

# Minutes

## October 11, 2011 – Board Meeting

On October 11, 2011, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Mitchell, Moe, Monk, and Topcik were present. Trustees Ruchti, Jaeger, and Hill were absent. Also present were General Manager Albrecht, Operations Manager White, and District Secretary Karen Johnston. Mike Ruchti arrived at 6:20.

Chairman Topcik stated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. These motions were made by Trustee Mitchell, seconded by Trustee Moe, and unanimously carried.

- 3) All Minutes
- 4) Disbursements for October, 2011
- 5) End of month September, 2011 Treasurer’s Report
- 6) End of month September, 2011 Budget Report
- 7) End of month September, 2011 Monthly Operation Summation

### OPERATIONS & MAINTENANCE ACCOUNT October, 2011 – Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Sep-11	3,096.35
2921	Federal Withholding Taxes	Sep-11	9,300.28
2922	IL Department of Revenue	Monthly Remittance	2,011.48
2923	WI Department of Revenue	Monthly Remittance	639.16
7205	FICA Withholding Taxes (ER Portion)	Sep-11	4,192.46
7211	Commonwealth Edison	Electricity	18.33
7211	Integrays	Electricity	12,948.17
7215	McHenry Analytical	Sample Testing	333.00
7221	Hydrite	Chlorine Shipment	866.00
7221	Nalco	Nalclear Shipment	4,834.42
7222	Ace Hardware	Misc. supplies	35.06
7222	Analytical Technology, Inc.	Lab Supplies	60.00
7222	Griswold Industries	Misc. supplies	301.03
7222	Hach Company	Lab Supplies	536.70

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ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7222	Lake County Pipe & Supply	Misc. supplies	147.06
7222	Olson Service Co.	Fuel for generator	374.84
7222	Steiner Electric	Misc. supplies	240.00
7222	USA Blue Book	Misc. supplies	138.63
7223	Dahme Mechanical Industries	Complete 12" Valve Replacement work	3,250.00
7223	HD Supply Waterworks	Calibration of meters	3,000.00
7223	Midwest Fence Corporation	Material & Labor to replace damaged gate	6,950.00
7223	Illini Power Products	Contact assembly	462.64
7223	Illinois Pump	Rebuild pumps	5,786.00
7225	Baxter & Woodman	2011-12 Support Contract	2,275.00
7225	Emerson Network Power	2011-2012 Service Contract	1,490.25
7225	K. Erickson Designs	Landscaping Maintenance	453.90
7225	Gordon Flesch	Monthly Maintenance	72.99
7225	Klean Korner	Monthly Janitorial Services	1,130.00
7231	Gordon Flesch	Copier Lease	290.00
7232	Cimco Communications	Telephone service	1,328.53
7232	Verizon Wireless	Cellular Phone Service	232.20
7234	Graphic Partners	Letterhead	145.00
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	207.10
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	30.60
7235.2	Humana Choice Care	Monthly Med/Dent Premium	5,019.27
7236	Secketa, Nick	Travel Reimbursement	84.00
7236	Thompson, Jeremy	Travel Reimbursement	46.32
7236	White, Don	Travel Reimbursement	128.65
7237	White, Don	2011 WSWPA Meeting	35.00
7238	AWWA	2012 Membership Renewal	325.00
7241	James Hamlin & Co.	Payroll Fees - 09/14 to 10/11	123.90
7242	Daniel J. Kucera	General Legal Services	2,512.70
7247	Bull's-Eye	Move clam shell & misc. materials	275.00
7247	Edward E. Gillen Company	Remedial work on intake pipeline	124,500.00

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<b>FIRST BANKCARD</b>			
	Acct. 7222	Misc. supplies	220.45
	Acct. 7234	Office supplies	540.81
	Acct. 7236	Transportation	197.29
	Acct. 7237	Meetings	190.44
	Acct. 7251	Miscellaneous	384.56
	<b>TOTAL</b>		<b>\$201,760.57</b>

## CONSTRUCTION FUND EXPENDITURES

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7268	Indusoft	Upgrade to development & runtime license tags	2,000.00
7272	BioTechnical Erosion Control	Professional Services	1,000.00
7272	BioTechnical Erosion Control	Brush clearing/burning	5,000.00
	<b>Total</b>		<b>\$8,000.00</b>

## REVENUE BOND INTEREST EXPENDITURE

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7421	Deutsche Bank	Bond Payment	93,303.13
	<b>Total</b>		<b>\$93,303.13</b>

### Old Business:

- **Plant Upgrade to 6.5 mgd Project** – General Manager Albrecht stated that the project engineer still had not provided the final waivers and pay estimate for this project. The District would not do anything until that time. Discussion of this project followed.
- **Chlorine Scrubber** – General Manager Albrecht reviewed the information regarding the lien the electrical subcontractor had filed on this project. Their ninety days were up at the end of September and the District was waiting to see what would now happen. The District does

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not owe any further monies, other than the \$42,000 currently being held on account for this project.

