

Minutes

November 14, 2014- Board Meeting

On November 11, 2014, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Topcik, Monk, Fischer, Moe, and Jaeger were present. Trustee Ruchti arrived at 5:40 p.m. Trustee Mitchell arrived at 6:00 p.m. Also present were General Manager Albrecht, Operations Manager White, District Attorney Kucera, and Administrative Assistant Karen Johnston.

Chairman Topcik stated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Trustee Monk made that motion, which was seconded by Trustee Jaeger and unanimously carried.

- 4) Minutes of October 14, 2014
- 5) Disbursements for November, 2014
- 6) End of month October, 2014 Treasurer's Report
- 7) End of month October, 2014 Budget Report
- 8) End of month October, 2014 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT November, 2014 – Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Oct-14	3,077.62
2921	Federal Withholding Taxes	Oct-14	6,138.27
2922	IL Department of Revenue	Monthly Remittance	1,411.44
2923	WI Department of Revenue	Monthly Remittance	479.04
7205	FICA Withholding Taxes (ER Portion)	Oct-14	3,077.62
7211	Commonwealth Edison	Electricity	17.26
7211	Integryst	Electricity	2,405.19
7212	No. Shore Sanitary District	Wastewater charges	1,739.44
7215	McHenry Analytical	Sample Testing	77.50
7221	Hydrite	Chlorine Shipment	891.00
7221	Nalco	Nalclear Shipment	4,834.42
7222	Ace Hardware	Misc. Supplies	88.88
7222	Bearing Headquarters	Maintenance Supplies	350.21
7222	Hach	Misc. Supplies	1,061.08

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ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7222	USA Blue Book	Misc. Supplies	55.50
7223	Graybar	Maintenance Supplies	242.77
7223	HD Supply Waterworks	Maintenance Supplies	850.00
7223	McMaster-Carr	Maintenance Supplies	13.16
7223	Reladyne	Maintenance Oils	102.53
7225	Erickson K., Designs	Landscape Maintenance	475.00
7225	Gordon Flesch	Maintenance charge	318.00
7225	Klean Korners	Janitorial Services	565.00
7231	GFC Leasing	Copier Lease	318.00
7232	AT&T	Telephone Service	987.72
7232	Verizon Wireless	Cellular Phone Service	554.44
7234	Reliable	Office Supplies	299.68
7234	Staples	Office Supplies	22.99
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	259.75
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi.	36.90
7235.2	Euclid Managers (Delta Dental)	Dental Insurance	541.61
7235.2	Humana Choice Care	Monthly Medical Premium	5,910.44
7235.2	Cincinnati Insurance Co.	Life Insurance Renewal	433.00
7236	Zion Auto Parts	Transportation Maintenance	17.57
7238	AWWA	2015 AWWA Membership Renewal	325.00
7241	Hamlin, James	Payroll Fees - 10/15/14-11/11/14	188.30
7242	Kucera, Daniel J.	General Legal Services	4,482.40
7247	Chase Commercial Diving	Intake work	1,980.00
7247	White, Dennis	Intake Pipe work	630.00
7251	Aramark Refreshment	Coffee Service	294.81
7251	Correll Co.	Advisory Service Fee	523.00

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FIRST BANKCARD

Acct. #7222	Miscellaneous Supplies	339.57
Acct. #7225	Maintenance Service Contracts	19.00
Acct. #7234	Offices Supplies/Postage	243.97
Acct. #7236	Transportation	172.23
Acct. #7237	Meetings	984.95
Acct. #7251	Miscellaneous Supplies	149.95
Total		\$47,986.21

OLD BUSINESS

- **Intake Pipe Permit** - General Manager Albrecht stated that the biggest single project for the District is the protection of the intake pipe. He indicated that there has been a fair amount of expenditures for this project, and included a table outlining the various expenditures. He also indicated that in the Technical Review Committee meeting with Zion and Winthrop Harbor, they would prefer the District obtain a grant to help pay for the costs of the intake, rather than a loan. General Manager Albrecht compared the costs from fiscal year 2014 to fiscal year 2015, to date. The board went on to discuss the placement and costs of the bents for this project. Trustee Ruchti arrived at 5:40 p.m. Additional discussion of this subject followed.
- **Possible Funding** – General Manager Albrecht included a chart outlining possible loan options. The chart also reviewed the timeline to complete the tasks involved in planning for a loan. General Manager Albrecht explained the steps of the process. The board discussed the intake pipe project and its effect on the District's cash standing. Discussion of the loan options and possible grants followed.
- **Electrical Contracts** – Operations Manager White stated that at last month's board meeting, the board approved joining Nimec, the electrical co-op. Operations Manager White indicated that he had contacted Dave Hoover, the District's representative for a short term contract. Mr. Hoover suggested that the District go out for bid on 10/24/14, receiving a rate of 5.586 cents. Operations Manager White, General Manager Albrecht, and Chairman Topcik felt that this was a good rate, and committed the District to this rate. Operations Manager White indicated that this was a short-term contract, effective until May 2015, at which time the District will go out for a long-term rate. Discussion of this subject followed.
- **Workers' Compensation** – Chairman Topcik indicated that Mr. Brad West had been expected to discuss the workers' compensation renewal; however, he was not in attendance. Chairman Topcik went on to review the renewal proposal included in the board packet. He stated that the policy and grant was straightforward and there was nothing different from previous years' policies. He asked for a motion to accept the renewal.

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proposal as presented by West's Insurance Agency. Trustee Jaeger made that motion, which was seconded by Trustee Mitchell and unanimously approved.

Trustee Jaeger made a motion to move into executive session to discuss potential litigation, which was seconded by Trustee Mitchell and unanimously approved.

* * * * * *EXECUTIVE SESSION* * * * * *

The trustees moved out of executive session.

New Business

➤ **Low Lift Pump Station** – General Manager Albrecht included a memo regarding the strong winds that had occurred on October 31, 2014. He indicated that they had adversely affected the shoreline around the low lift pump station. Photographs were provided for the board's information showing the openings in the rock wall. General Manager Albrecht stated that they received a quote from Campanella & Sons to place rock around the wall, and that next year documents would be prepared to have larger rock installed. Trustee Jaeger made a motion to approve up to \$10,000 for additional rock placement, which was seconded by Trustee Mitchell and unanimously approved.

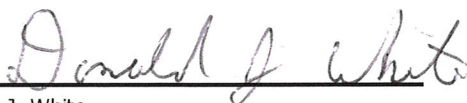
➤ **Technical Committee Meeting** - General Manager Albrecht included a memo in the board packet regarding this meeting. He stated that it was the first meeting that included the new superintendent of public works for the Village of Winthrop Harbor, Tim Neargarder. General Manager Albrecht stated that Zion advised the District that they were losing a great deal of water. Operations Manager White stated that he was working with Zion to determine the reason for the loss of water. Discussion of this subject followed.

Trustee Jaeger made a motion to move into executive session to discuss personnel issues, which was seconded by Trustee Mitchell and unanimously approved.

* * * * * *EXECUTIVE SESSION* * * * * *

The trustees moved out of executive session.

With no further business to discuss, Trustee Jaeger made a motion to adjourn the meeting, which was seconded by Trustee Fischer and unanimously approved.

X 

Donald J. White
Board Secretary