

Minutes

July 10, 2012 – Board Meeting

On July 10, 2012, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Jaeger, Ruchti, Moe, Monk, and Topcik were present. Trustees Mitchell was absent at the start of the meeting. Also present were General Manager Albrecht, Operations Manager White, District Attorney Dan Kucera, and District Secretary Karen Johnston.

Chairman Topcik requested that items 2, 3, 4, 5, and 6 (Minutes, Disbursements, Treasurers Report, Budget, and MOS Report) be placed on a consent agenda. Trustee Moe requested that the MOS report not be placed on the consent agenda. Chairman Topcik then asked for a motion to place items 2, 3, 4, and 5 (Minutes, Disbursements, Treasurer’s Report, and Budget Report) on a consent agenda and approve those items. Trustee Jaeger made that motion, which was seconded by Trustee Monk and unanimously approved. The board then went on to discuss the MOS report. Trustee Moe questioned the electrical usage for Zion. Operations Manager White reviewed the report and affirmed that in fact there was an error. The usage for the City of Zion was incorrect. Operations Manager White indicated that he would correct the report and place a copy of the corrected report in next month’s board packet. Further discussion of the MOS report followed. Chairman Topcik then requested a motion to approve item 6, (MOS report), which was made by Trustee Moe, seconded by Trustee Jaeger and unanimously approved.

OPERATIONS & MAINTENANCE ACCOUNT July, 2012 – Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Jun-12	2,242.16
2921	Federal Withholding Taxes	Jun-12	6,654.67
2922	IL Department of Revenue	Monthly Remittance	1,458.61
2923	WI Department of Revenue	Monthly Remittance	455.17
7205	FICA Withholding Taxes (ER Portion)	Jun-12	3,042.13
7211	ComEd	Electricity	17.61
7211	Integrays	Electricity	4,092.58
7215	McHenry Analytical	Sample Testing	75.00
7221	Hydrite	Chlorine shipment	866.00
7222	Ace Hardware	Misc. supplies	13.98
7222	Hach	Lab Supplies	1,173.05
7222	Newark	Misc. supplies	33.11
7223	HD Supply Waterworks	6" Turbine Meter	1,311.00
7223	Line-A-Lot	Access Road Maintenance	1,432.00
7223	SKF Reliability	Bimonthly Vibration Test	700.00
7223.1	Ameritemp	Emergency spot coolers	620.35

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ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7225	K. Erickson Designs	Landscape Maintenance	475.00
7225	Klean Korner	Janitorial Service	565.00
7231	GFC Leasing	Copier Lease	297.00
7232	Verizon Wireless	Cellular Phone Service	238.58
7234	FedEx	Shipping Charges	274.84
7235.1	West's Insurance Agency	Property & Casualty Ins. Renewal	62,344.00
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	224.25
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	34.20
7235.2	Humana Choice Care	Monthly Med/Dent Premium	5,128.22
7235.2	Sun Life Financial	3rd Qtr. Disab. 2012	1,501.00
7241	Milburn Cain & Co.	Annual Auditing Fees	18,500.00
7241	James Hamlin & Co.	Payroll Fees - 06/20/12-07/10/12	185.85
7242	Daniel J. Kucera	General Legal Services	1,524.90
7247	Lakeside Steel	2 - Pipe Collar w/pile box assembly (bents)	9,600.00
7251	Sun-Times Media	Prevailing Wage Resolution Advertisement	72.00

FIRST BANKCARD			
	Acct. #7222	Misc. Supplies	106.96
	Acct. #7234	Offices Supplies/Postage	24.99
	Acct. #7236	Transportation	170.88
	Acct. #7237	Meetings/Seminars	845.07
	TOTAL		\$126,300.16

CONSTRUCTION FUND EXPENDITURES

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7274	Dixon Engineering	No. Solids Tank Painting	6,250.00
	Total		\$6,250.00

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OLD BUSINESS:

➔ **North West Lake Michigan Planning Group:** - General Manager Albrecht included a memo regarding his attendance of this group's meeting, along with a memo from Bill Balling of that group. General Manager Albrecht discussed Mr. Balling's memo. General Manager Albrecht was surprised that CLCJAWA had indicated that after serving their member communities, they still have excess capacity. General Manager Albrecht indicated that Antioch and Fox Lake were not at the meeting, but were also not being courted by the CLCJAWA. The group still wanted to move ahead with signing the MOU, however, there will be no technical meeting group in August. Discussion of this subject followed. Dorothy Mitchell arrived at 5:55 p.m.

➔ **Intake Pipeline Project:** General Manager Albrecht stated that the contract for this project had been approved at last month's meeting. He reviewed the insurance requirements and advised the board that the District had received the performance bond from Big Lake Marine, but not the payment bond. He wasn't sure why that document had not been received. He indicated that upon receipt of that document he would give a notice to proceed to the contractor. Discussion of this project followed.

➔ **North Solids Contact Unit** – General Manager Albrecht indicated that Tecorp, the contractor on this project, had finally reached substantial completion on June 8, 2012. He stated that he had not heard about the final pay estimate. He also indicated that there were some items on the punch list to be finished, such as landscaping. He went on to discuss the liquidated damages. The District is withholding, by contract, significant funds as liquidated damages. General Manager Albrecht further stated that he would get back to the board with recommendations regarding the liquidated damages at the next meeting. Discussion of this subject followed.

➔ **Acquiring Additional Land** – General Manager Albrecht stated that he wasn't sure where this was headed. He did call Senator Pamela Althoff again, and she is trying to get Marc Miller, the head of the DNR to make a commitment of some of the land down at the low lift pump station. Discussion of this subject followed.

➔ **Stainless Steel Rusting** – Operations Manager White stated that CDM Smith, WesTech, and the District have agreed to prepare a design memo to redo the ventilation and chlorination systems. CDM Smith has written the design memo for the EPA regarding adjusting the chlorine feed system. Operations Manager White and General Manager Albrecht reviewed the memo, made some comments to CDM Smith, who will modify the report accordingly. Operations Manager White indicated that pacification work would occur in the fall. He then discussed the purpose of the work. Discussion of this subject followed. Operations Manager White then went on to discuss the work WesTech would do on the ventilation system and explained the process. Discussion of this subject followed.

➔ **1 MG Tank Painting** – General Manager Albrecht stated that the board had approved the contract for this project last month. At that time information was included regarding the bid and alternate that needed further explanation. General Manager Albrecht included a memo providing that information. Discussion of this subject followed.

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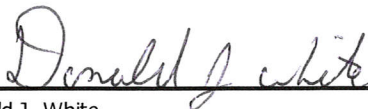
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➔ **Roth 457 Plan** – General Manager Albrecht discussed the plan with Mr. Ken Schlott of Correll. He included a memo regarding this subject. He proceeded to advise the board as to the details of the plan. He also felt that the price for setting up this plan would not change. Discussion of this subject followed.

ATTORNEY'S REPORT

➔ **Right of Way** – Attorney Kucera reviewed this subject with the board. He indicated that he had had a conversation with the attorney for the DNR. He sensed that their attitude may have changed over concerns for the wetlands. Attorney Kucera indicated that the DNR would like information on proposed routes, which Attorney Kucera discussed with Operations Manager White. Attorney Kucera will discuss with the DNR and get back to the board with further information. Discussion of this subject followed.

With no further business to discuss, Trustee Ruchti made a motion to adjourn the meeting, which was seconded by Trustee Mitchell and unanimously approved.

X 

Donald J. White
Board Secretary