

Minutes

July 9, 2013 – Board Meeting

On July 9, 2013, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Vice-Chairman Jaeger opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Mitchell, Monk, Fischer, Ruchti, Moe, and Jaeger were present. Chairman Topcik was absent. Also present were General Manager Al Albrecht, Operations Manager Don White, District Attorney Dan Kucera, and District Secretary Karen Johnston.

Vice-Chairman Jaeger stated as this was Trustee Fischer's first board meeting, the items normally included on the consent agenda would be pulled and discussed individually. General Manager Albrecht went through each item, explaining the purpose of each report. Discussion followed each report. Trustee Ruchti inquired as to a difference between the Treasurer's Report and the financial report. Administrative Assistant Johnston stated that the difference would be corrected on the report, and a revised report would be included for June, 2013 at the next board meeting. Upon final discussion of all items, Vice-Chairman Jaeger asked for approval of the reports as one item. Trustee Ruchti made a motion to accept the minutes of June 18, 2013, July 2013 disbursements, June 2013 Treasurers Report with corrections indicated earlier, June 2013 Budget Report, and June 2013 MOS Report, which was seconded by Trustee Mitchell and unanimously approved.

OPERATIONS & MAINTENANCE ACCOUNT

July, 2013 – Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Jun-13	2,942.75

Minutes

July 9, 2013 – Board Meeting

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2921	Federal Withholding Taxes	Jun-13	6,138.71
2922	IL Department of Revenue	Monthly Remittance	1,373.51
2923	WI Department of Revenue	Monthly Remittance	475.66
7205	FICA Withholding Taxes (ER Portion)	Jun-13	2,942.75
7211	Commonwealth Edison	Electricity	16.78
7211	Integrus	Electricity	2,939.16
7212	North Shore Sanitary Dist.	Wastewater charges	2,965.93
7215	McHenry Analytical	Sample Testing	77.50
7221	Hydrite	Chlorine Shipment	866.00
7222	Ace Hardware	Misc. supplies	64.93
7222	Grainger, W.W.	Misc. Supplies	46.74
7222	Graybar	Misc. supplies	90.28
7222	Leadertech	Misc. supplies	95.00
7222	Steiner Electric	Misc. supplies	925.29
7223	BioTechnical Erosion Control	Professional Services - Herbicide	300.00
7223	Erickson Landscape, Ken	Tree & Planting	385.00
7223	SKF Reliability	Jun-13 Bimonthly Vibration Test	700.00
7225	K. Erickson Designs	Landscape Maintenance	475.00
7225	Klean Korner	Janitorial Service	565.00
7225	Maintenance Assistant, Inc.	Monthly Maintenance	19.99
7232	Cimco	Telephone Service	2,073.37
7232	Verizon Wireless	Cellular Phone Service	356.42
7234	Quill	Office Supplies	79.99
7234	Reliable	Office Supplies	48.98
7234	Stamps.com	Postage Service	24.99
7234	USPS	Postage	50.00
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	232.75
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	35.10
7235.2	Euclid Managers (Delta Dental)	Dental Insurance	541.61

Minutes

July 9, 2013 – Board Meeting

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7235.2	Humana Choice Care	Monthly Medical Premium	5,053.83
7235.2	Sun Life Financial	Disability coverage for 2nd Qtr.	1,501.00
7236	Clark	Fuel for truck	84.70
7236	Jiffy Lube	Oil Change	49.03
7236	Seven Eleven	Fuel for truck	100.00
7237	Jewel	Food/Supplies for meeting	45.77
7237	Kentucky Fried Chicken	Food for meeting	66.73
7241	James Hamlin & Co.	Payroll Fees - 06/19/13-07/09/13	286.19
7241	Milburn Cain & Co.	2013 Audit Fees	19,500.00
7242	Kucera, Daniel J.	General Legal Services	2,754.90
7251	Aramark Refreshment Services	Coffee Service	302.82
7251	Sun-Times Media	Prevailing Wage Advertisement	72.80
	TOTAL		\$57,666.96

OLD BUSINESS:

- **Intake Pipe Bent Installation** – General Manager Albrecht stated that he and Operations Manager White had had a meeting with Mr. David Kadinger of Big Lake Marine regarding the status of the intake pipe project and the District's need for a permit. Mr. David Kadinger indicated that he was willing to keep his price and wait for the permit to be issued before starting the project. General Manager Albrecht indicated that the diver inspection portion of the contract had been performed and that Operations Manager White had the video. Discussion of the video and condition of the intake pipe followed. General Manager Albrecht indicated that correspondence was ongoing between the District and the IDNR.

Minutes

July 9, 2013 – Board Meeting

He stated that there would be a public comment period ending on July 26, and would update the board as information became available.

➔ **Water Rates & Costs** – General Manager Albrecht included two tables in the board packet regarding the water rate flows and costs for the District's customers. The tables cover periods going back to the late 1980's and early 1990's. Discussion of how the flows have changed over these periods followed. Also discussed were the charges for the Operating and Maintenance costs and the Repair & Replacement costs.

➔ **Solids Contact Unit #2** – Operations Manager White stated that Tecorp had come in and recoated certain sections of the inside of the tank. He indicated that there were issues and the paint supplier, Tnemec had been contacted. The repairs were made using Tnemec's suggestions, and the work was monitored by Dixon Engineering. Dixon reported to Operations Manager White that the repairs were satisfactory, although not aesthetically pleasing. However, after this process was completed, the District's staff found additional areas where the paint was bubbling up. They also found areas at the repair site that were of questionable quality. Dixon has been advised of this issue, and Operations Manager White included a letter from Dixon to Tecorp advising them of their responsibility regarding the issue. Discussion of this subject followed.

➔ **Stainless Steel Rusting** – Operations Manager White stated that Westech had resumed work on this project. He stated that they would be out later in the month to start cleaning and passivation in four tests spots. He also indicated that installation of the HVAC controls had started. Discussion of this subject followed.

Minutes

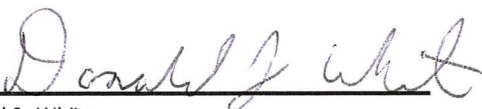
July 9, 2013 – Board Meeting

NEW BUSINESS:

- **Phone Service** – Operations Manager White stated he had had some discussion with AT&T regarding the District's phone service. However, they would not provide a quote without signing a contract. He indicated that he anticipated having cost comparisons at the next board meeting. Discussion of this subject followed.

- **Open Meetings Act** – With a new trustee on the board, General Manager Albrecht wanted to remind the board about the Open Meeting/Freedom of Information Acts, and their responsibilities regarding these acts. Discussion of this subject followed.

With no further business to conduct, Trustee Mitchell made a motion to adjourn, which was seconded by Trustee Ruchtli and unanimously approved.

X 

Donald J. White
Board Secretary