

# Minutes

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## *August 9, 2011 – Board Meeting*

On August 9, 2011, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Jaeger, Mitchell, Ruchti, Monk and Topcik were present. Trustees Moe oand Hill were absent. Also present were General Manager Albrecht, Operations Manager White, District Attorney Dan Kucera, and District Secretary Karen Johnston. State Representative JoAnn Osmond was present as a guest speaker.

Chairman Topcik opened the meeting by welcoming Representative Osmond and stating that State Senator Suzi Schmidt and Todd Main of the Department of Natural Resources were expected shortly. Until that time he indicated that the board would proceed with regular business.

Chairman Topcik stated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. The motion was made by Trustee Jaeger, seconded by Trustee Mitchell, and unanimously carried.

- 3) All Minutes
- 4) Disbursements for August, 2011
- 5) End of month July, 2011 Treasurer's Report
- 6) End of month July, 2011 Budget Report
- 7) End of month July, 2011 Monthly Operation Summation

### OPERATIONS & MAINTENANCE ACCOUNT August, 2011 – Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Jul-11	2,123.06
2921	Federal Withholding Taxes	Jul-11	6,310.07
2922	IL Department of Revenue	Monthly Remittance	1,389.01
2923	WI Department of Revenue	Monthly Remittance	422.42
7205	FICA Withholding Taxes (ER Portion)	Jul-11	2,874.53
7211	Commonwealth Edison	Electricity	18.08
7211	Integrays	Electricity	11,796.34
7215	McHenry Analytical	Sample Testing	18.00
7215	North Shore Sanitary District	Lab Testing	120.00
7221	Hydrite	Chlorine Shipment	1,732.00
7222	Ace Hardware	Misc. supplies	23.97
7222	McMaster-Carr	Misc. supplies	30.15

# Minutes

August 9, 2011 – Board Meeting

7222	Olson Service Co.	Fuel for generator	3,954.47
7222	Siemens	Lab supplies	404.00
7222	Zion Auto Parts	Misc. supplies	67.33
7223	Burriss Equipment	Pressure Washer	1,079.00
7223	K. Erickson Designs	Emergency Cleanup	656.25
7223	Giant Maintenance	Pressure wash tanks	5,397.00
7223	Krause Electrical Contractors	Move pressure gauge receptacle	271.00
7223	Maxim Construction	Replace the bearings; gear box alignment	3,372.00
7223	Trees-B-Gone	Tree removal	2,265.00
7225	K. Erickson Designs	Landscaping Maintenance	489.05
7225	Gordon Flesch	Monthly Maintenance	15.88
7225	Klean Korner	Monthly Janitorial Services	565.00
7231	Gordon Flesch	Copier Lease	290.00
7232	Cimco Communications	Telephone service	1,325.52
7232	Verizon Wireless	Cellular Phone Service	231.98
7234	FedEx	Shipping Charges	191.63
7234	Quill	Office Supplies	197.25
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	207.10
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	30.60
7235.2	Humana Choice Care	Monthly Med/Dent Premium	10,038.54
7235.2	Illinois Public Risk	Workers Compensation	4,057.00
7235.2	Sun Life Financial	Quarterly Disability Insurance	1,260.55
7241	James Hamlin & Co.	Payroll Fees - 06/22 to 08/09	171.28
7242	Daniel J. Kucera	General Legal Services	2,786.35
7243	Howard Surveying Co., Inc.	Survey & recheck boundary	1,200.00
7251	Aramark	Uniforms	941.19
7251	Filterfresh	Coffee Service	187.42
7251	Sun-Times Media	Ad for truck bid	24.00
<b>FIRST BANKCARD</b>			
	Acct. 7222	Misc. supplies	38.14
	Acct. 7234	Office supplies	44.98

# Minutes

August 9, 2011 – Board Meeting

	Acct. 7236	Transportation	134.35
	Acct. 7237	Meetings	183.22
	<b>TOTAL</b>		<b>\$68,934.71</b>

## CONSTRUCTION FUND EXPENDITURES

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7272	BioTechnical Erosion Control Ltd.	Site visits	1,610.00
	Total		<b>\$1,610.00</b>

## R&R FUND EXPENDITURES

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7274	Tecorp	North Contact Tank Painting	106,780.00
	Total		<b>\$106,780.00</b>

## OLD BUSINESS:

- **Plant Upgrade to 6.5 mgd Project** – General Manager Albrecht stated that there was nothing new to report on this project. He indicated that Maxim was still owed approximately \$150,000 on their contract but had not made a pay request for the remaining balance. Discussion of this subject followed.
- **Chlorine Scrubber** – General Manager Albrecht stated that the District is holding approximately \$42,000 owed to Bullseye Contractors on this project. The electrical subcontractor on this project has filed a lien against the money the District is holding that is due Bullseye. He also stated that Purafil, the equipment manufacturer, has not taken any known action even though they are evidently owed money. General Manager Albrecht stated that appropriate action would be taken when necessary. A discussion of the subject followed.
- **Kellogg Creek:** - General Manager Albrecht stated that the District had a good test of the work on this project approximately a week before. Due to a severe storm, the creek looked like a river and the parking lot was covered in a layer of water. A discussion of this subject followed.
- **North West Lake Michigan Planning Group:** - General Manager Albrecht stated that he had attended a meeting of the Technical Group. He included a memo regarding that meeting in the board packet. He stated that Applied Technology (Engineering firm for group) felt that

