

Minutes

January 8, 2013 – Board Meeting

On January 8, 2013, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees, Ruchti, Mitchell, Jaeger and Topcik were present. Trustees Monk and Moe were absent. Also present were General Manager Albrecht, Operations Manager White, District Attorney Kucera, and Administrative Assistant Karen Johnston.

Chairman Topcik stated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. The motion was made by Trustee Ruchti, seconded by Trustee Mitchell, and unanimously carried.

- 4) Minutes of December 11, 2012
- 5) Disbursements for January, 2013
- 6) End of month December, 2012 Treasurer’s Report
- 7) End of month December, 2012 Budget Report
- 8) End of month December, 2012 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT January, 2012 – Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Dec-12	1,548.68
2921	Federal Withholding Taxes	Dec-12	6,651.97
2922	IL Department of Revenue	Monthly Remittance	1,434.61
2923	WI Department of Revenue	Monthly Remittance	470.11
7205	FICA Withholding Taxes (ER Portion)	Dec-12	2,000.10
7211	ComEd	Electricity	16.90
7211	Integrus	Electricity	13,532.61
7212	North Shore Sanitary District	Wastewater charges for 6/30/12 to 9/30/12	1,622.66
7215	McHenry Analytical	Sample Testing	65.00
7221	Hydrite	Chlorine Shipment	866.00
7221	Nalco	Nalclear Shipment	4,834.42
7221	Usalco	Aluminum Sulfate Shipment	6,313.49
7222	Ace Hardware	Misc. supplies	102.42
7222	CCP Industries	Misc. supplies	424.77

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7222	Cole-Parmer	Misc. supplies	562.06
7222	W.W. Grainger	Misc. supplies	1,235.16
7222	Hach	Lab Supplies	546.85
7222	Jewel	Misc. supplies	8.55
7222	Lai, Ltd.	Misc. supplies	761.19
7222	USA Blue Book	Misc. Supplies	473.62
7222	Walgreens	Misc. supplies	6.41
7223	ASCO Services	Maintenance on transfer switch	975.00
7223	Graver Water Systems	Maintenance parts	1,522.50
7223	SKF Vibration Testing	Bimonthly Vibration Testing	700.00
7223	Visu-Sewer	Chemical Grout Sealing	3,430.00
7225	Baxter & Woodman	2012-13 Support Contract - 3rd Billing	2,378.75
7225	Klean Korner	Janitorial Service	565.00
7232	Cimco	Telephone Service	2,048.72
7232	Verizon Wireless	Cellular Phone Service	206.73
7234	At-A-Glance	2013 Calendars, planners	265.92
7234	FedEx	Shipping Charges	38.86
7234	Intuit	Software, supplies	789.76
7234	Reliable	Office Supplies	67.42
7234	Stamps.com	Monthly Postage	24.99
7234	UPS	Shipping Charges	34.23
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	224.25
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	35.10
7235.2	Humana Choice Care	Monthly Med/Dent Premium	5,128.22
7236	7-Eleven	Fuel for truck	154.41
7237	Hob Nob	Holiday Dinner	778.53
7237	Jewel	Food for meeting	27.23
7237	Pizza House	Lunch for operators	45.74
7241	James Hamlin & Co.	Payroll Fees - 12/12/12-01/08/13	202.80
7242	Daniel J. Kucera	General Legal Services	1,512.40
7251	Tony's House of Creations	Flowers	115.00
	TOTAL		\$64,749.14

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Old Business:

- **Intake Pipeline Project:** General Manager Albrecht indicated that the District would be going out for bids on this project again this year. He included a table in the board packet relative to the financing of the intake pipe work. He also stated that he would discuss this table later in the meeting. He went on to review the issues of rock placement, sand movement, and the bents for this project. Discussion of this subject followed.
- **North Solids Contact Unit** –General Manager Albrecht reviewed the status of this project. He stated that the board had approved paying the contractor on this project (Tecorp) the amount remaining on the contract, less liquidated damages, at their November board meeting. Tecorp still had not cashed that check as of the previous week. Discussion of this subject followed.
- **Stainless Steel Rusting** – Operations Manager White indicated that there has been no update, other than the project is still set to start in February. Discussion of this subject followed.
- **Rights of Way** – Attorney Kucera stated that a group representing the District would be making a trip to Springfield for a meeting with IDNR on January 31 at the offices of the IDNR. He indicated that there are four items to be discussed at this meeting. Alternative routes to the plant, acquisition of additional lots, a discussion of a need for IDNR to sign a contract amendment to cover the R&R charge, and a discussion of the shifting sands near the intake. Discussion of the subject and arrangements for the meeting followed.
- **Illinois Public Act 097-0084** – General Manager Albrecht followed up regarding the information sent last month to the Lake County Board Chairman, Aaron Lawlor. He received a call from Mr. Lawlor acknowledging the information packet. General Manager Albrecht and Mr. Lawlor discussed the vacancy on the District’s board. A discussion of this subject followed.

New Business:

- **Solids Contact Unit #1** – Tank Industry Consultants will be doing a field inspection on January 16 to look at the overall conditions of the this tank. The report should be available to Operations Manager White within 15 days after the inspection. He indicated that after reviewing the report he and General Manager Albrecht should be able to present it at the February board meeting. Discussion of this subject followed.
- **Financing** – General Manager Albrecht indicated the table that he had mentioned earlier in the meeting regarding the costs for the intake pipe work and solids contact unit #1. The table included previous costs and estimated costs for work to come. He discussed how the costs affect the rate charged to the District’s customers. Discussion of this subject followed. He went on to discuss projects that needed to be performed at the District’s site, and how the District would pay for those projects. Discussion of this subject followed.

With no further business to discuss, Trustee Mitchell made a motion to adjourn the meeting, which was seconded by Trustee Ruchti and unanimously approved.

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X

Donald J. White
Board Secretary