

Minutes

January 13, 2015- Board Meeting

On January 13, 2015, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Topcik, Monk, Fischer, and Jaeger were present. Trustee Mitchell arrived at 5:45 p.m. Trustees Moe and Ruchti were absent. Also present were Acting General Manager White, District Attorney Kucera, and Administrative Assistant Karen Johnston. Consultant Arlyn Albrecht was absent.

Chairman Topcik asked for a moment of silence in remembrance of Betty Albrecht, Consultant Albrecht’s wife, who passed away early that morning.

Chairman Topcik stated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Trustee Jaeger made that motion, which was seconded by Trustee Monk and unanimously carried.

- 4) Minutes of December 10, 2015 and Executive Minutes of December 10, 2015
- 5) Disbursements for January, 2015
- 6) End of month December, 2015 Treasurer’s Report
- 7) End of month December, 2015 Budget Report
- 8) End of month December, 2015 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT January, 2015 – Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Dec-14	2,099.00
2921	Federal Withholding Taxes	Dec-14	6,381.08
2922	IL Department of Revenue	Monthly Remittance	1,452.10
2923	WI Department of Revenue	Monthly Remittance	504.42
7205	FICA Withholding Taxes (ER Portion)	Dec-14	2,099.00
7211	Commonwealth Edison	Electricity	221.84
7211	Integrays	Electricity	11,623.27
7215	McHenry Analytical	Sample Testing	90.00
7221	Hydrite	Chlorine Shipment	891.00
7221	Usalco	Aluminum sulfates	6,732.99
7222	Grainger	Misc. Supplies	212.19
7222	Olson Service	Fuel for generator	307.33

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ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7223	Graybar	Maintenance Supplies	274.36
7225	Klean Korner	Janitorial Services	565.00
7231	GFC Leasing	Copier Lease	318.00
7232	AT&T	Telephone Service	1,195.94
7232	Verizon Wireless	Cellular Phone Service	554.46
7234	Baxter & Woodman	Symantec Maintenance Contract Renewal	313.87
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	259.75
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	36.90
7235.2	Euclid Managers (Delta Dental)	Dental Insurance	541.61
7235.2	Humana Choice Care	Monthly Medical Premium	5,920.44
7235.2	Sun Life Financial	Disability Insurance	1,501.00
7235.2	Secketa, Nick	Insurance Deductible Reimbursement	108.04
7238	Water Research Foundation	Water Research Foundation Program	1,063.00
7241	Hamlin, James	Payroll Fees - 12/10/14-01/13/14	254.19
7242	KTA-Tator	Prof. Service for 11/03/14-11/30/14	2,448.00
7242	Kucera, Daniel J.	General Legal Services	2,322.40
7251	Aramark Refreshment	Coffee Service	294.81

FIRST BANKCARD

	Acct. 7222	Misc. Supplies	165.02
	Acct. 7223	Maintenance Supplies	313.48
	Acct. 7225	Maintenance Service Contracts	19.00
	Acct. 7234	Office Supplies	171.97
	Acct. 7236	Transportation	68.50
	Acct. 7237	Meetings/Seminars	1,008.47
	Acct. 7238	Dues/Subscriptions	499.00
	Total		\$52,831.43

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OLD BUSINESS

- **Intake Pipe Permit** – Acting General Manager White included a chart showing the costs for the installation of six bent systems for the stabilization of the intake pipe. However, he indicated that the specifications that he was currently writing were for three to four bents. He reviewed the chart and explained the cost. He discussed that Dennis White would be involved as a consultant for the District, as well as Carl Chase, who would perform a video inspection of the pipe. Discussion of this subject followed, including financing options. Trustee Mitchell arrived at 5:45 p.m.

- **Possible Funding** –Acting General Manager White stated that Consultant Albrecht had been in contact with two firms regarding the possibility of grants for the District and had planned to discuss that. However, due to his absence, Acting General Manager White gave a brief overview. He indicated that Consultant Albrecht had talked with both firms, Community Funding and Planning Services and Metro Strategies. Mr. Albrecht felt that Metro Strategies had a more in depth proposal, but needed more information. Acting General Manager White also indicated that Mr. Ron Colangelo, City of Zion, Director of Public Works, was in the process of writing a letter to U.S. House Representative Robert Dold in an attempt to find grant money. Mr. Colangelo indicated that he would include the District in this request. Discussion of this subject followed.

