

Minutes

September 12, 2017- Board Meeting

On September 12, 2017, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 –17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Topcik, Ruchti, Walsh and Moe were present. Trustee Monk arrived at 5:40. Trustees Mitchell and Jaeger were absent Also present General Manager Don White. District Attorney Dan Kucera was present via telephone.

Chairman Topcik then indicated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Trustee Moe made a motion to place the following items on the consent agenda and approve the consent agenda, which was seconded by Trustee Walsh. Chairman Topcik asked if any further discussion was desired. As there was no further discussion, and upon the vote, the motion was carried unanimously.

- 4) Minutes and Executive Minutes of August 8, 2017
- 5) Disbursements for August 8, 2017
- 6) Treasurer’s Report for August 8, 2017
- 7) End of month August 31, 2017 Budget Report
- 8) End of month August 31, 2017 Monthly Operation Summation

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2003	First Bankcard	First Bankcard	1,110.73
2920	FICA Withholding Taxes (EE Portion)	Aug-17	2,244.70
2921	Federal Withholding Taxes	Aug-17	3,640.59
2922	IL Department of Revenue	Monthly Remittance	948.55
2923	WI Department of Revenue	Monthly Remittance	368.45
7202	Matthews Employment	Temp Secretary	2,138.40
7205	FICA Withholding Taxes (ER Portion)	Aug-17	2,244.20
7211	Commonwealth Edison	Electricity - Aug-17	70.96
7211	Dynegy Energy	Electricity - Aug-17 May - August	30,236.04
7215	Eurofins Eaton Analytical	Sample Testing	395.00
7215	PDC Laboratories	Sample Testing	205.00
7221	Nalco Company	Polymer	4,834.42
7221	USALCO	Aluminum Sulfate	6,411.59
7221	Hydrite Chemical Co	Chemicals	1,782.00
7222	EMD Millipore	Lab Supplies	1,546.63
7222	Ace Hardware	Misc. Supplies	47.98
7222	Novaspect	Seals for hydraulic cylinders	1,238.84
7223	Lakeland Larsen Elevator Corp	Qtrly Elevator Maintenance	318.64

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7223	HD Supply	Calibration water meters	997.81
7223	Pulsafeeder	Maintenance and Repairs	3,195.19
7223	Ernie Peterson Plumbing	Maintenance and Repairs	190.00
7225	DH Wireless	warranty work	50.00
7225	Hansen Associates	Oct.-17 Copier Service Agreement	95.00
7225	Klean Korner	Janitorial Service	565.00
7231	DeLage Landen Financial Services	Sep-17 Copier Lease	0.00
7232	AT&T	Telephone Service - Aug-17	1,248.17
7232	Verizon Wireless	Cellular Phone/Data Service	566.10
7234	Federal Express	Shipping Charges	11.94
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	71.00
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	284.75
7235.2	Baillie, Anthony	Insurance Deductible Reimbursement	101.66
7235.2	Blue Cross/Blue Shield	Aug-17 Health Insurance	6,764.76
7235.2	Euclid Managers (Delta Dental)	Jul-17 Dental Insurance	0.00
7235.2	Illinois Public Risk Fund	Workmans Comp insurance	2,499.00
7238	Chicago Tribune	Dues/Subscriptions	96.58
7242	Kucera, Daniel	General Legal Services Aug-17	2,059.90
7242	Trobe, Babowice & Assoc.	Solids Contact Unit #2 Litigation	183.00
7243	Clark Dietz	2017-2018 Cons. Eng. Services	0.00
7251	Correll Co.	Investment Advisory Services	555.25
7255	City of Zion	Elevator inspection	100.00

FIRST BANKCARD

	Acct. 7222	Misc. Supplies	0.00
	Acct. 7232	Telephone Expense	64.60
	Acct. 7234	Office Supplies	0.00
	Acct. 7236	Transportation	0.00
	Acct. 7237	Meetings/Seminars	0.00
		Total First Bankcard	64.60
		Grand Total - Operations	\$73,988.70

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CONSTRUCTION FUNDS

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7280	Michels Corporation	Inst. 17 Pile Bent Systems - Payout #2	223,074.00
7280	White, Dennis	FY18 Intake Supervision - 08/03/17 - 9/6/17	3,843.00
7283	Clark Dietz	Solids Contact Unit #1-Prof. Services	0.00
7283	J.J. Henderson & Son, Inc.	Solids Contact Unit #1-Payout #4	108,526.25
		Total	\$335,443.25

R&R

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7290	Clark Dietz	Zion Generator Replacement	7,163.00
		Total	\$7,163.00

OPERATIONS & MAINTENANCE ACCOUNT
July, 2017 – Disbursements

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UNFINISHED BUSINESS

- **Intake Project** - General Manager White stated that Michels has installed fourteen of the seventeen bents scheduled for this season. He stated that the installation has been delayed due to weather.

