

Minutes

September 9, 2014- Board Meeting

On September 9, 2014, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Topcik, Fischer, Moe, and Jaeger were present. Trustees Mitchell, Monk, and Ruchti were absent. Also present were General Manager Albrecht, Operations Manager White, District Attorney Kucera, and Administrative Assistant Karen Johnston.

Chairman Topcik stated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Trustee Moe requested that the disbursements report be discussed separately. Chairman Topcik indicated that the disbursements report would be withdrawn and requested that items 4, 6, 7, and 8 be placed on a consent agenda and that consent agenda be approved. Trustee Moe made that motion, which was seconded by Trustee Jaeger and unanimously carried. Trustee Moe asked about the nature of the expenditures for the intake pipe. General Manager Albrecht explained that the bills on the list of disbursements were for the purchase and installation of several of the bents, and also cleaning of certain sections of the intake pipe. The board proceeded to discuss this subject. Trustee Moe then made that motion to accept the disbursement report, which was seconded by Trustee Jaeger and unanimously carried.

- 4) Minutes of August 12, 2014
- 5) Disbursements for September, 2014
- 6) End of month August, 2014 Treasurer's Report
- 7) End of month August, 2014 Budget Report
- 8) End of month August, 2014 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT September, 2014 – Disbursements

| ACCT # | VENDOR NAME | DESCRIPTION | AMOUNT DUE |
|--------|-------------------------------------|--------------------|------------|
| 2920 | FICA Withholding Taxes (EE Portion) | Aug-14 | 4,744.76 |
| 2921 | Federal Withholding Taxes | Aug-14 | 9,950.62 |
| 2922 | IL Department of Revenue | Monthly Remittance | 2,200.38 |
| 2923 | WI Department of Revenue | Monthly Remittance | 749.90 |
| 7205 | FICA Withholding Taxes (ER Portion) | Aug-14 | 4,744.76 |
| 7211 | Commonwealth Edison | Electricity | 18.92 |
| 7211 | Integritys | Electricity | 2,636.87 |
| 7215 | McHenry Analytical | Sample Testing | 240.00 |
| 7221 | Hydrite | Chlorine Shipment | 881.00 |
| 7222 | Ace Hardware | Misc. Supplies | 89.51 |

Minutes

September 9, 2014- Board Meeting

| ACCT # | VENDOR NAME | DESCRIPTION | AMOUNT DUE |
|--------|--------------------------------|---|------------|
| 7222 | Bearing Headquarters | Maintenance Supplies | 30.73 |
| 7222 | Hach Co. | Lab Supplies | 73.95 |
| 7223 | Becker's Landscaping | Remove 4 dead trees; cut stumps and removal | 3,500.00 |
| 7223 | Graybar | Maintenance Supplies | 1,177.43 |
| 7223 | Vortex Technologies | Calibration of flow monitors | 1,215.00 |
| 7225 | Erickson K., Designs | Landscape Maintenance | 475.00 |
| 7225 | Gordon Flesch | Maintenance charge | 4.97 |
| 7225 | Klean Korner | Janitorial Services | 1,130.00 |
| 7225 | Lakeland Larsen Elevator Corp. | Elevator Maintenance - 2nd & 3rd Qtr. | 637.28 |
| 7231 | GFC Leasing | Copier Lease | 318.00 |
| 7232 | AT&T | Telephone Service | 985.56 |
| 7232 | Verizon Wireless | Cellular Phone Service | 563.04 |
| 7234 | Baxter & Woodman | Windows Upgrade licenses | 609.70 |
| 7234 | Federal Express | Shipping Charges | 57.49 |
| 7234 | Reliable | Office Supplies | 189.82 |
| 7235.2 | AARP Medical | Medical Insurance for Diane Fragassi | 324.25 |
| 7235.2 | AARP Prescription | Prescription coverage for Diane Fragassi | 36.90 |
| 7235.2 | Euclid Managers (Delta Dental) | Dental Insurance | 541.61 |
| 7235.2 | Humana Choice Care | Monthly Medical Premium | 5,910.44 |
| 7235.2 | Illinois Public Risk Fund | Workers Comp - 4th Qtr. | 3,982.00 |
| 7235.2 | White, Don | Deductible Reimbursement | 400.54 |
| 7236 | Secketa, Nick | Travel Reimbursement | 125.85 |
| 7236 | Thompson, Jeremy | Travel Reimbursement | 93.83 |
| 7236 | Zion Auto Parts | Transportation Maintenance | 14.00 |
| 7238 | Maximum PC | Magazine Renewal | 19.95 |
| 7241 | Hamlin, James | Payroll Fees - 08/13/14-09/09/14 | 190.09 |
| 7242 | KTA-Tator | Professional Service for 07/21/14 to 08/17/14 | 4,472.69 |
| 7242 | Kucera, Daniel J. | General Legal Services | 2,747.40 |
| 7247 | Big Lake Marine | Clean out of Intake/Install Bents | 211,480.18 |

Minutes

September 9, 2014– Board Meeting

| ACCT # | VENDOR NAME | DESCRIPTION | AMOUNT DUE |
|--------|---------------------------|---|------------|
| 7247 | Lakeside Steel | 2 - Pipe Collar w/pile box assembly (bents) | 9,880.00 |
| 7247 | White, Dennis | Intake Pipe work | 4,263.00 |
| 7251 | Correll Co. | Qtrly. Services Fee ending 7/31/14 | 673.25 |
| 7251 | Tony's House of Creations | Flowers | 121.00 |

