

# Minutes

## March 10, 2015- Board Meeting

On March 10, 2015, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Topcik, Mitchell, Fischer, Moe, and Jaeger were present. Trustee Monk arrived at 5:35 p.m. Trustee Ruchti was absent. Also present were Acting General Manager White, Consultant Arlyn Albrecht, District Attorney Kucera, and Administrative Assistant Karen Johnston.

Chairman Topcik stated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Trustee Jaeger made that motion, which was seconded by Trustee Moe and unanimously carried.

- 4) Minutes of February 10, 2015 and Executive Minutes of February 10, 2015
- 5) Disbursements for March, 2015
- 6) End of month February, 2015 Treasurer's Report
- 7) End of month February, 2015 Budget Report
- 8) End of month February, 2015 Monthly Operation Summation

### OPERATIONS & MAINTENANCE ACCOUNT March, 2015 – Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Feb-15	2,916.36
2921	Federal Withholding Taxes	Feb-15	4,707.56
2922	IL Department of Revenue	Monthly Remittance	1,117.05
2923	WI Department of Revenue	Monthly Remittance	527.32
2925	IL Unemployment	Monthly Remittance	114.86
7205	FICA Withholding Taxes (ER Portion)	Feb-15	2,916.36
7211	Commonwealth Edison	Electricity	22.39
7211	Integritys	Electricity	15,422.58
7215	McHenry Analytical	Sample Testing	62.50
7221	Hydrite	Chlorine Shipment	891.00
7221	Nalco	Nalclear Shipment	185.20
7221	Usalco	Aluminum Sulfate Shipment	6,210.04
7222	Ace Hardware	Misc. Supplies	31.78
7222	Millipore	Lab Supplies	2,207.11
7223	Global Equipment	Maintenance Supplies	667.52

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ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7223	Graybar	Maintenance Supplies	2,303.27
7223	HD Supply	Test & Calibrate Chambers	1,990.00
7223	Parker Hannifin Corp.	Maintenance Parts	505.66
7225	Baxter & Woodman	Annual Win-911 Support Program	1,165.38
7225	Lakeland/Larsen Elevator Corp.	Elevator Maintenance	318.64
7225	Klean Korner	Janitorial Services	565.00
7232	AT&T	Telephone Service	1,197.34
7231	GFC Leasing	Copier Lease	318.00
7234	Reliable	Office Supplies	791.26
7232	Verizon Wireless	Cellular Phone Service	555.03
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	273.00
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	51.20
7235.2	Euclid Managers (Delta Dental)	Dental Insurance	541.61
7235.2	Humana Choice Care	Monthly Medical Premium	5,915.44
7235.2	Illinois Public Risk	2nd Qtr. Workers Compensation	3,921.00
7238	Illinois Municipal League	Subscription Renewal - 2015	30.00
7241	Hamlin, James	Payroll Fees - 02/11/15-03/10/15	197.61
7242	Kucera, Daniel J.	General Legal Services	3,592.85
7247	Atkinson Fishery	Preventative ice breaking	2,250.00
7251	Correll Co.	Quarterly Services for 01/31/15	555.25

## FIRST BANKCARD

	Acct. 7223	Maintenance & Repairs	175.78
	Acct. 7225	Maintenance Service Contracts	19.00
	Acct. 7234	Office Supplies	145.38
	Acct. 7236	Transportation	67.31
	Acct. 7237	Meetings/Seminars	454.70
	Total		<b>\$65,037.17</b>

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Chairman Topcik asked if any of the committees had reports at this time. None did.