General Manager further said that the final completion date for this project was September 12, and would be asking the board to approve a resolution for a change order to change the date from September 12 to October 15. General Manger explained that Michels has performed work for the District, but had not compensated for this work. He also stated that the bent installation will not affect current operations.

After discussing the reasoning for the resolution, GM White requested that the board adopt a resolution for a change order that would change the final completion date of September 12 to October 15. After discussion, Trustee Ruchti moved that the resolution be adopted, Trustee Moe seconded, and a roll call of trustees adopted the resolution, as follows,

Yes Topcik, Walsh, Monk, Ruchti, Moe

Nays: none

Absent: Jaeger, Mitchell

- **Rehabilitation Solids Contact Unit #1**– General Manager White stated that J.J. Henderson had submitted their fifth pay request for work completed to date. He then presented a memo showing the unforeseen conditions of the steel troughs, window vents and bridge connections. General Manager White stated that Clark Dietz is recommending the replacement of the above items. After further discussion General Manger White asked the Board to approve a resolution for change order #3 for steel replacement in the amount of \$37,022.00. After further discussion, Trustee Walsh moved that the resolution be adopted, Trustee Ruchti seconded, and a roll call of trustees adopted the resolution, as follows,
Yes Topcik, Walsh, Monk, Ruchti, Moe
Nays: none
Absent: Jaeger, Mitchell

- **Zion Pump Station Generator** – General Manager White stated that the advertisement for bid on this project was placed in the Waukegan News son on August 29. He also stated that there would be a pre-bid meeting at the Zion pump house on September 13, and the bid opening would take place in the Districts office at 11:00 am September 19.

- **Right of Ways- Redundant Raw Water Main** - General Manager White stated that the Report for the ROW that was finalize at the August board meeting has been sent to IDNR’S Conney Wagner, George Bellovics, and Steven Byers for review and comments. He further stated that he has not received any comments as of this meeting.

- **Low Lift Pump Station** – General Manager White stated that he meet with John Shabica and Stefanie Nagelbach on August 10. to discuss the Stefanie could estimate stone quantities for revetment repairs. He also stated that Stefanie thinks using the existing toe stone along the eastern shoreline of the low lift pump stations ROW and Cheaper. General Manager

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What stated that Stefanie has contacted George Bellovics about the new plan. he had emailed Jon Shabica regarding the status of this project, who had no update for General Manager White. In addition, Michels Corporation had not provided costs, so he would be pursuing other avenues.

- **Video Security System Update** – General Manager White stated that he received a phone call that afternoon from Jim Vlahos of Atlas Protection INC, a security camera installer. He also said that Jim asked if he could meet the following day to review the current system and possible replacement. General Manager White further stated that he will be waiting until the October board meeting to discuss the update further.

New Business

- **Quarterly meeting with Zion & Winthrop Harbor** – General Manager White said that this meeting was held on September 7th at the Districts offices. He further stated that Ron Colangelo, Public works Director with the City of Zion, Tim Nearing superintendent of the Village of Winthrop Harbor, and Gerold Topic Board Chairman of the Lake Count Public Water District were present. General Manager stated that the meeting was to give an update to the current and proposed future projects. He stated that the agenda was similar to the September meetings. General Manager White said that the only question that was raised was by Ron, asking when the Generator replacement would hit the books for the R&R account.
- **Clark Dietz Addendum** – General Manager White stated that Clark Dietz would like an amendment to their current professional services contract. He stated that the reason for this is Clark Dietz has spent more hours than what has been allotted in the current agreement on the steel issues, out of roundness of the tank and other structural issues. After discussing the amendment, General Manager White asked the board to approve the resolution approving the second professional services changer order.

After further discussion, Trustee Walsh moved that the resolution be adopted, Trustee Ruchti seconded, and a roll call of trustees adopted the resolution, as follows,

Yes Topcik, Walsh, Monk, Ruchti, Moe

Nays: none

Absent: Jaeger, Mitchell

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X

Karen L. Johnston
Secretary