

Minutes

September 13, 2016- Board Meeting

On September 13, 2016, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 -17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Topcik, Fischer, Moe, and Jaeger were present. Trustees Mitchell and Monk were absent. Trustee Ruchti arrived at 6:00 p.m. Also present were Acting General Manager Don White and Administrative Assistant/Board Secretary Karen Johnston, and District Attorney Dan Kucera. Mr. John Shabica of Shabica and Associates was present as a guest speaker.

Chairman Topcik stated that as there was guest speaker, that would be the first order of business. General Manager White proceeded to introduce Mr. John Shabica of Shabica and Associates. Mr. Shabica was present to discuss the revetment repair project at the District's low lift pump station. Mr. Shabica started by explaining the work that his company performs, and a brief biography of Shabica and Associates. Mr. Shabica then proceeded with his presentation, discussing the historical lake levels and showing aerial photos of the lake line. He also discussed the possibility of receiving funds from the Army Corps of Engineers for the project. Mr. Shabica took questions from the board and discussion of this subject followed. Trustee Ruchti arrived at 6:00 p.m. General Manager White asked the board to approve Shabica and Associates for overseeing the placement of temporary stone at the lakefront. Trustee Jaeger made that motion, which was seconded by Trustee Fischer, and unanimously approved. Further discussion of the revetment repairs followed. Mr. Shabica left the meeting at 6:15 p.m.

Chairman Topcik then indicated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Trustee Jaeger made a motion to place the following items on the consent agenda and approve the consent agenda, which was seconded by Trustee Fischer and unanimously carried.

- 4) Minutes and Executive Minutes of August 9, 2016
- 5) Disbursements for September , 2016
- 6) Treasurer's Report for August 31, 2016
- 7) End of month August 31, 2016 Budget Report
- 8) End of month August 31, 2016 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT September, 2016 - Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Aug-16	2,082.62
2921	Federal Withholding Taxes	Aug-16	3,766.71
2922	IL Department of Revenue	Monthly Remittance	768.30

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2923	WI Department of Revenue	Monthly Remittance	522.00
7205	FICA Withholding Taxes (ER Portion)	Aug-16	2,082.62
7211	Commonwealth Edison	Electricity - Aug-16	66.38
7211	Dynegy Energy Systems	Electricity - Aug-16	11,921.63
7215	McHenry Analytical	Sample Testing	285.00
7221	Hydrite	Chlorine Shipment	891.00
7222	Ace Hardware	Misc. Supplies	7.49
7222	Applied Industrial Technologies	Misc. Supplies	394.42
7222	Dreisilker Electric Motors	Repair parts & materials for motor	6,109.00
7223	Graybar	Maintenance Supplies	48.10
7223	DH Wireless Solutions	Maintenance Repair Parts	189.33
7222	Hach	Lab Supplies	522.77
7223	HD Supply Waterworks	Test & Recalibrate 6" Omni T2 Chambers	1,238.52
7223	Lakeland Larsen	Elevator Repairs	1,148.80
7223	Reladyne	Maintenance Oils	191.37
7223	Zion Auto Parts	Misc. Supplies	11.49
7225	Erickson Designs, K.	Landscape Maintenance - Jul-Aug-16	950.00
7225	Hansen Associates	Oct-16 Copier Service Agreement	95.00
7225	Klean Korner	Janitorial Service	565.00
7225	Lakeland Larsen	Qtrly. Elevator Maintenance	318.64
7231	DeLage Landen Financial Services	Sep-Oct-16 Copier Lease	124.12
7232	AT&T	Telephone Service - Aug-16	1,283.32
7232	Verizon Wireless	Cellular Phone/Data Service - Aug-16	558.64
7234	Office Depot	Office Supplies	35.76
7234	Quill	Office Supplies	99.99
7234	Staples	Office Supplies	19.58
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	284.75
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	61.30
7235.2	Blue Cross/Blue Shield	Oct-16 Health Insurance	6,534.05
7235.2	Euclid Managers (Delta Dental)	Dental Insurance	526.01

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7235.2	Humana	Oct-16 FY17 Vision/AD&D	104.99
7235.2	IL Public Risk Fund	Work Comp - 4th Qtr. 2016	2,349.00
7236	Thompson, Jeremy	Mileage Reimbursement	64.80
7241	Hamlin, James	Payroll Fees - 08/10/16-09/13/16	192.47
7242	Graefe & Hansen, Ltd.	Labor Legal	975.00
7242	Kucera, Daniel J.	General Legal Services	5,117.40
7242	Trobe, Babowice & Associates	General Legal Services	787.50
7251	Aramark Refreshment Services	Coffee Service	183.44
7251	Correll Co.	Qtrly. Services	596.25
7251	Zion, City of	Elevator Inspection	100.00

FIRST BANKCARD

	Acct. 7222	Misc. Supplies	36.34
	Acct. 7223	Maintenance & Repairs	248.74
	Acct. 7225	Maintenance Service Contracts	19.00
	Acct. 7234	Office Supplies	74.99
	Acct. 7236	Transportation	165.61
	Acct. 7237	Meetings/Seminars	174.43
	Acct. 7251	Miscellaneous	358.00
		Total First Bankcard	1,077.11
		Grand Total - Operations	\$55,251.67

