the debt service charge. He also indicated that based on the current expenditures the water rate should drop to approximately \$1.67. Discussion of this subject followed, with General Manager White stating that he felt the pump installation costs should be expensed.
- **Consulting Engineer Services Agreement** – General Manager White stated per the bond ordinance, a consulting engineer must be appointed for the coming fiscal year. He included fee schedules from several firms, which show that the Clark Dietz fees are competitive. In addition, they are currently the engineering firm on several of the District's projects. He asked the board for approval of the Clark Dietz consulting agreement included in the board packet. Trustee Mitchell made a motion to approve Clark Dietz as the District's consulting engineer for fiscal year 2019, which was seconded by Trustee Walsh. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.
- **Zion Pump House Pump Replacement** – General Manager White stated that the replacement pump had been received. He further indicated that he was waiting for an installation date, and anticipated that it would be completed before the end of the fiscal year. He also stated that he was waiting for a starter from Krause Electric. Discussion of this subject followed.

UNFINISHED BUSINESS – ATTORNEY

- **Legislation** – Attorney Kucera discussed SB3080, which he introduced at the March board meeting. He reviewed the bill, stating that it had been referred for a second reading and that it had picked up more sponsors. Attorney Kucera advised that he would continue to monitor the issue. In connection with this subject, General Manager White indicated that he had received a letter from the IEPA regarding lead and copper connections. He stated that the District does not have any lead services, nor any services, only transmission lines. Discussion of this subject followed.

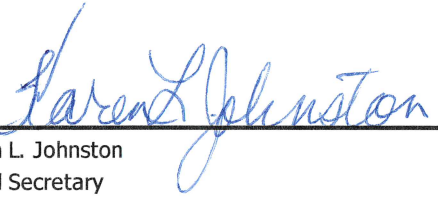
MISCELLANEOUS

- **Wall Street Journal Article** –Chairman Topcik provided a news article from the Wall Street Journal regarding toxic algae in Lake Erie. General Manager White stated he was aware of the issue. He stated that the State of Illinois had performed studies that in 2016 tested negative. Discussion of this subject followed.

Minutes

April 10, 2018- Board Meeting

With no further business to discuss, Trustee Mitchell made a motion to adjourn the meeting, which was seconded by Trustee Jaeger and unanimously approved.

X 

Karen L. Johnston
Board Secretary