

Minutes

July 8, 2014- Board Meeting

On July 8, 2014, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Mitchell, Fischer, Moe, Jaeger, and Topcik were present. Trustee Monk was absent. Trustee Ruchti arrived at 6:30 p.m. Also present were General Manager Albrecht, Operations Manager White, District Attorney Kucera, and Administrative Assistant Karen Johnston.

Chairman Topcik stated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Trustee Jaeger made that motion, which was seconded by Trustee Mitchell and unanimously carried.

- 4) Minutes of June 17, 2014
- 5) Disbursements for July, 2014
- 6) End of month June, 2014 Treasurer's Report
- 7) End of month June, 2014 Budget Report
- 8) End of month June, 2014 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT July, 2014 – Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Jun-14	3,125.56
2921	Federal Withholding Taxes	Jun-14	6,399.28
2922	IL Department of Revenue	Monthly Remittance	1,452.82
2923	WI Department of Revenue	Monthly Remittance	420.25
7205	FICA Withholding Taxes (ER Portion)	Jun-14	3,125.56
7211	Commonwealth Edison	Electricity	19.19
7211	Integrays	Electricity	4,197.23
7212	No. Shore Sanitary District	Wastewater Charges	2,352.70
7215	McHenry Analytical	Sample Testing	65.00
7221	Hydrite	Chlorine Shipment	866.00
7222	Ace Hardware	Misc. Supplies	227.83
7222	Applied Industrial Technologies	Mis.	353.53
7222	Grainger, W.W.	Misc. Supplies	100.52
7222	Cole-Parmer	Misc. Supplies	182.82

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ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7222	Hach Co.	Lab Supplies	747.27
7223	IL Office of State Fire Marshal	Air Tank Certificate Fee	70.00
7223	Lake County Pipe & Supply	Misc. Supplies	216.85
7223	SKF Reliability	Bimonthly Vibration Testing	740.00
7225	Gordon Flesch Co.	Maintenance Charge	32.98
7225	Klean Korner	Janitorial Services	565.00
7232	AT&T	Telephone Service	990.60
7232	Verizon Wireless	Cellular Phone Service	548.11
7234	FedEx	Shipping Charges	31.15
7234	Reliable	Office Supplies	157.27
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	238.25
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	36.90
7235.2	Euclid Managers (Delta Dental)	Dental Insurance	541.61
7235.2	Humana Choice Care	Monthly Medical Premium	5,910.44
7235.2	Sun Life Financial	3rd Qtr. Disability	1,501.00
7236	White, Don	Travel Reimbursement	34.16
7241	Cain & Co., Milburn	Annual Audit	20,000.00
7241	Hamlin, James	Payroll Fees - 06/18/14-07/08/14	270.96
7242	Kucera, Daniel J.	General Legal Services	4,857.40
7251	Correll Co.	Investment Advisory Service Fee	477.00
7251	Tony's House of Creations	Flowers	115.00
FIRST BANKCARD			
	Acct. #7223	Maintenance Supplies	185.99
	Acct. #7225	Maintenance Service Contracts	19.00
	Acct. #7234	Offices Supplies/Postage	74.99
	Acct. #7236	Transportation	200.00
	Acct. #7237	Meetings	167.65
	Total		\$61,617.87

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OLD BUSINESS

- **Intake Pipe Permit** - General Manager Albrecht stated that the District is still waiting to get the permit for this project. He indicated that the IDNR had signed off on the permit a few weeks ago and had sent it over to the Corps of Engineers for their approval. Operations Manager White had been in communication with the Corps of Engineers and his contact, who indicated that they were working on it, advised that it would be sent to her supervisor for review by the end of the week. Discussion of this subject followed.
- **Possible Funding** - General Manager Albrecht has been in contact with State Senator Melinda Bush' office, and had set a tentative meeting for the August board meeting. He indicated that he had been working with her administrative aide, Sarah Shadnia. He stated that the board could state their interests and discuss what Senator Bush could provide in the way of support for the District in the future. General Manager Albrecht provided the board with a map showing Senator Bush' district. Discussion of this subject followed.
- **Carollo Engineering** – General Manager Albrecht stated that the board had authorized a contract to be signed with Carollo Engineers for design work on SCU #2. Discussion of this engineering firm, and Mr. Rago in particular followed. General Manager Albrecht discussed Mr. Rago's qualifications and that General Manager Albrecht felt Mr. Rago would provide a good product. Due to possible litigation with Mr. Rago's previous firm, CDM Smith, the board decided at the June meeting to hold off on this contract with Mr. Rago. General Manager Albrecht felt that if the contract is not finalized, and as an agreement had already been made with Mr. Rago, a letter should be sent explaining to him the reasons why the board has decided against the contract. Further discussion of this subject occurred later in this meeting.
- **R&R Charges – IDNR** – General Manager Albrecht included a memo with charts which attempted to calculate the cost of water for each of the District's three customers, and what the result of IDNR being or not being billed for the R&R charges had upon those costs. General Manager Albrecht reviewed the charts with the board and discussed the various charges. Discussion of this subject followed.

Mike Ruchti arrived at 6:30 pm.

- **Solids Contact Unit #2** - Operations Manager White sent a letter to Tecorp, with a copy to Dixon Engineering (the engineer on the project), and the Forker Company (bonding company for Tecorp), asking for a resolution on the warranty issues. The letter stated drop dates and was sent to Tecorp via certified, return receipt, mail. Operations Manager White indicated that July 14th was the latest date that Tecorp had to perform the warranty work. As of the date of the board meeting there had been no response.
- **Painting Expert** – Operations Manager White stated that the board had directed General Manager Albrecht, Operations Manager White, and Attorney Kucera to find a painting consultant with regard to Solids Contact Unit #2. Operations Manager White stated that they had done their research and found a good candidate, Ray Tombaugh. Attorney Kucera

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is negotiating the contract so as to proceed with the inspection. Operations Manager White reviewed his credentials and discussed what services he would be providing. Attorney Kucera stated Mr. Tombaugh also has substantial experience regarding litigation. He also indicated that he felt the District would receive a good report from him. Discussion of this subject followed.


Attorney's Report

- **New Legislation** – Attorney Kucera advised that Senate Bill No. 3552 had not yet been signed, but that it is before the governor. Attorney Kucera also advised that House Bill No. 5623 is before the governor and that this bill would require the District's website to provide a specific email address for the trustees, and allow the trustees to respond at that email address. Discussion of this subject followed.
- **Rusting Issue** – Attorney Kucera stated that the District's consultant, Gary Coates, had provided his report regarding this issue, which Attorney Kucera had provided to the trustees at the previous board meeting. Attorney Kucera and the board discussed the results of this report. The report discusses the causes and solutions for the rusting, including the responsibility for both. Mr. Coates indicated that the only real solution would be coating the tank. The board discussed the entire rusting issue and report at some length.

New Business

- **-Carollo Engineering (Continued)** – Discussion of the tube settler project in Solids Contact Unit #2 continued. Attorney Kucera felt that it was necessary to make it understood that Mr. Rago could be brought in on possible litigation with regard to the rusting issue. Discussion of whether Mr. Rago's firm, Carollo Engineering, should be used for design work for Solids Contact Unit #2 followed. Trustee Jaeger made a motion to defer creating a design for tube settlers in Solids Contact Unit #2, due to unresolved issues, pending further discussion, which was seconded by Trustee Mitchell, and unanimously approved.

With no further business to discuss, Trustee Mitchell made a motion to adjourn the meeting, which was seconded by Trustee Fischer and unanimously approved.

X 

Donald J. White
Board Secretary