

Minutes

September 13, 2011 – Board Meeting

On September 13, 2011, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Jaeger, Mitchell, Moe, and Topcik were present. Trustees Ruchti, Monk, and Hill were absent. Also present were General Manager Albrecht, Operations Manager White, District Attorney Dan Kucera, and District Secretary Karen Johnston.

Chairman Topcik stated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. These motions were made by Trustee Jaeger, seconded by Trustee Moe, and unanimously carried.

- 3) All Minutes
- 4) Disbursements for September, 2011
- 5) End of month August, 2011 Treasurer’s Report
- 6) End of month August, 2011 Budget Report
- 7) End of month August, 2011 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT September, 2011 – Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Aug-11	2,120.10
2921	Federal Withholding Taxes	Aug-11	6,321.48
2922	IL Department of Revenue	Monthly Remittance	1,373.81
2923	WI Department of Revenue	Monthly Remittance	437.62
7205	FICA Withholding Taxes (ER Portion)	Aug-11	2,870.53
7211	Commonwealth Edison	Electricity	18.07
7211	Integrus	Electricity	15,435.76
7212	North Shore Sanitary District	Waste Water Charges	2,171.10
7215	McHenry Analytical	Sample Testing	339.50
7221	Hydrite	Chlorine Shipment	866.00
7221	Usalco	Aluminum Sulfate	5,928.69
7222	Ace Hardware	Misc. supplies	33.98
7222	Grainger	Misc. supplies	406.08
7222	Hach	Misc. supplies	121.85

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7222	Lake County Pipe & Supply	Misc. supplies	53.59
7222	Steiner Electric Co.	Misc. supplies	505.11
7223	Electrical Contractors, Inc.	Reconn. operator after gate replacement	333.00
7223	Lakeside Steel & Mfg.	Pipe collar w/pile box assembly	4,800.00
7223	Precision Roofing, Inc.	Roof repair work	325.00
7223	SKF Reliability	Bimonthly vibration testing	690.00
7223	Vortex Technologies	Calibration of (2) flow monitors	1,155.00
7225	Gordon Flesch	Monthly Maintenance	11.57
7225	Klean Korners	Monthly Janitorial Services	565.00
7225	Lakeland Larsen	Elevator Maintenance	318.64
7225	Specter Instruments	Annual ESP Support Contract	395.00
7231	Gordon Flesch	Copier Lease	290.00
7232	Cimco Communications	Telephone service	1,305.67
7232	Verizon Wireless	Cellular Phone Service	232.00
7234	AWWA	Standards on CD Update Service	520.00
7234	Quill	Office Supplies	229.40
7234	UPS	Shipping Charges	47.34
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	207.10
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	30.60
7235.2	Humana Choice Care	Monthly Med/Dent Premium	5,019.27
7235.2	Pintescu, Ioan	Deductible Reimbursement	1,668.35
7241	James Hamlin & Co.	Payroll Fees - 08/10 to 09/13	120.12
7242	Daniel J. Kucera	General Legal Services	2,138.85
7251	Tony's House of Creations	Flowers for Nick Secketa	115.00
7251	Zee Medical	First Aid Supplies	209.75
7251	Zion, City of	Elevator Inspection	50.00

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FIRST BANKCARD			
	Acct. 7222	Misc. supplies	8.54
	Acct. 7234	Office supplies	233.71
	Acct. 7236	Transportation	194.43
	Acct. 7237	Meetings	149.91
	TOTAL		\$60,316.52

CONSTRUCTION FUND EXPENDITURES

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7272	Copenhaver Construction	Release of retainage - final payment	9,489.60
	Total		\$9,489.60

R&R FUND EXPENDITURES

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7236	Kunes Country Ford	2012 Ford F250 Truck	18,413.00
7274	Dixon Engineering	Paint Inspection	200.00
	Total		\$18,613.00

- ➔ **Plant Upgrade to 6.5 mgd Project** – General Manager Albrecht indicated that this project just keeps going on. He stated that it was essentially done in July 2010. The project engineer, Jon Meyer of CDM, stated that he has received several final waivers on this project, but Maxim has not submitted a final pay request to close out the project. General Manager Albrecht indicated that he is not sure when job will close out. Discussion of this project followed.
- ➔ **Chlorine Scrubber** – General Manager Albrecht stated that there was no new information since the electrical subcontractor filed a mechanics lien. He indicated that the scrubber manufacturer had not been paid and that the District is holding approximately \$42,000 on this project. He also stated that the system is fully operational. Attorney Kucera indicated that the claimant under the mechanics lien is the electrical contractor. They have ninety days to file suit against Bullseye, and it ends at end of this month.