- **Electrical Billing** - Acting General Manager White indicated that the board had approved joining Nimec for the District's electrical needs. He explained our representative, Mr. Dave Hoover, needed the ability to act quickly, as the electrical prices fluctuate, and requested that the District adopt a resolution providing Nimec with the authority to act on the District's behalf. Acting General Manager White requested that Attorney Kucera write that document. Discussion of energy prices followed. Acting General Manager White indicated that a two-year contract was in the District's best interest. Trustee Mitchell made a motion to adopt the resolution, which follows, written by Attorney Kucera, which was seconded by Trustee Jaeger. A roll call vote followed with Trustees Mitchell, Monk, Fischer, Jaeger, and Topcik all voting aye, no nays, and Trustees Moe and Ruchti were absent.

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RESOLUTION

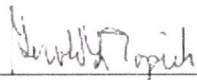
WHEREAS, the Lake County Public Water District ("District") heretofore has approved its membership in the Northern Illinois Municipal Electric Collaborative ("NIMEC") for the purpose of the acquisition of electrical energy through NIMEC's bidding process, and desires to authorize its Acting General Manager to approve a contract with the lowest cost electricity provider identified as the result of NIMEC's 2015 bidding process ;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DISTRICT AS FOLLOWS:

1. That the membership of the District in NEMIC for the purpose of obtaining an electricity supply for the District's requirements through NIMEC's 2015 bidding process is confirmed.
2. That the Acting General Manager is authorized to execute a contract having a term of up to 24 months with the lowest cost electricity provider determined by NIMEC's 2015 bidding process, and that the Acting General Manager is directed to present the contract to the Board of Trustees for ratification at the first regular Board meeting following execution of the contract.

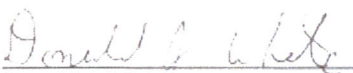
LAKE COUNTY PUBLIC WATER DISTRICT

(CORPORATE SEAL)



Gerold L. Topcik
Chairman, Board of Trustees

ATTEST:



Donald J. White
Secretary, Board of Trustees

PRESENTED AND READ: January 13, 2015

PASSED AND APPROVED: January 13, 2015

ROLL CALL VOTE

Trustees voting aye: D. Mitchell, A. Monk, C. Fischer, D. Jaeger, G. Topcik

Trustee voting nay: None

Trustees absent: R. Moe, M. Ruchti

MOTION CARRIED

- **Lighting Conversion**– Operations Manager White stated that at last month's board meeting, the board requested that he provided a pricing comparison for the proposed lighting replacement/retrofit. He included a cost comparison the different lighting systems in the board packet. Discussion of the subject followed with Trustee Jaeger making a

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motion to proceed with the retrofit of the lighting system, which was seconded by Trustee Mitchell and unanimously approved

Trustee Mitchell made a motion to move into executive session to discuss potential litigation, which was seconded by Trustee Jaeger and unanimously approved.

* * * * * *EXECUTIVE SESSION* * * * * *

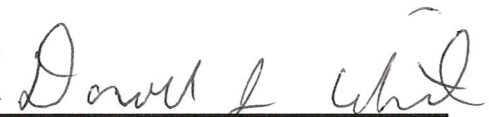
Upon leaving executive session, Trustee Mitchell made a motion to hire Mr. James Babowice as a litigation attorney for the District, which was seconded by Trustee Jaeger and unanimously approved.

New Business

- **Budget Forecast** –Acting General Manager White included a memo regarding his estimate for the District’s expenses for the end of fiscal year 2015. He included a chart showing the line item amounts. He discussed the items that would be of significant difference for the coming year. The major items would be the intake pipe project, legal fees, and engineering fees. Discussion of this subject followed. Acting General Manager White stated that he would have a more detailed analysis next month.

- **Dinner Memo** – Included in the board packet was a memo written by Consultant Albrecht, outlining how much was owed by the various board members for their spouses. The memo asks that they review this and reimburse the District as appropriate.

With no further business to discuss, Trustee Mitchell made a motion to adjourn the meeting, which was seconded by Trustee Jaeger and unanimously approved.

X 

Donald J. White
Board Secretary