# Minutes

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*August 9, 2011 – Board Meeting*

they could fit a pump station on the same property as the District's low lift pump station. Discussion of this subject followed. General Manager Albrecht stated that after much discussion the group decided the capacity of the intake pipe was not sufficient for all of the communities, and therefore a second intake pipe would be incorporated into the project. He felt that this would benefit the District in terms of redundancy. This led to a discussion of the usable size of the District's property in relation to this group's needs for a proposed new water plant. The technical group is still trying to get the appropriate elected officials on board. Relative to this, General Manager Albrecht stated that most, if not all of the committees involved would have to pass a referendum to sell general obligation bonds, for this project. Discussion of this subject followed. At this time Mr. Todd Main, of the Illinois Department of Natural Resources arrived; it was 5:50 p.m. The board continued their discussion of the Northwest Lake Michigan Planning Group, with wetlands being the major issue. General Manager Albrecht advised that the next meeting date for the group was September 1, 2011.

- **Intake Pipeline Project:** Operations Manager White indicated that Edward E. Gillen Co. is scheduled to place stone on August 22 and install two bents. They should be done with the work in approximately two weeks. The District's resident observer, Mr. Dennis White, will be on the barge and will report any problems if they arise. The intake pipe will be videotaped after placement of the rock. Discussion of this subject followed.
- **North Solids Contact Unit** –Operations Manager White stated that Tecorp had presented their first pay request for \$124,200. Dixon Engineering recommended that the District pay this amount minus 10% retainage. General Manager Albrecht also recommended withholding \$5,000 for liquidated damages for failing to meet the deadline. The amount approved on the list of disbursements is \$106,780. and discussion of this subject followed. General Manager Albrecht also stated that construction on this project would resume after Labor Day.
- **Plant Survey** – Operations Manager White indicated that the surveyor, Mr. Doug Howard had brought in an updated survey; however, he had not been able to locate the north corners. Mr. Howard advised Operations Manager White that he would find a monument to locate the corners and anticipated having a complete survey for the next board meeting.
- **Windstorm** - Operations Manager White stated that Trees-B-Gone had removed the downed trees on the District's property. He also stated that the gate would be replaced. The District will pay the difference between the insurance payout and the cost of a new gate, as previously discussed at the last board meeting. Operations Manager White also stated that the insurance paid for all of the tree removal. Discussion of this subject followed.
- **Truck Bids** – Operations Manager White stated that he had received one bid in response to the District's advertisement for bids. It was for \$18,833 from Kunes Country in Antioch, IL. Operations Manager White included a memo in the board's packet outlining prices and trade in amounts, per Kelley Blue Book. Operations Manager White felt that it was within reason and asked for a motion from the board approving this purchase, including the snowplow and hitch packages, which was made by Trustee Mitchell, seconded by Trustee Monk and unanimously approved.

# Minutes

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## *August 9, 2011 – Board Meeting*

Senator Suzi Schmidt arrived at 6:05 p.m., and Chairman Topcik asked that everyone introduce themselves. The board and staff introduced themselves, as did State Senator Suzi Schmidt, State Representative JoAnn Osmond, and Deputy Director of the Department of Natural Resources Mr. Todd Main. Chairman Topcik stated that there was a letter sent out regarding the erosion around the intake pipe. Representative Osmond indicated that she had brought Mr. Main in as a source of knowledge. Mr. Main indicated that he would answer questions where possible, and would find answers and get back to the board with any questions he could not answer immediately. He first asked how the District viewed the issue and General Manager Albrecht provided background information of the District's operations, lands, buildings, etc. He also talked about the structure of the pipeline and its history since installation of the pipe, including maintenance of the pipe. General Manager Albrecht stressed how critical the pipe is to the District's operations. A copy of the Coastal Management report outlining the Marina's impact on sand movement was included in the packet provided to the guests and board members. The board and guests discussed the problem with some emphasis placed upon financial assistance and solutions. Mr. Main stated that he needed to speak to his staff and would see what his office could do to help the District with this issue. He indicated that he would be in touch. All of the guests left the meeting at 6:35 p.m.

- ***Stainless Steel Rusting*** – Attorney Kucera provided the board with a memo of talking points regarding this subject. He had requested a meeting with CDM and Westech, to include General Manager Albrecht, Operations Manager White, Chairman Topcik, and Trustee Jaeger. He indicated that he was still trying to find a workable date for all parties sometime in the first week of September. A discussion of this subject followed.
- ***Right of Way*** – Attorney Kucera indicated he is still pursuing this matter, but had not heard back from the State regarding the abandonment of the rights of way. A discussion of this subject followed. Attorney Kucera will continue to pursue the matter.

General Manager Albrecht advised the board that he would be attending the technical review committee meeting the next day. He did not anticipate anything pressing.

Operations Manager White explained the scale model of the bent for the intake.

With no further business to discuss, Trustee Mitchell made a motion to adjourn the meeting, which was seconded by Trustee Ruchti and unanimously approved.

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Donald J. White  
Board Secretary