CONSTRUCTION FUNDS

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7280	AIT	Engineer Cert. - Intake - through 09/10/16	1,675.40
7280	Michels Corporation	Intake Project Installation - Pay App. #4	200,214.00
7280	White, Dennis	FY17 Intake Supervision - 08/08/16-08/22/16	1,827.00
7283	Clark Dietz	Professional Services -SCU #1 Rehabilitation	7,609.00
7287	Dryco - Aggreko	Humidifier for Solids Contact Unit #2 Painting	2,900.00

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7287	KTA-Tator	Inspection for SCU #2 coating rehab project.	30,298.33
		Total	244,523.73

R&R FUNDS

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7286	Hey & Associates, Inc.	Revetment Wetland Delineation	1,087.70
7286	Shabica & Associates	Revetment Wetland Delineation	6,000.00
7284	Ill. Wildlife Preservation Fund	Hydrant Repair - Fine	22,000.00
		Total	29,087.70

Chairman Topcik asked if any committees had reports to present, which they did not.

OLD BUSINESS

- **Intake Project** - General Manager White stated that Michels Corporation had completed the installation of all the contracted bents. He stated that the final payout request was included in the board packet. He also indicated that he was still waiting for the videos and final lien waivers, and that the check would be held until those were received. Trustee Fischer made a motion to approve the final payout, which was seconded by Trustee Ruchti, and unanimously approved.
- **SCU #1** -General Manager White stated that Clark Dietz had provided a draft of the construction contract documents. He indicated that Attorney Kucera and Brad West had reviewed the documents. Both have made their comments, which General Manager White forwarded to Clark Dietz. General Manager White stated that he was waiting for document regarding alignment of the drive, which he will forward to Clark Dietz for the bid specification. Once the bid document is completed, General Manager White is hoping to go out for bid in October or November. Discussion of this subject followed.

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- **Right of Ways** -General Manager White indicated that the right of way for the revetment repair has been given to the District, but the otherwise the rights of ways are still uncertain.
- **Low Lift Pump Station** - General Manager White stated that this subject was covered by Mr. Shabica earlier.
- **Variable Frequency Drive (VFD)** - General Manager White stated that Krause Electric had submitted their necessary paperwork for this project, which was being reviewed by Clark Dietz and General Manager White. Once the paperwork has been approved, the drive will be ordered, and installed in the next 135 days.

Trustee Jaeger made a motion to move into executive session to discuss unpaid bills and litigation issues, which was seconded by Trustee Fischer, and unanimously approved.

* * * * EXECUTIVE SESSION * * * *

Upon leaving executive session, Trustee Jaeger made a motion regarding Solids Contact Unit #2, to approve the settlement agreement as prepared in the draft settlement agreement between the District and Dixon Engineering, by Attorney Babowice, and authorize Chairman Topcik to sign the settlement agreement in its final form, which was seconded by Trustee Moe, and unanimously approved.

Regarding the Hydrant issue, Trustee Fischer made a motion to approve the final form of the consent order, and to authorize Chairman Topcik to sign that the consent order on behalf of the District, and to authorize Attorney Kucera to forward the signature page from the consent order and the Cashier's check in the amount of \$22,000 from the District in accordance with the consent order to the attorney general's office, which was seconded by Trustee Ruchti, and unanimously approved.

NEW BUSINESS

- **Legislation** - Attorney Kucera had information for the board regarding legislation in Illinois. First was Public Act #99-0634. This is an amendment to the county's code, which requires every county in the state to make a report on the local public entities for which it makes appointments of trustees or members who govern those local entities. The report is required to be filed with the General Assembly before January 1, 2017. The report

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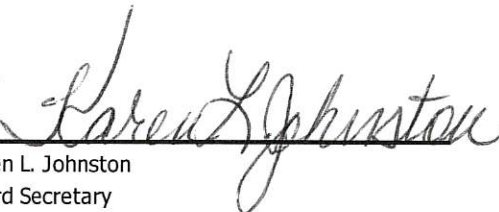
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identifies the local public entity or unit of government, and its legal name, principal place of business, a description of services the entity provides, total number of members, the governing board, identifies any plans for consolidation or dissolution of the local public entity, indicates whether it levies a property tax, or if not, an explanation of how it is funded. This statutory provision expires on January 1, 2018.

The other provision is 99-0604, regarding travel expenses. This was signed by the governor, and will become effective January 1, 2017. Attorney Kucera indicated that he would compare this with the District's current policy on travel expenses.

- **Solids Contact Unit #2** -General Manager White stated that Tecorp has finished their work on this unit. He further indicated that although there were some issues, KTA-Tator had passed the repairs and indicated that they met standards. Discussion of this subject followed.
- **Tank Washing** - General Manager White indicated that Ron Colangelo, from Zion Public Works, requested that the 3mg, 1mg, and elevated 1mg tanks be washed. General Manager White requested quotes from National Tank Washing, and Giant, who is no longer in that business. He received a quote that was below \$20,000, so he did not need a bid. Discussion of this subject followed. Trustee Ruchti made a motion to accept the bid of \$19,500.00 for the tank washing, which was seconded by Trustee Moe, and unanimously approved.
- **Miscellaneous** - There was a thank you letter from Al Albrecht for his party and an invitation to Clark Dietz' open house. General Manager White also stated that a Chicago Tribune reporter called inquiring regarding the intake project.

With no further business to discuss, Trustee Moe made a motion to adjourn the meeting, which was seconded by Trustee Jaeger and unanimously approved.

X 
Karen L. Johnston
Board Secretary