FIRST BANKCARD

| | | | |
|--|-------------|--------------------------|--------------|
| | Acct. #7222 | Miscellaneous Supplies | 1,705.33 |
| | Acct. #7223 | Maintenance Supplies | 66.59 |
| | Acct. #7234 | Offices Supplies/Postage | 352.81 |
| | Acct. #7236 | Transportation | 150.00 |
| | Acct. #7237 | Meetings | 141.62 |
| | Total | | \$284,918.02 |

OLD BUSINESS

- **Intake Pipe Permit** - General Manager Albrecht reminded the board that the District had finally received the permit for this project. Operations Manager White stated that two additional bents were needed for the intake. Discussion of this subject and the project followed with Trustee Jaeger making a motion to approve the purchase and installation of two additional bents for the intake pipe project, which was seconded by Trustee Fischer and unanimously approved.
- **Possible Funding** – General Manager Albrecht stated that he had a discussion with a gentleman at IEPA regarding the revolving loan fund. The information that he received was for low interest loans, not grants. General Manager Albrecht indicated that this gentleman stated that it may benefit the District to hire a consultant for assistance through this process. General Manager Albrecht also indicated that prior to authorizing funds for this type of loan, the District needed to identify one or more “shovel ready” projects. Discussion of desirable projects for the District followed. Further discussion of the loan program followed.

Attorney's Report

- **Rusting Issue** –Attorney Kucera stated that earlier in the summer an expert was hired regarding the rusting issue for SCU #3. The expert issued a report that indicated that painting the tank was the only real solution for the problem. The District also contracted with a painting expert for SCU #2, and asked that he advise the District on the painting of

Minutes

September 9, 2014– Board Meeting

SCU#3. That information was expected the following week. Attorney Kucera indicated that the rusting issue would be held in abeyance until that time. The board went on to discuss the rusting issue, including CDM's (now CDM-Smith) role regarding this subject. Painting of SCU #3 was also discussed.

- **Solids Contact Unit #2** – Attorney Kucera indicated that a consultant, Mr. Ray Tombaugh, had been retained by the District to examine the painting issues in SCU #2. Attorney Kucera outlined the problem. He also indicated that he had received a report from Mr. Tombaugh that morning, but would like to consider it a draft as some items needed correcting.. Attorney Kucera also indicated that one or more side letters would be issued detailing issues with the original specifications, a cost estimate for remediation of SCU #2, and a list of suggested contractors qualified for this type of work. He anticipated having the corrections done, the final report, and side letters ready the following week. Discussion of this subject followed.
- **New Legislation** – Attorney Kucera wanted to provide the board with information regarding some new legislation on a bill signed by the Governor to be effective in January, which prevents employers from requiring prospective employees to indicate their criminal background in job applications. This bill only applies to employers with 15 or more employees. Discussion of this subject followed.
- **Rights of Way** – Attorney Kucera stated at the August board meeting, he discovered that a new attorney replaced his previous contact, handling the rights of way issue for the IDNR. That new attorney has now also been replaced, and this replacement contacted Attorney Kucera. This new contact advised Attorney Kucera that he would discuss the matters with the appropriate people at the IDNR and get back to Attorney Kucera, but that has not occurred yet. Discussion of this subject followed.

New Business

- **Antioch** – General Manager Albrecht presented a memo regarding the Village of Antioch and their search for a source of Lake Michigan drinking water. He indicated that they have hired a consultant to help them explore their options, and they would be open to meeting with the District. He had not heard back from them at the time of the board meeting. Discussion of this subject followed.
- **Electrical Contracts** – Operations Manager White stated that the District's contract with Integrys expires in December. He indicated that he had discussed this with District's representative, Dave Hoover, who advised that the District has two options. Monitor the electrical prices and sign a contract when the prices look reasonable, or join a Nimec group and take advantage of volume pricing. Joining the group would require the District to have a short-term contract as the group does not go out for bid until May, 2015. Operations Manager White suggested that the District join a group and explained the process. Discussion of this subject followed. Operations Manager White stated that a decision needed to be made by the October board meeting in order to lock prices in by November. Discussion of this subject followed.

Minutes

September 9, 2014- Board Meeting

- **Winthrop Harbor Meeting** – General Manager Albrecht indicated that he had tried a number of times (without success) to reach Village President Robert Loy of Winthrop Harbor. He indicated that he didn't want to meet for any specific, but rather for introductory purposes. The Village Clerk responded that Mr. Loy would rather wait until fall to meet. Discussion of this subject followed.
- **Workers Compensation Renewal** - General Manager Albrecht indicated that the renewal for the Workers' Compensation through the Illinois Public Risk Fund (IPRF) is due for renewal January 1. Every year the District has the opportunity to look at options and write a letter to IPRF telling them so. However, the rates with the IPRF have always been the lowest. In addition, the District receives grant money every year with IPRF as well. If the District decides to look elsewhere, they lose the grant money, even if they decide to renew with IPRF afterward. Discussion of this subject followed.
- **News Article** – General Manager Albrecht included a news article on Unregulated Synthetic Organic Chemicals. The board discussed the article.

With no further business to discuss, Trustee Jaeger made a motion to adjourn the meeting, which was seconded by Trustee Fischer and unanimously approved.

X 

Donald J. White
Board Secretary