- **Kellogg Creek:** - General Manager Albrecht stated that the check for Copenhaver's final payment, as approved at the previous month's board meeting, was being withheld until the contractor provided the District with as built drawings. Once Copenhaver provides the District with those drawings, the check will be sent. General Manager Albrecht also stated that the District had received a refund of the permit fees from the Storm Water Management Commission for \$5,000. A discussion of the project followed.
- **North West Lake Michigan Planning Group:** - General Manager Albrecht indicated that he had attended the technical group meeting of this group the previous Thursday. He indicated that Waukegan is looking to become involved in selling water to these communities. It was also noted that the Northwest Water Commission, which gets its water from Evanston, was of interest to some of the group as a potential water supplier. General Manager Albrecht stated that Mr. Bill Balling from the North West Lake Michigan Group agreed to talk to the Northwest Water Commission.

General Manager Albrecht stated that at the end of the meeting, the village administrator for the Village of Antioch approached him to discuss the possibility of the District directly serving their drinking water needs. General Manager Albrecht related the conversation to the board. Discussion of this subject followed. General Manager Albrecht asked the board if they would be interested in pursuing this subject with the Village of Antioch. After considerable discussion the board indicated they would like General Manager Albrecht to meet with Antioch. Chairman Topcik stated that he is going to a policy group meeting on Thursday. Discussion of this subject followed.

Mike Ruchti arrived at 6:20 p.m.

- **Intake Pipeline Project:** Operations Manager White stated that he had met with Jere Lapish, the District's consultant on the project, to review the work performed by Edward Gillen (contractor). The bent was placed around the pipe last Thursday. As anticipated. Operations Manager White indicated that he would like to place more bents next year. Discussion of the project followed.
- **North Solids Contact Unit** – Operations Manager White stated that work had continued on this project. Discussion of the fiberglass dome and painting of the steel followed. Operations Manager White talked about the completion schedule and advised that he had asked for an updated schedule from Tecorp. General Manager Albrecht indicated that liquidated damages could be assessed if the deadline was missed without a valid reason. Discussion of the project followed.
- **Stainless Steel Rusting** – Operations Manager White stated that he had met with Len Rago of CDM to further discuss the rusting issue on the 3mg tank. Mr. Rago wanted more information regarding chlorination. He advised Operations Manager White that his firm was still working on solutions to the rusting issue. Operations Manager White stated that he would keep the board informed. Discussion of this subject followed.

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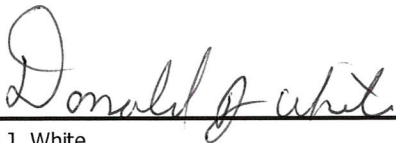
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## **New Business:**

- **Verizon Wireless Antenna Installation** – Operations Manager White brought to the attention of the board that the City of Zion gave a contract to Verizon to install an antenna on the 3mg ground storage tank. Operations Manager White was not notified prior to the work. He expressed concern over possible damage to the coating due to welding associated with this antenna. He indicated that the tank would be drawn down in the next year or so to assess any damage. Operations Manager White indicated that Mr. Ron Colangelo, Zion Public Works, was aware of the problem. Discussion of the ownership and maintenance issues for the tank followed. General Manager Albrecht stated that the contract was silent on the matter. Chairman Topcik suggested that the board wait until Attorney Kucera comes back from vacation and look at contract.
- **Electrical Contracts** – Operations Manager White discussed that the District's current electrical cooperative was changing their manager. Operations Manager White explained the process and in order to examine the possibility of changing electric providers it will be necessary to give at least six months notice. Discussion of this subject followed. Operations Manager White would send a letter to the cooperative in order to receive other bids.

With no further business to discuss, Trustee Mitchell made a motion to adjourn the meeting, which was seconded by Trustee Ruchti and unanimously approved.

X 

Donald J. White  
Board Secretary