## OLD BUSINESS

- **Intake Pipe** – Acting General Manager White discussed the installation and location of bents and H-piles for the intake pipeline. He included a chart with estimated costs. He and the board proceeded to discuss the funding for the bents. Option discussed included possible grants, bond issue, or R&R Funds. A timeline for this project was also discussed, including Acting General Manager White advising that the District’s marine consultant and diver feel that this work needs to be performed this coming summer. Acting General Manager White asked the board for authorization to prepare the bid specifications for four bents and four H-piles, to which they agreed. Discussion of these subjects followed.
- **Possible Funding** –Consultant Albrecht discussed exploring the possibility of obtaining a grant for the District. He indicated that he had identified two firms that write grant proposals. Included in the board packet was a letter from Metro Strategies, the larger of the two firms. Also included was a letter from Acting General Manager White to Ms. Sharon Pepin of Community Funding and Planning Services outlining the intake pipe issues. Both firms would like board approval prior to providing a study. Discussion of both firms followed. Consultant Albrecht felt that it would be appropriate to authorize \$3,000.00 to hire Metro Strategies to come up with a funding assessment. Trustee Mitchell made a motion to authorize \$3,000 be paid to Metro Strategies to explore grant options, which was seconded by Trustee Jaeger, and unanimously approved. Consultant Albrecht proceeded to discuss a proposal he received from Gurnee Community Bank for a revenue bond issue. He reviewed the details of the proposal with the board, and discussion of a possible bond issue followed.
- **Water Rate/Refund** – Acting General Manager White included his estimate of the water rate for the coming fiscal year. He then went on to discuss with the board how he arrived at his estimate. He indicated that this was for preliminary planning purposes. Discussion of this subject followed.
- **Proposed O&M Budget** – Acting General Manager White included a copy of his proposed O&M budget for the next fiscal year. He discussed the various line items with the board. He indicated that legal fees would be much higher, due to possible litigation and the need for an additional attorney. He also indicated that the pension plan line item had been increased, as the personnel line item had been decreased. Discussion of this subject followed.
- **Maximum Funding Level** – Consultant Albrecht included a revised letter from Frank Tiefert, of Applied Technologies, including the intake bents in the replacement cost value of the plant. Consultant Albrecht indicated that the numbers were higher and asked for a motion to approve this limit. Upon further discussion of whether or not to include the bents in this limit, it was decided to hold off on this vote. Further Discussion of this subject followed.

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Trustee Jaeger made a motion to move into executive session to discuss potential litigation, which was seconded by Trustee Mitchell and unanimously approved.

\* \* \* \* \* *EXECUTIVE SESSION* \* \* \* \* \*

The trustees moved out of executive session.

## ***New Business***

- ***SCU #2*** -- Acting General Manager White stated that he had had a kick off meeting with Clark Dietz regarding the work for this project. He indicated that they had discussed timetables, and coordination with KTA-Tator to make sure they are in coordination with each other. Acting General Manager White did indicate that a possible obstacle could be the approval of the specifications by the EPA. He stated he hoped to have plans to review shortly. Discussion of this subject followed.
- ***KTA Proposal*** - Acting General Manager White stated that both KTA-Tator and Clark Dietz agreed to bid the coating and tube settlers under one contract. This is done to have one general contractor responsible for the project. Discussion of this subject followed.
- ***Technical Review Committee Meeting*** - --Acting General Manager White stated that a meeting with Acting General Manager White, Board Chair Topcik, Consultant Albrecht, the City of Zion and the Village of Winthrop Harbor had occurred on March 5. Acting General Manager White included a copy of that agenda in the board packet. Acting General Manager White stated that the anticipated projects had been discussed, along with the proposed funding mechanisms. The customers understand that a bond issue is probably the only way to fund these projects, although they would still like the District to pursue grants. Acting General Manager White also indicated that he had attended a meeting with Senator Dold and Senator Jesiel's representative and discussed the intake project. Discussion of this subject followed. Trustee Jaeger made a motion to accept the Gurnee Community Bank's proposal to start the process to obtain revenue bonds for \$4,500,000, and change banks for the District as necessary, which was seconded by Trustee Mitchell and unanimously approved.
- ***Medical Insurance*** – Acting General Manager White advised that Jason Koperny of West's Insurance advised that Humana decreased their premium by 1%. However, he would not have the formalized rates until next month. Discussion of this subject followed, which included the board advising they do not need to have Mr. Koperny attend their April board meeting. Discussion of this subject followed.
- ***Electrical Contract*** – Acting General Manager White advised that Mr. Dave Hoover of Nimec, the District's electrical representative, went out for bid on the District's electrical contract. There was an 11.5% increase, but it was still a good rate, as 20% had been

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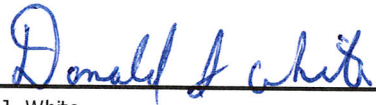
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anticipated. Acting General Manager White provided a copy of the contract for the board's perusal. Discussion of this subject followed. Trustee Jaeger made a motion to ratify signing this contract, which was seconded by Trustee Mitchell and unanimously approved.

- **Proposed Legislation** – Attorney Kucera stated that there was a house bill, which he had thought, could affect the District, however, upon discussion with Acting General Manager White, he decided it would not. No discussion was necessary.
- **Miscellaneous** - Acting General Manager White provided a copy of the District's annual Consumer Confidence Report. This is an annual report with nothing new to report.

With no further business to discuss, Trustee Mitchell made a motion to adjourn the meeting, which was seconded by Trustee Jaeger and unanimously approved.

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Donald J. White  
Board Secretary