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- **Kellogg Creek:** - General Manager Albrecht indicated that a pay request for Copenhaver's final payment is in the board's packet and that the District was awaiting as built drawings for the project. He indicated that the Storm Water Management Commission may want grass planted. The District had to pay the Lake County Storm Water Management Commission \$5,000 to ensure that the project was built according to the plans and specifications. He stated that the District has asked for return of the money; however, they usually do not return all of the money. A discussion of the project followed.
- **North West Lake Michigan Planning Group:** - General Manager Albrecht indicated that there is a new cost estimate for the project. Now that Central Lake County JAWA identified 7 mgd capacity they can sell, they are going to do another study. Three articles talking about what is happening in these various communities was included in the board's packet. Discussion of this subject followed. Chairman Topcik is going to a policy group meeting on Thursday.
- **Intake Pipeline Project:** Operations Manager White stated that both he and General Manager Albrecht had talked to Roger Tietz of Edward Gillen Company, the District's contractor for this project. Mr. Tietz advised Operations Manager White that they hoped to load the barge and start the project tomorrow. However, since that phone call other issues arose, such as the lake was too choppy. Therefore, they were stuck in Milwaukee, and not sure when they would be able to set sail with stone and barge. General Manager Albrecht included in the board packet, a copy of a letter that he wrote to Mr. Gary Jackson of Gillen warning them about the seriousness of this project and that it was critical to get the project going.

He also included a copy of the letter that was sent to Todd Main of the DNR. Mr. Main talked to Operations Manager White and indicated that his agency did not have any monies, but to contact the local state representative, JoAnn Osmond, as there might be another route. General Manager Albrecht wrote to her on August 18, and she has not replied. Discussion of this project followed.

- **North Solids Contact Unit** – Operations Manager White stated that Tecorp had resumed work. They are doing the steel work (mainly welding) that board approved last fall. They have asked for a time extension to November 4th in part due to receiving the fiberglass dome. A change order to that extent was included in the board packet. Both Operations Manager White and General Manager Albrecht think it is a reasonable request and no dollar amount is involved. Discussion of this subject followed. Trustee Mitchell made a motion to accept the change order, which was seconded by Trustee Jaeger and unanimously approved. Further discussion of the subject followed.
- **Plant Survey** – Operations Manager White indicated that Howard surveying was not able to find any monuments. Mr. Howard proposed different type survey. He will be getting back to Operations Manager White with his quote on that. Discussion of this subject followed.
- **Truck Bids** – Operations Manager White reiterated that the District received only one bidder, Kunes Country. He stated that the vehicle is on order and it would take approximately six to eight weeks. The District will be notified when it comes in. The check for the purchase was approved this evening. The current truck is being traded in as part of the purchase. Discussion of this subject followed.

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- **Stainless Steel Rusting** – Attorney Kucera stated that a meeting was held on September 8th, with representatives from the District being General Manager Albrecht, Operations Manager White, Chairman Topcik, Vice-Chairman Jaeger, and Attorney Kucera. Also in attendance were representatives from CDM (engineer on project) and Westech (stainless steel components supplier). The meeting was regarding the components having shown rust on the new tank. Attorney Kucera stated the cause of the stainless steel rusting was discussed. The possibility of painting the tank was also discussed at the meeting. Discussion of the meeting followed. Operations Manager White explained to the board the various aspects of the technical issues relating to the rusting issues, such as chlorine residues, temperature issues, and various types of stainless steel that were discussed at the meeting.. Both CDM and Westech indicated at the meeting that they were going to find experts and get opinions as to cause and solutions. General Manager Albrecht felt that it would be worthwhile to find a District expert, as well. Discussion of this subject and meeting followed.
- **Attorney – Old Business** – Attorney Kucera stated that he is still working on the right of way issues. He also stated that the Governor signed bill 97-05-04, which would require all trustees to take a course in open meeting acts. Attorney Kucera advised the board that he is going on vacation and will not be here for October meeting.

With no further business to discuss, Trustee Jaeger made a motion to adjourn the meeting, which was seconded by Trustee Mitchell and unanimously approved.

X

Donald J. White
Board Secretary
